

Mayor William P. Doyle
Councilor Marshall Archer
Councilor Jim Purdy
Councilor Joseph Gunn



Councilor Lynn H. Copeland
Councilor Alan R. Minthorn
Councilor Jodi L. MacPhail
Councilor Nathan D. Johnston

SACO CITY COUNCIL MEETING
MONDAY, JUNE 8, 2020 – 6:30PM
ONLINE MEETING VIA ZOOM (sacomaine.org/watchmeetings)

- I. CALL TO ORDER**
- II. RECOGNITION OF MEMBERS PRESENT**
- III. PLEDGE OF ALLEGIANCE**
- IV. GENERAL**
- V. COMMITTEE CORRESPONDENCE TO COUNCIL**
- VI. PUBLIC COMMENT**
- VII. APPROVAL OF MINUTES:** May 26, 2020
- VIII. CONSENT ITEMS**
- IX. ACTION ITEMS**
 - A. **(Public Hearing)** Renewal Application for a Special Entertainment Permit – Sea Salt Lobster Restaurant **P2**
 - B. **(Public Hearing)** Adoption of Revised MMA General Assistance Ordinance **P4**
 - C. **(Tabled 5-26-20)** Action Item I. - *Council Resolution Approving School Budget for Fiscal Year 2020-2021* **P5**
“I make a motion to remove from the table, “Council Resolution Approving School Budget for Fiscal Year 2020-2021”
 - D. **(Tabled 5-26-20)** Action Item J. - *Council Resolution Approving Additional Local Funds for the School Budget Fiscal Year 2020-2021* **P7**
“I make a motion to remove from the table, “Council Resolution Approving Additional Local Funds for the School Budget Fiscal Year 2020-2021”
 - E. **(Tabled 5-26-20)** Action Item K. - *Council Resolution Approving Adult Education Budget for Fiscal Year 2020-2021* **P8**
“I make a motion to remove from the table, “Council Resolution Approving Adult Education Budget for Fiscal Year 2020-2021”
 - F. **(Tabled 5-26-20)** Action Item G. - *City Operation Budget Main Motion (As Amended)* **P9**
“I make a motion to remove from the table, “City Operations Budget Main Motion (As Amended)”
 - i. *Amendment to Fiscal Year 2021 City Administrator’s Budget – Facilities Position* **P11**
 - ii. *Amendment to Fiscal Year 2021 City Administrator’s Budget – Savings on Debt Service* **P12**
 - G. Adoption of Fiscal Year 2021 Municipal & School Budgets **P13**
- X. NEW BUSINESS**
 - A. Council Summer Calendar Discussion **P14**
- XI. ADMINISTRATIVE UPDATE**
- XII. COUNCIL DISCUSSION AND COMMENT**
- XIII. EXECUTIVE SESSION:** N/A
- XIV. REPORT FROM EXECUTIVE SESSION**
- XV. ADJOURNMENT**

MEETING ITEM COMMENTARY

AGENDA ITEM: (Public Hearing) Renewal Application for a Special Entertainment Permit –Sea Salt Lobster Restaurant

STAFF RESOURCE: Michele L. Hughes, City Clerk

COUNCIL RESOURCE: Councilor Joseph Gunn

BACKGROUND: Sea Salt Products LLC d/b/a Sea Salt Lobster Restaurant has applied for a renewal Special Entertainment Permit. The permit will be concurrent with the establishment’s liquor license.

The applicant has paid all applicable permit fees and the clerk has properly advertised the public hearing in accordance with the Saco City Code, Chapter 93 - Entertainment §93-2.

EXHIBITS: Special Entertainment Permit

RECOMMENDATION: Staff recommends approval.

SUGGESTED MOTION: *“I move to open the Public Hearing.”*

“I move to close the Public Hearing and be it ordered that the City Council grant the renewal application submitted by Sea Salt Products LLC d/b/a Sea Salt Lobster Restaurant for a Special Entertainment permit to be concurrent with the establishment’s current liquor license”.

“I move to approve the Order.”



PERMIT TO BE DISPLAYED

MUNICIPALITY: **Saco** COUNTY: **York, Maine**

Fee Paid... 240.00 Date Paid... 05/13/2020

Special Entertainment Permit

This permit is hereby granted upon condition that the licensed premises do not violate the above statute or any ordinance, rules or regulations promulgated pursuant thereto.	
Licensee's Name:	<u>Sea Salt Products LLC</u>
Business Name:	<u>Sea Salt Lobster Restaurant</u>
Location of Premises:	<u>660 Main St Saco ME 04072</u>
P.O. Box Address:	<u>same</u>
Municipality:	<u>Saco</u>
Description of Premises:	<u>Restaurant</u>
Facilities Required:	<u>None</u>
Hours Permit is Effective:	<u>11am</u> to <u>10pm</u>
Type(s) of music, dancing, entertainment permitted:	<u>Live music</u>

This permit expires... June 25, 2021 unless revoked by the Municipal Officials.

