

## Administration

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## MEMORANDUM

**TO:** Mayor Doyle and City Council  
**FROM:** Bryan T. Kaenrath, City Administrator  
**DATE:** March 8, 2021  
**RE:** **Administrator's Report**

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### **Ward 5 Council Appointment**

The City is currently accepting letters of interest from residents for the vacant Ward 5 Council seat. Residents must currently live in Ward 5 to be considered. Letters will be accepted until March 24<sup>th</sup> at our City Clerk's Office until the close of business. The City Council will then use an identical process to the one used for the Ward 4 vacancy a few months ago where ALL candidates will have the opportunity to present to the Council before an appointment is made. Please contact either Michelle Hughes, City Clerk or myself with any questions.

### **Army Corp of Engineers "Option 6" Project**

Update: While we wait for an official response from ACOE, City staff will prepare another draft letter for Council consideration should ACOE request a revised letter.

#### Background:

Mayor Doyle and I met with staff members from our Congressional Delegation last week to discuss the latest communication from the USACOE and our letter of support for the "option 6" project. They informed us that a response to our letter of support is pending and we should receive that response in the next few weeks. As you may remember, the USACOE has now mandated a number of specific items that need to be contained in our letter to proceed to the PPA. We may have to include these items in a revised letter should we receive a negative response in this round.

### **Senior Meals Programs**

Saco Parks & Rec held their most recent event on March 4<sup>th</sup> and served 250 meals. The next date will be in early April to coincide with the Easter holiday, more details will be released very soon.

### **Camp Ellis Pier Improvements**

I recently met with our Harbormaster to discuss some needed repairs at the pier. We will be performing needed service to the boat ramp, hoist and some other minor areas to have everything ready to go for the upcoming season. More extensive work to the boat ramp may need to be considered next year.