

Mayor Marston D. Lovell
Councilor Marshall Archer
Councilor Roger Gay
Councilor William P. Doyle



Councilor Lynn H. Copeland
Councilor Alan R. Minthorn
Councilor Micah Smart
Councilor Nathan D. Johnston

**SACO CITY COUNCIL BUDGET WORKSHOP
TUESDAY, APRIL 16, 2019 – 6:30 PM
CITY HALL AUDITORIUM**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT**
- IV. AGENDA**
 - A. BPI – Traffic Light at Flag Pond Road **P3**
 - B. Dog Park Expansion **P4**
 - C. Police Department Budget Presentation
 - D. Planning and Development Budget Presentation
 - E. Assessment Department Budget Presentation
 - F. City Clerk Budget Presentation
- V. ADMINISTRATION UPDATE**
- VI. COUNCIL DISCUSSION AND COMMENT**
- VII. ADJOURNMENT**

Hearing Assistance Devices are available at the back of the Auditorium.

If you are interested in addressing the Mayor and Council in the public comments session, please add your name to the roster at the back of the room.

Administration

Saco City Hall
300 Main Street
Saco, Maine 04072-1538
Phone: (207) 282-4191



Kevin L. Sutherland
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MEMORANDUM

TO: Mayor Lovell and City Council
FROM: Kevin Sutherland, City Administrator
DATE: April 11, 2019
RE: **April 16th Workshop**

Topics have come up that require a discussion during workshop and approval at the April 29th Council Meeting. We have added these items to the April 16th agenda to ensure that projects move along in a timely fashion:

1. BPI – Traffic Light at Flag Pond Road
2. Dog Park Expansion

Please see the attached memos with additional information.

April 16, 2019

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City Administrator

KSutherland@sacomaine.orgfacebook.com/sacomaine[Twitter.com/sacomaine](https://twitter.com/sacomaine)[Instagram.com/saco.maine](https://instagram.com/saco.maine)**MEMORANDUM**

TO: Mayor Lovell and City Council
 FROM: Kevin Sutherland, City Administrator
 DATE: April 11, 2019
 RE: **BPI – Traffic Light at Flag Pond Road**

Traffic Light at Flag Pond Rd through a BPI - Business Partnership Initiative

We are looking forward to Hancock Lumber beginning construction soon, adding new development to the Route 1 - Cascade Road - Flag Pond area.

During the process of the land purchase, the City, Hancock Lumber and Maine Department of Transportation had initial conversations about the need for a traffic signal and intersection improvements at Flag Pond Road. Maine DOT brought to the City's attention the opportunity to apply for 3/way match funding in a program called Business Partnership Initiative (BPI). With Hancock's access/egress into their site aligned at the Flag Pond intersection - the BPI was clearly a great solution to improve traffic circulation in that location. The BPI partners are the City, MEDOT and Hancock Lumber.

The City has been notified it has received the funding from ME DOT, in the amount of up to \$160,000 toward an estimated project cost of \$480,000. The City's share of up to \$160,000 would come from the Park North TIF, and Hancock will be responsible for \$160,000 (or more if the project cost exceeds \$480,000). We have not budgeted for this as part of FY19 and we do not have policies in place to require Council approval to expend from the TIF (other than our purchasing policy), so for this year I'd like to make sure the Council is aware of and supports this use. To strengthen the relationship of Council understanding and input for budgeted TIF expenditures, we've included expected expenditures as part of this year's budget process (and will going forward). The plans for FY20 will be reviewed with Council during the Planning and Development Budget presentation.

April 16, 2019

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MEMORANDUM

TO: Mayor Lovell and City Council
FROM: Kevin Sutherland, City Administrator
DATE: April 11, 2019
RE: Dog Park Expansion

Dog Park Expansion for Small Dogs

Council is responsible for making decisions about the use of City property. Parks and Recreation has been working with Friends of the Dog Park to consider an extension of the existing park and create a “safe space” for smaller dogs. This enclosure would be a 30’x30’ addition to the North end of the current fenced area and would include a 5-foot sidewalk.

At the April 10th meeting, the Historic Preservation Commission approved the 30’ by 30’ expansion at the existing dog park at Pepperell Park for small dogs and their humans. The Parks & Recreation Department is planning some improvements to the park in conjunction with this area, to add benches and landscaping. The original section of the dog park is used by many residents, and these improvements will be an asset to the park.

We will look to acquire Council approval on the 29th of April to get this in the ground in May. I’ve asked Ryan Sommer, Director of Parks and Recreation to bring this up after his budget presentation so that we can move it to the 29th for a vote.