Dated at the City of Saco this.....day of....., 20.....

Certified True Copy	_____	Mayor

Municipal Clerk	_____	Council members
	_____	of the City of Saco

money determined by state law to be the minimum amount that the City must raise in order to receive the full amount of state dollars.

*The sum of **\$309,013** be raised and appropriated for the annual payments on debt service previously approved by the City's voters for non-state-funded school construction projects and non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the City's contribution to the total cost of funding public education from Pre-kindergarten to grade 12;*

State Mandated Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the City's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the City voters or other legislative body.

*The School Board be authorized to expend **\$42,962,086 for the fiscal year beginning July 1, 2020 and ending June 30, 2021** from the City's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools; and*

The School Board be authorized to expend such other sums as may be received from federal and state grants and/or programs and/or other sources during the fiscal year for school purposes provided that such grants, programs or other sources do not require the expenditures of other funds not previously appropriated

I move to approve the resolution.

CITY OF SACO FY2021 APPROPRIATION ORDER

Department	FY2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020		Administrator's Budget	Council Amendments	Approved Budget
					Curr (as of Feb)	FY 2020 Approved			
Assessor	192,428	168,342	194,031	212,678	146,059	222,762	696,885	(276,355)	420,530
Building Maintenance	96,300	108,147	106,554	61,602	4,038	0	0	0	(0)
Capital Projects	3,182,046	3,709,618	3,360,656	2,900,082	4,868,742	3,107,257	5,302,002	(569,375)	4,732,627
City Administration	172,255	265,263	288,500	370,896	320,467	411,768	239,905	(17,769)	222,136
City Clerk	295,026	278,552	301,767	328,120	216,347	325,665	352,232	0	352,232
Code Enforcement	231,918	266,829	333,618	298,504	270,972	391,321	367,717	0	367,717
Communications	0	0	0	0	0	0	177,820	0	177,820
Contingency	272,968	371,854	301,728	491,655	354,533	200,958	256,000	(25,000)	231,000
Council	14,593	14,855	15,361	17,580	9,900	21,575	21,575	0	21,575
Federal Assistance	0	0	0	387,939	0	0	0	0	(0)
Finance	471,462	510,477	478,467	446,580	413,356	580,428	661,636	(10,161)	651,475
Fire/Ambulance	3,005,694	3,222,248	3,099,822	3,204,736	2,327,616	3,401,717	3,785,099	(218,584)	3,566,515
Fringe Benefits	3,509,179	3,429,039	3,722,906	3,828,966	2,755,451	4,117,969	4,869,303	(180,523)	4,688,780
Human Resources	0	0	140,069	179,906	150,328	215,059	225,746	0	225,746
Information Technology	551,046	386,975	430,522	527,231	302,813	376,516	356,540	(320)	356,220
Insurance	203,436	213,123	226,506	243,254	175,136	233,750	185,000	0	185,000
Overlay	0	0	0	0	0	0	360,454	(360,454)	(0)
Parks & Recreation	1,611,288	1,593,396	1,616,769	1,748,130	1,344,379	1,774,313	1,979,235	(190,214)	1,789,021
Planning & Econ Dev	366,683	336,753	391,276	407,761	315,681	402,268	261,649	(22,600)	239,049
Police Department	3,588,333	3,576,904	3,791,619	3,808,311	2,648,572	4,126,872	4,375,415	0	4,375,415
Public Works	5,322,294	5,686,708	5,425,048	5,533,073	3,600,337	5,922,380	6,027,870	(35,890)	5,991,980
Solicitor	216,620	143,193	165,871	115,712	139,417	144,362	157,286	0	157,286
Supported Entities	698,684	804,952	838,334	964,116	601,151	793,133	867,544	(58,800)	808,744
Transfers	1,167,942	893,824	2,516,859	67,338	8,000	8,000	8,000	0	8,000
Municipal Expenditures	25,170,195	25,981,052	27,746,283	26,144,170	20,973,295	26,778,073	31,534,913	(1,966,045)	29,568,868

June 8, 2020

Administration

Saco City Hall
300 Main Street
Saco, Maine 04072-1538
Phone: (207) 282-4191



Bryan Kaenrath

City Administrator

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MEMORANDUM

TO: Mayor and City Councilors
FROM: Bryan Kaenrath
DATE: June 8, 2020
RE: Council's Summer Schedule

The Mayor and I are proposing the following summer schedule:

June 15th – the last meeting in June.

July 13th and 20th – potential July meeting dates (July 4th is a Saturday this year and will be observed on Friday, people may be planning extended weekends)

August 3rd and 17th – potential meetings in August

July 13th will be the first meeting held in Council chambers. We will practice social distancing and the City's new cleaning guidelines to ensure everyone's safety.