

## Vehicle Registration

New registration, as well as re-registration, can now be done at City Hall without having to go to the Department of Motor Vehicle. (To register or e-register a vehicle you must have the serial or vehicle identification number, year, make, model, color, weight and optional equipment of the vehicle to be registered.) You must also provide the current mileage of the vehicle and proof of insurance. With a new registration, you are required to present the bill of sale or dealer's certificate and the application for title. Under state law, we cannot process your registration without proof of insurance. Rapid Renewal is an option to re-register your vehicle on-line with payment by a credit card. You may log on to Saco's website ([www.sacomaine.org](http://www.sacomaine.org)) and re-register your vehicle!

## Birth Certificates

Birth Certificates may be obtained from:

- 1) The City or Town in which the child was born;
- 2) The City or Town in which the mother was living at the time of the birth; or
- 3) The State Department of Vital Statistics located in Augusta, Maine

The fee for a birth certificate is \$7.00 for the first copy and \$3.00 for each additional copy.

## Dog Licenses

To license a dog, a current State of Maine rabies certificate must be presented along with a spaying certificate for females and neutering certificate for males. The fee for unaltered dogs, male or female, is \$7.50 and \$4.00 for altered dogs.

All dogs six months or older must be licensed each year. A late fee of \$5.00 will be charged to those licenses renewed after January 31. Individuals whose names appear on the warrant will pay a \$10 penalty.

## Fish and Game Licenses

Resident fishing or hunting licenses may be obtained from the City Clerk and the cost is \$21.00 per license. The cost of fishing and hunting license is \$38.00. A junior hunting license may be obtained for a person 10 years of age or older and under 16 years for \$7.00

## Marriage Licenses

A marriage license may be obtained from the City Clerk. For persons previously married, a certified copy of the certificate must be presented indicating the dissolution of the former marriage. The application for a marriage license is valid for 90 days from the date of issuance.

## *For Your Information*

## Saco Recycles

HOW TO PREPARE YOUR MATERIALS FOR RECYCLING –  
QUESTIONS? CALL: (282-4646) The blue recycling buckets are located at  
Saco's Recycling Center at 351 North Street

### Glass:

- » All glass bottles, jars (colored & clear)
- » Labels OK; discard lids
- » Wash out and rinse
- » No light bulbs or mirrors

### Plastic:

- » 100% #1&#2 plastic including colored
- » No PVC pipe or biodegradable plastic
- » No plastic film food wrap
- » Labels OK

### Magazines & Phone Books:

- » Keep clean & dry
- » Deposit loose

### Cans:

- » All metal food & drink cans, metal lids (remove inner rubber rings)
- » Wash out and rinse
- » Empty aerosol cans with caps removed
- » Please crush to save space

### Paperboard:

- » dry & clean paperboard (cereal, rice, cake, cracker mix boxes, etc.); please remove any inside packaging

### Papers, Newspapers, Kraft Bags:

- » newspapers, junk mail, greeting cards, calendars, canceled checks, computer paper, paper bags, flyers, inserts
- » Leave them loose or in paper bags - do not tie them with string
- » Please - no plastic or other paper wrap

# For Your Information

**City Hall Office Hours are 8:30 am to 5:00 pm –  
Monday through Thursday,  
7:30 am to 4:00 pm on Friday**

City of Saco Internet Website Address: [www.sacomaine.org](http://www.sacomaine.org)

## Police and Fire Emergencies - 911

### Administration

282-4191

Richard R. Michaud, City Administrator  
V. Louise Reid, Executive Assistant

### Assessing Department

282-1611

Daniel H. Sanborn, Assessor

### Building, Plumbing, Electrical Permits and Zoning Code

284-6983

Richard Lambert, Building Inspector

### City Clerk's Office

284-4831

Lucette Pellerin, City Clerk  
Certificates – Birth, Death & Marriage Licenses,  
Dog, Victualers, Liquor,  
Hunting, Fishing Mooring

### Voter Registration

284-4831

### Development & Planning

282-3487

Peter Morelli, Director  
Bob Hamblen, City Planner

### Dyer Library

283-3861

Donald Sharland, Executive Director  
Monday, Wednesday, Friday –  
9:30 a.m. – 5:00 p.m.  
Tuesday & Thursday – 9:30 a.m. – 8:00 p.m.  
Saturday – 9:30 a.m. – 12:30 p.m.

### Finance Department

282-1032 or 283-3303

Lisa Parker, Finance Director  
Property Taxes – Registration of Vehicles,  
ATV, Snowmobiles, Boats

### City Solicitor

Timothy Murphy, Esquire

### Fire Department

282-3244

Chief Alden Murphy  
Burning Permits – 282-3244  
Dispatch – 283-3661

### General Assistance

282-8206

Michele Hughes, Director

### Human Resources

282-8204

Tammy Lambert, Personnel Officer

### Parks & Recreation

283-3139

Sue Spath, Director

### Police Department

282-8214

Chief Bradley Paul  
Dispatch – 284-4535

### Public Works

284-6641

Michael Bolduc, Director  
Sewer Department – Snow Removal –  
Storm Drainage – Road Maintenance – Recycling  
Facility including inquiries and containers, Treatment  
Plant,  
Municipal Solid Waste

### Schools

284-4505

Elaine Tomaszewski  
Superintendent of Schools  
Adult Learning Center- 282-3846  
Young School – 284-7053  
Gov. John Fairfield School – 282-1322  
C.K. Burns School – 284-5081  
Middle School – 282-4181  
Thornton Academy – 282-3361  
Saco Consolidated School Lunch Program  
282-0211  
School Bus Transportation Office – 284-5959

### Harbormaster

Donald Abbott