



CITY OF

# Saco

## CAPITAL PROGRAM

2020 Budget Presentation

*friendly by nature*

# Capital Program

Section 6.05 of the City Charter: *“The City Administrator shall prepare and submit to the City Council a five-year capital program at a regular meeting of the City Council in March of each year.”*

# Capital Planning for City Assets

- What do we have?
  - All City assets are managed in 4 categories (Facilities, Utilities, Municipal Grounds, Right-of-Way)
- What is it worth?
  - The Capital Life Cycle value of our assets are approximately \$250 Million:

Facility:	\$52 million	Utility:	\$54 million
Grounds:	\$14 million	Right-of-Way:	\$129 million
- What is its condition and expected service life?
  - Each asset group is assessed a condition through various inspection methods.
  - For planning purposes service life is assumed at 75 years (Utilities and Right-of-Way) and 50 years (Facilities and Grounds).
- What is the sustainable funding level?
  - The annual sustainable funding level is projected to be \$3.8 Million.
  - Efforts to reduce the burden on the general fund have been:
    - Leveraging State and Federal grant programs for capital projects.
    - Focus on updating and rehabilitating existing assets whenever possible.
    - Incorporate user fees and municipal bonds to pay for long term project benefits.

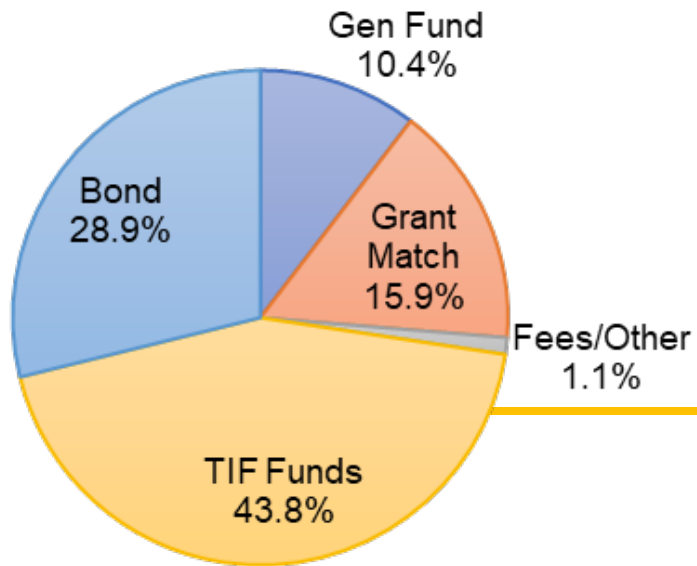
# Capital Plan Summary

## Actual Plan vs. Funding Mechanism Goals

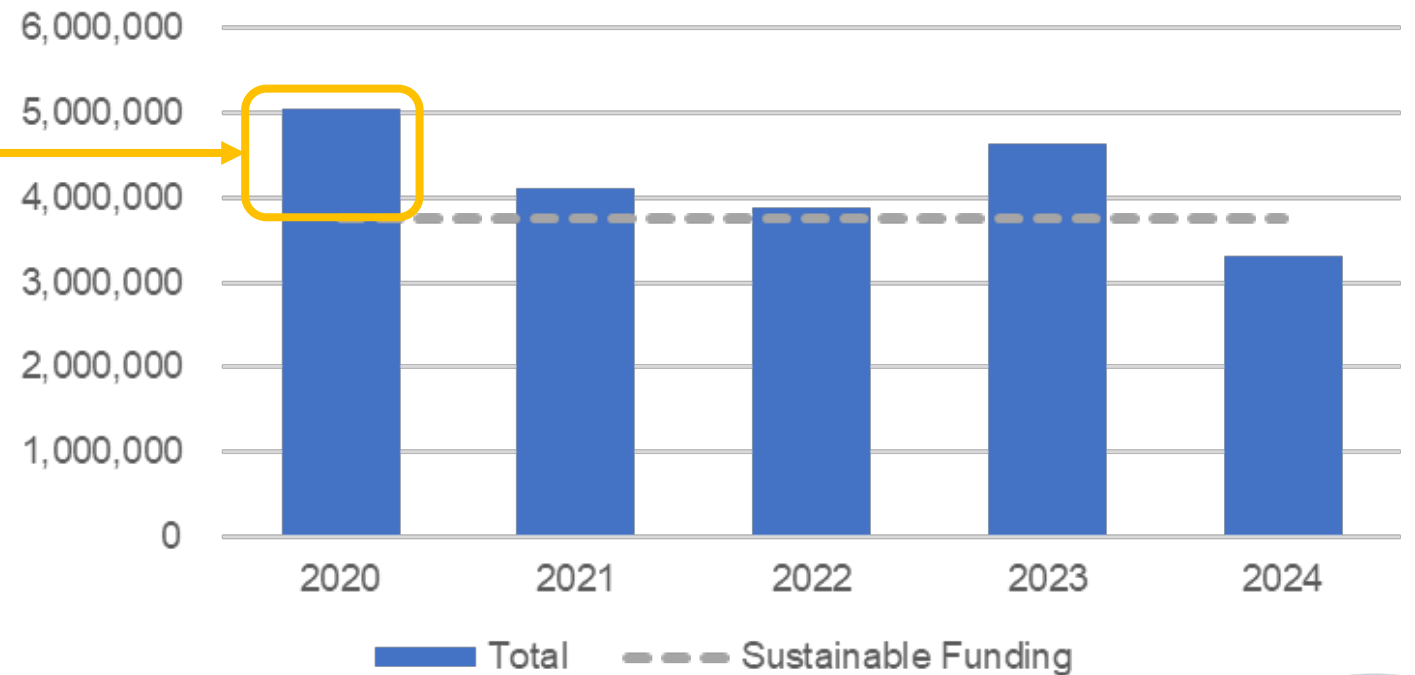
Account	2020	2021	2022	2023	2024	Total 5 Year	
						Funds	% of Plan
Gen Fund	524,175	1,079,350	1,074,350	899,350	824,350	<b>4,401,575</b>	21%
Grant Match	803,125	691,250	866,250	616,250	766,250	<b>3,743,125</b>	18%
Fees/Other	55,000	337,500	187,500	837,500	187,500	<b>1,605,000</b>	8%
TIF Funds	2,210,000	590,000	400,000	450,000	250,000	<b>3,900,000</b>	19%
Bond	1,456,825	1,404,674	1,365,200	1,825,750	1,290,474	<b>7,342,924</b>	35%
<b>Total</b>	<b>5,049,125</b>	<b>4,102,774</b>	<b>3,893,300</b>	<b>4,628,850</b>	<b>3,318,574</b>	<b>20,992,624</b>	
<i>Sustainable Funding</i>	<i>3,768,068</i>	<i>3,768,068</i>	<i>3,768,068</i>	<i>3,768,068</i>	<i>3,768,068</i>	<i>18,840,340</i>	

