

Human Resources and Personnel Department

*Tammy Lambert
Personnel Administrator*

The Personnel Office is responsible for many tasks and activities that relate directly to the employee.

- » Recruitment
- » Fringe Benefits
- » Wellness Program
- » Retirement
- » Pre-employment physicals
- » Trainings
- » Drug & Alcohol Testing
- » Workers Compensation
- » Employee orientation
- » Emp.Assistance Program
- » Union Contracts
- » Grievances

This was a very busy year in the Personnel Office. The City said goodbye to some long-term employees and welcomed aboard many talented new individuals.

The City employs on average 121 full-time employees which represent the municipal portion of the City. This number does not represent any part-time employees that work for our Parks and Recreation Department or the City's Call Force for our Fire Department.

The City finalized the eight union contracts that represent our City employees. These union contracts represent 85% of our workforce.

The Personnel Office recently conducted an employee questionnaire that is intended to help guide the City in attracting good employees as well as retain our current employees. The results were shared with both management and employees. What a great teaching tool!

Welcome A board....2000-2001

Nancy Paquette
Jerry Nason
Kevin Gray
Michael Tilley
Phillip Labbe
Steven Demers
Gillis Poirier
Christopher Hunt
Anthony Amburg
John Gill
Joseph Carroll

Michael Mullen
Scott Rochefort
Robert Pellerin
Robert Thomas
Michelle Martel
Arthur Plude
Scott Nolette
Mark Peterson
David Marquis
Kyle Gagne
Margaret Edwards

Personnel Goals

Goal: Become a part of the total process for recruiting and hiring in all the municipal departments.

Goal: Create and implement a new comprehensive employee handbook.

Goal: To better understand the employee evaluation policy and implement portions that address monetary rewards for other performances i.e. creative thinking.