

Administration

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MEMORANDUM

TO: Mayor Lovell and City Council
FROM: Kevin L. Sutherland, City Administrator
DATE: December 10, 2018
RE: **Administrative Update**

FEMA Assistance

We received word that FEMA has awarded disaster assistance for damages from the October 29-November 1, 2017, Severe Storm and Flooding event. The total cost was roughly \$75,000 of which we were responsible for 10% as a local match.

Status of Union Negotiations

Public Safety Support and Public Works have ratified the language for a 3 year contract pending Council approval – we'll be sending this in executive session packets by the end of the week for consideration next week. I hope to have the other four in front of you as well.

Saco River Dredging

Staff had a pre-construction meeting this morning with the Army Corps and the contractors performing both the downriver hydraulic (pumping) dredge and the upriver mechanical (digging) dredge this winter. The contractor is committed to completing a project that will wrap up before January 1, 2019. They intend to be on-site shortly after and are targeting Jan 15th for full daily production of the dredging. They anticipate less than 30 days of dredging to complete the work. They did not seem overly concerned about the ice, since their equipment can remove it as they go, however the whole operation and schedule is still very subject to weather. Once on-site, the contractor's operation will be 24 hours a day, 7 days per week.

The City's own dredging contract with the contractor for the area around the pier will occur only when the Army Corps contracted work is complete.

Council Invitation to the City Employee Holiday Brunch

Staff would like to invite our Council members and their families to join us at the Holiday Brunch Celebration for City of Saco Employees. The event will be held at the Community Center on December 15th from 10:30 until noon.

We will have breakfast/brunch food, gift games, raffles (for adults and kids), a visit from Santa and more! Let me know if you have any questions about the event. Please RSVP to ameier@sacomaine.org with how many people plan to come from your family (please include how many kids vs adults).

City Hall Closures

City Hall will be closed to the public this Wednesday December 12th from 12:00-1:00 for a City Hall employee holiday lunch.

City staff work a half day on December 24th, (half day Holiday) and because it falls on Monday this year, I've received a commitment from all City Hall staff to take the beginning part of that day as a vacation, so City Hall will be closed on Monday and Tuesday (Christmas) that week.