# Capital Plan Summary

### Capital Plan by Funding Source

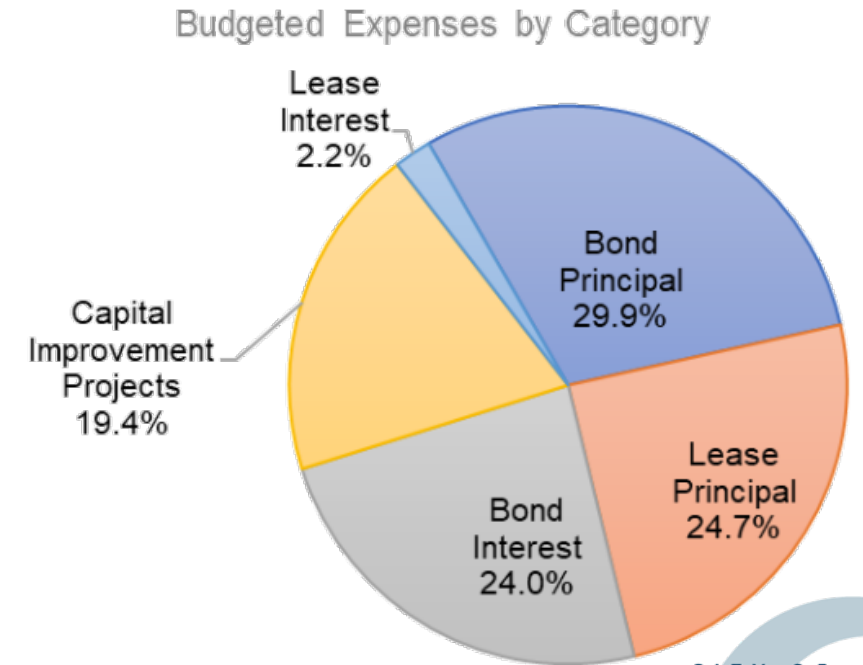
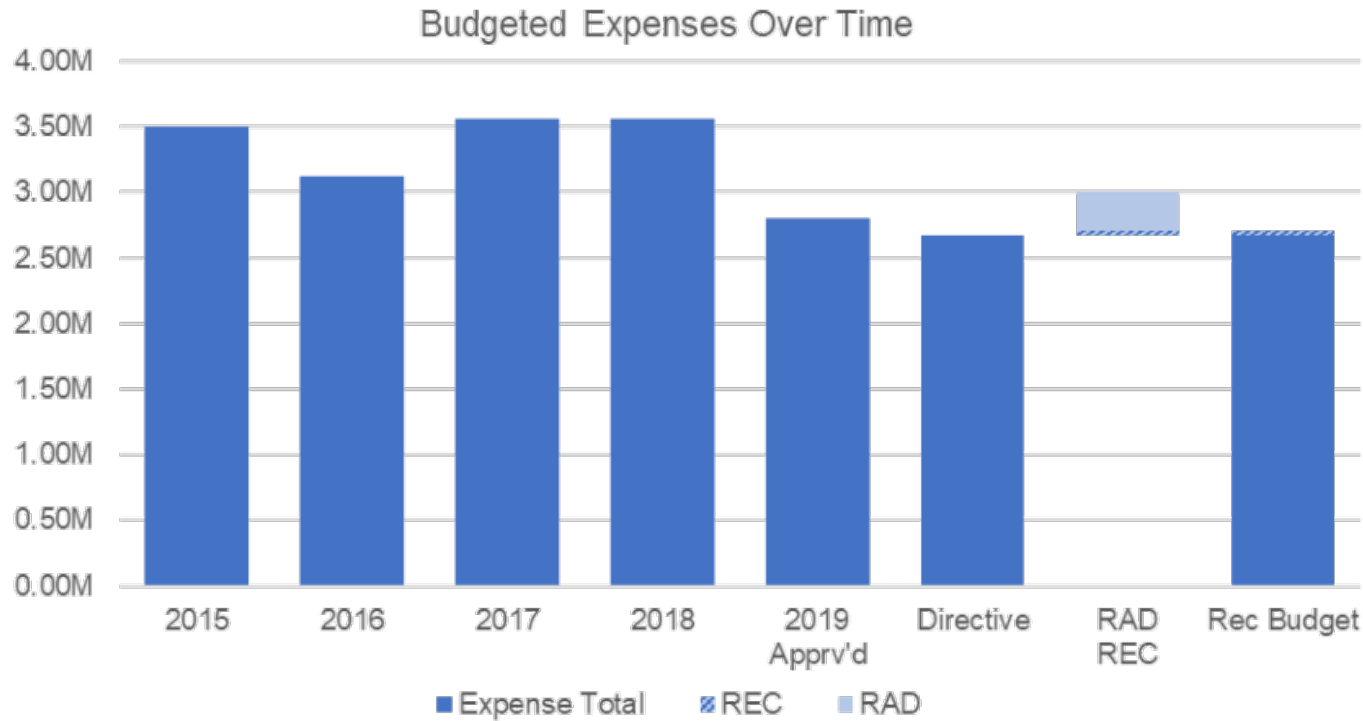


