

Administration

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Kevin L. Sutherland
City Administrator

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MEMORANDUM

TO: Mayor Lovell and City Council
FROM: Kevin Sutherland, City Administrator
DATE: July 1, 2019
RE: **Administrative Update**

Bid Announcement

The City of Saco is soliciting proposals for various technology items. Proposals must be submitted **on the RFP response form** in a sealed envelope marked **“Technology Refresh”**. Proposals will be accepted until **July 15, 2019 11:00am EST**. Any questions regarding the project specifications should be directed to Ryan Pinheiro, Director of Information Technology, by emailing rpinheiro@sacomaine.org with subject “Technology Refresh”.

Additional State Aid

The Legislature approved a 3% Municipal share (we had budgeted 2.5% as that is what the Governor had initially included). The one half a percent of additional aid represents an estimated \$284,467.60 in revenue for fiscal year 2020.

City Hall Closed

City Hall will be closed both July 4th and July 5th

Greek Festival

The Greek Festival will take place July 19-21 at St. Demetrios on Bradley Street