

**APPLICATION FOR ADMINISTRATIVE APPEAL
ZONING BOARD OF APPEALS
CITY OF SACO, MAINE**

NAME OF APPELLANT _____

MAILING ADDRESS _____

CITY/TOWN _____ **STATE** _____ **ZIPCODE** _____

NAME OF OWNER _____

PROPERTY LOCATION _____

ASSESSOR'S MAP# _____ **LOT#** _____ **ZONING DISTRICT** _____

The undersigned requests that the Board of Appeals consider the following:

_____ 1. **ADMINISTRATIVE APPEAL:** Relief from the decision, or lack of decision, of the Code Enforcement Officer, Planning Board, or Historic Preservation Commission, in regard to an application for a permit. The undersigned believes that (check one).

- _____ An error was made in the denial of the permit.
- _____ The denial of the permit was based on a misinterpretation of the ordinance.
- _____ There has been a failure to approve or deny the permit within a reasonable period of time.
- _____ Other _____

Please explain in more detail the facts surrounding this appeal (please attach a separate piece of paper). You should be as specific as possible so that the Board of Appeals can give full consideration to your case.

I certify that the information contained in this application and its supplement is true and correct.

DATE: _____ **APPELLANT:** _____

NOTE TO APPELLANT: In addition 10 copies of a sketch plan of the property must accompany this application showing the dimensions and shape of the lot, the size and locations of existing buildings, the locations and dimensions of proposed buildings or alterations, the dimensions of proposed buildings or alterations, the dimensions of all setbacks (front, side and rear), and any natural or topographic peculiarities of the lot in question. Include all relevant documents and evidence you feel would help the board understand the issues. A copy of the appellant's right, title or interest in the property concerned must also be attached.

This form should be returned to the Inspection Office. You will be notified of the date of the hearing on your appeal. Appropriate fees must be paid before the hearing is held.