### Actual Plan vs. Funding Mechanism Goals



# General Fund Budget Summary

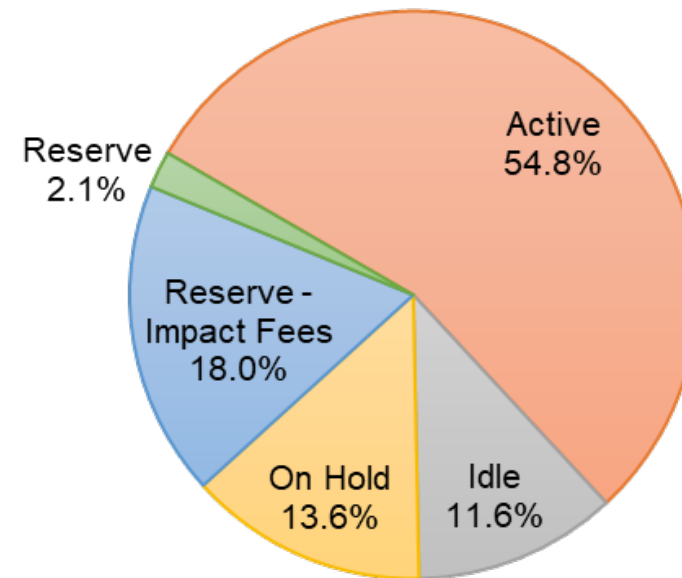
	FY2019 Adopted	\$ Change	FY2020 Directive	RADs	REC RADs	FY2020 Recommended
<b>Expense</b>	2,804,971	(127,466)	2,677,505	331,927	29,752	2,707,257



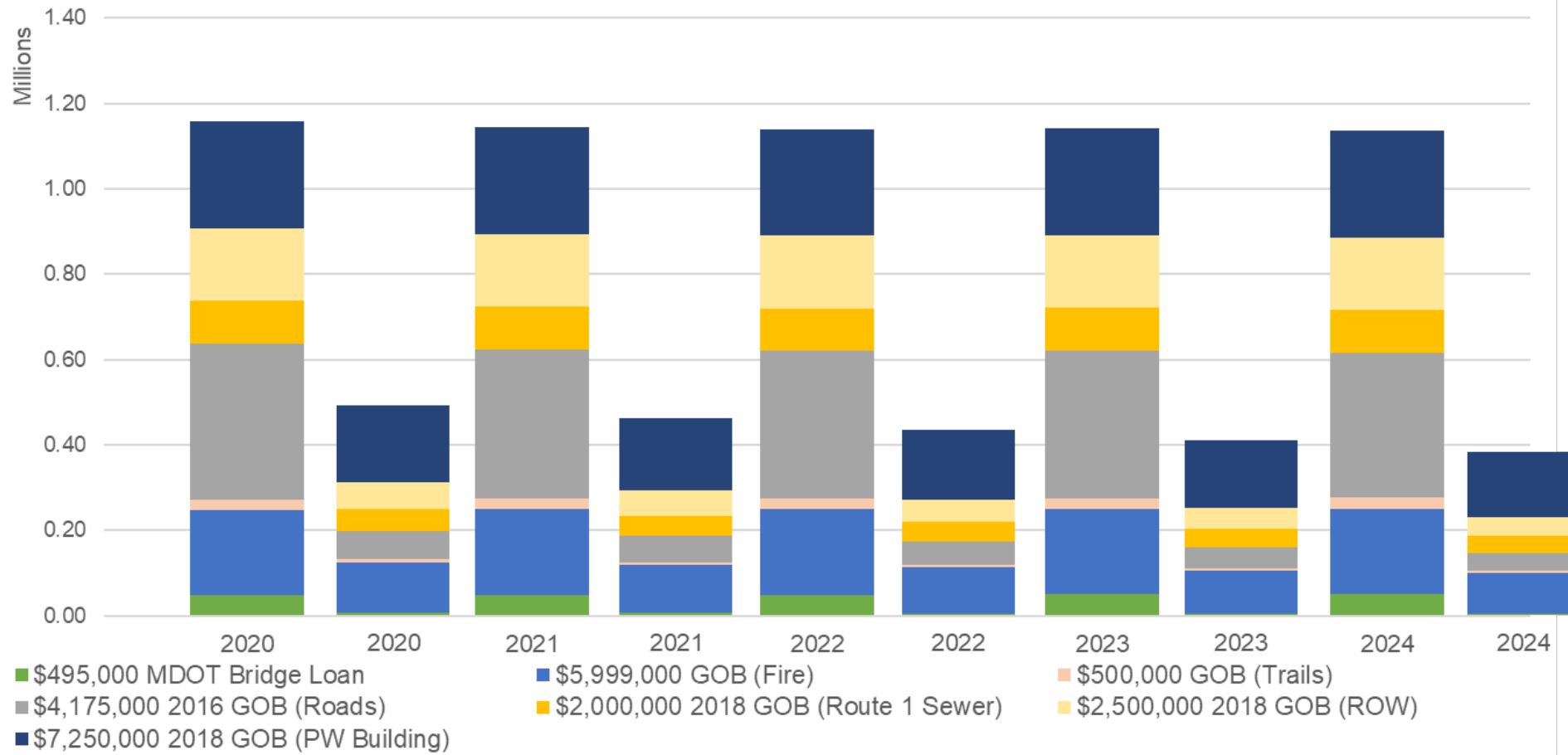
# Status of the Capital Portion of the Assigned Fund Balance

