

## 75. Street Light Installation Standards Policy

Adopted by the City Council of Saco: January 6, 1992

### A. GENERAL PURPOSE

1. The general purpose of fixed lighting is to create a nighttime environment that provides quick, accurate and comfortable vision for both drivers and pedestrians.
2. The strategic placement of this equipment will promote general traffic safety by eliminating nighttime conflicts between the various modes of transportation. Increasing visibility for vehicle traffic, as well as, pedestrian movement at night will also assist other methods of traffic control by the City.

### B. Application

1. Any property owner or resident of the City requesting the placement of a street light must complete the appropriate application form supplied by the Administration Office.
2. Such application shall specify the exact location for the proposed street light, with pole number, reasons for requesting the street light, and provide any supporting evidence or documentation explaining the existing traffic conditions.
3. Upon receipt, the application shall be forwarded to the Traffic Safety Officer for staff evaluation and recommendation for final action to the City Administrator within ten (10) working days.

### C. Evaluation

1. The evaluation of each completed application shall be performed by the Police Department's Traffic Safety Officer.
- 2.** The Traffic Safety Officer shall be responsible for the complete review of the street light application and shall apply the following standards to determine the merits of the request.

### C. Lighting Placement Factors

- A. Traffic Accidents \_\_\_\_\_  
Reported in past twelve (12) months (fatal/non-fatal) \_\_\_\_\_
- B. Type of Intersection \_\_\_\_\_  
Street Characteristics of Intersection Street \_\_\_\_\_  
(arterial, major, collector, local)

C. Distance to Closest Street Light \_\_\_\_\_  
(estimate feet to next light; spacing standard 150'  
or three (3) per block) \_\_\_\_\_

D. Urban or Rural Conditions \_\_\_\_\_  
(unusual street environment that adds to traffic \_\_\_\_\_  
hazard; animal crossing, valley, bridge, sharp corner, etc.)

E. Traffic Volumes of Intersecting Streets \_\_\_\_\_

F. Distance to Nearest School, City Park \_\_\_\_\_

G. Business which Generates Volume, ie Variety Store \_\_\_\_\_

H. General Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I. Recommendation

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

#### D. Appeal Procedure

1. Any resident wishing to appeal the conclusions reached by the Police Department must file a written request to the City Administrator within ten (10) working days of the original application denial. The City Administrator shall consider any additional information submitted in support of the appeal within five (5) working days. The City Administrator shall overturn the decision of the Police Department only in cases where substantial evidence warrants such action.

2. Members of the Traffic Safety Committee shall receive a semi-annual report covering street light applications and CMP installations.

DATE \_\_\_\_\_

\_\_\_\_\_  
Traffic Safety Officer - Police Department

DATE \_\_\_\_\_

\_\_\_\_\_  
City Administrator

APPLICATION FOR STREET LIGHT INSTALLATION

To the City Administrator, City of Saco, Maine

The undersigned property owner hereby applies for the placement of a street light pursuant to the installation standards adopted by the Saco City Council on January 6, 1992.

Street Location: \_\_\_\_\_ Pole # \_\_\_\_\_

Reason for Request \_\_\_\_\_

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Name of Property Owner \_\_\_\_\_

Property Address \_\_\_\_\_

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved \_\_\_\_\_ Date \_\_\_\_\_  
City Administrator