Type	Balance as of 6/30/2018	Approved for FY 2019	Expended Through Feb 2019	Balance as of Feb 2019
Facilities	629,458	246,250	120,740	754,968
Grounds	151,437	160,000	104,576	206,861
Impact Fees	245,162	0	(186,404)	431,566
Row Infrastructure	561,919	200,000	120,419	641,500
Utilities	341,663	145,600	118,921	368,342
<b>Total</b>	<b>1,929,639</b>	<b>751,850</b>	<b>278,253</b>	<b>2,403,236</b>

Status	Projects	Balance as of Feb 2019
Completed	6	12
Active	22	1,315,949
Idle	6	278,460
On Hold	3	326,909
Reserve - Impact Fees	8	431,565
Reserve	2	50,340
<b>Total</b>	<b>47</b>	<b>2,403,236</b>



# Debt Service for Municipal Bonds

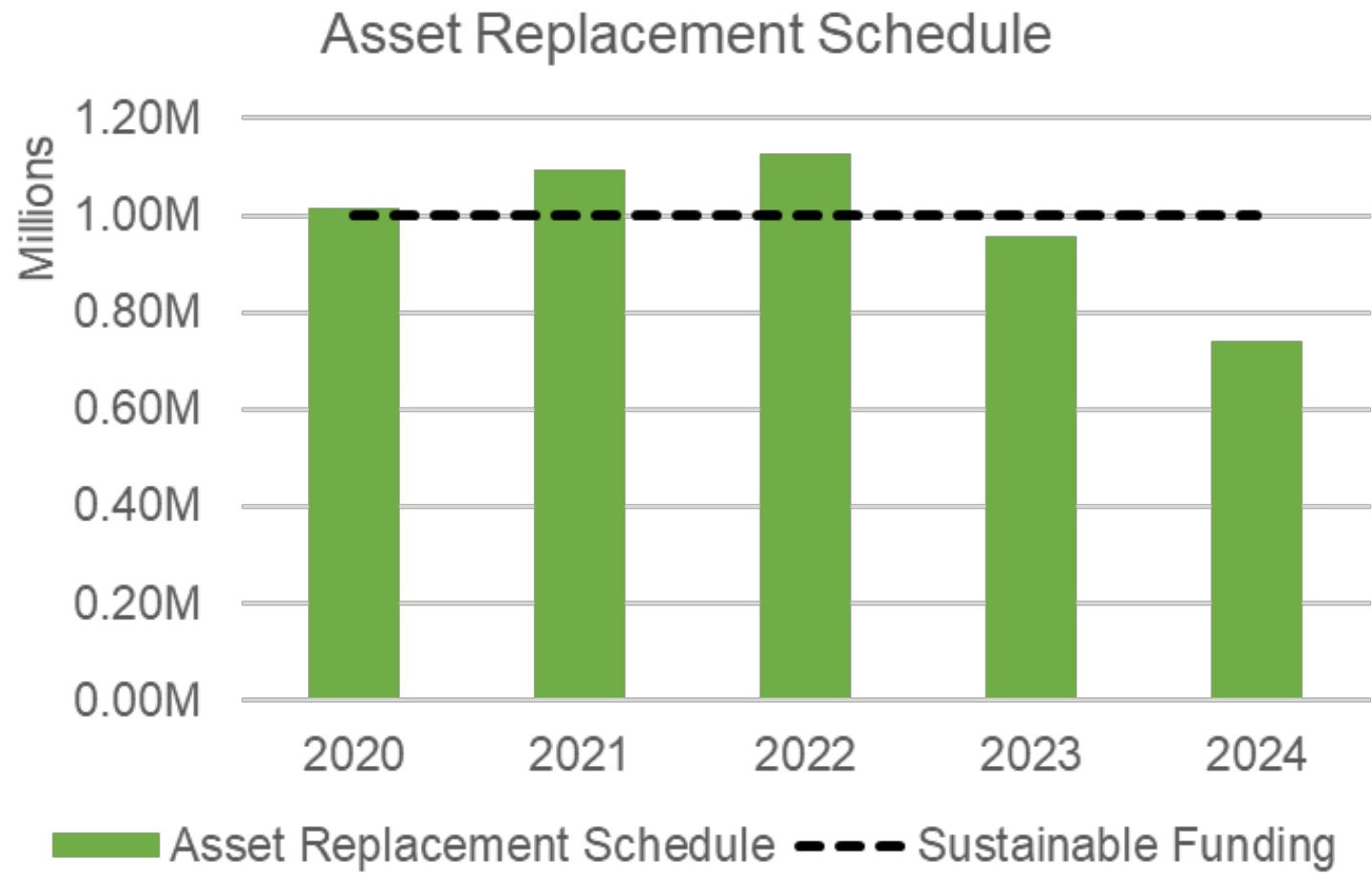




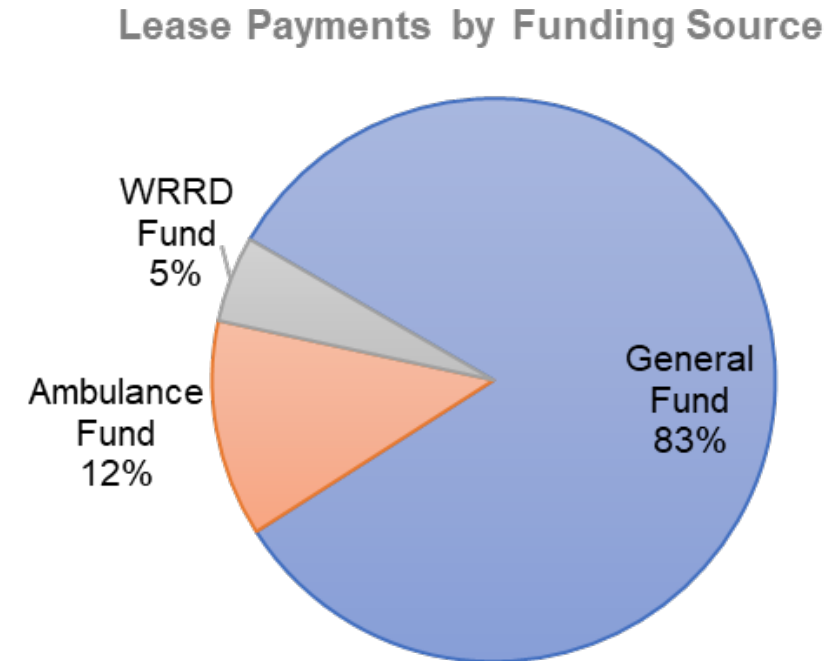
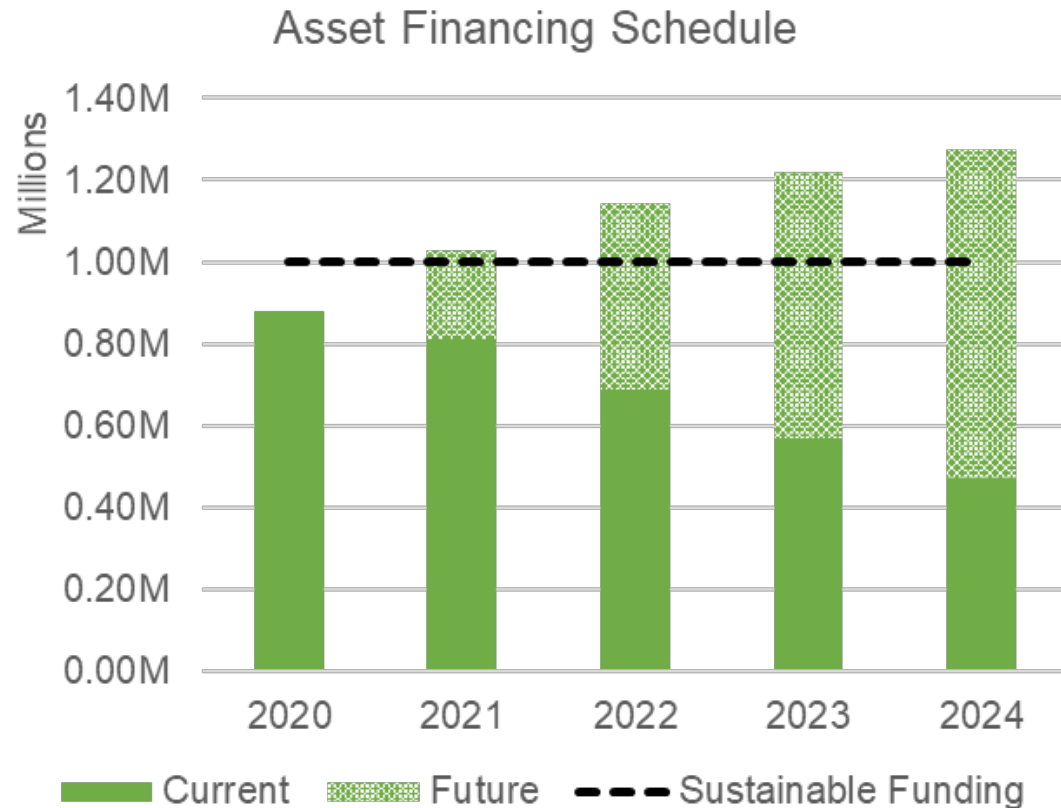
# Capital Plan Approach – Vehicles & Equipment

- What do we have?
  - City Fleet consists of 137 vehicles or pieces of large equipment.
- What is it worth?
  - The City fleet is valued at over \$12 million in current replacement cost.
- What is its condition and expected service life?
  - The City now inspects and scores the vehicle condition annually.
  - The average expected service life across the City fleet is 12 years.
- What is the sustainable funding level?
  - The annual sustainable funding level is projected to be \$1 million.
  - Efforts to reduce this current need are underway in the areas of
    - Mid-life cycle refurbishment of vehicles.
    - Improved preventative maintenance cycles.
    - Shared vehicle resources across departments or regional partners.



# Vehicle Asset Replacement Schedule



# Debt Service for Municipal Leases



# Requests Above the Directive

	Project Name	Priority	Frequency	Requested	Recommended
	2 - 8 - Forestry Bucket Truck	Critical Need	Ongoing	9,752	9,752
	2 - 9 - Make Capital Plan Whole	Critical Need	Ongoing	302,175	0
	<b>Department Total</b>			<b>309,725</b>	<b>9,752</b>

# RAD: Forestry Bucket Truck

The Forestry Truck will allow us to enhance current city tree maintenance by parks staff at a much higher level. It will allow us to take down hazardous trees almost immediately without contracting the work out. In the last two years we had to put 56 trees on the tree removal list to be contracted out as we did not have adequate in-house equipment. We pruned and removed hazardous limbs, known as "deadwood", for over 150 trees in fiscal year 2019.



# RAD: Forestry Bucket Truck

The bucket truck would help us enhance the work being done in Parks to support urban forestry in Saco.

**Stats:** we have over 1,000,000 trees on city property and easements that we are currently responsible for.

**Tree City USA:** Saco has been a Tree City USA in the state of Maine for the past 8 years. In 2018, the City of Saco also received a national Tree City distinction from Senator Angus King.



# Make Capital Plan Whole

- In order to meet the directive budget, the Capital Planning Committee cut Annual allocations in half
- This RAD would bring the annual allocations back to full funding
- Most critical are the annual allocations that receiving match funding from the state or other grant revenue sources
- Total RAD: \$302,175
- Council may choose to fund a portion of this RAD
  - The Capital Planning Committee will meet again to prioritize funding
  - A new recommendation will be forwarded to Council based on highest need and lowest current balances

# Make Capital Plan Whole - RAD Detail

Capital Plan Project	Funded Portion	RAD Portion
Energy Efficiency Upgrade Annual RAD	\$9,375	<b>\$9,375</b>
Pacts Projects Annual RAD	\$70,000	<b>\$70,000</b>
Tri-Community Camera Annual RAD	\$2,800	<b>\$2,800</b>
Collector Rd Safety Imp Annual	\$25,000	<b>\$25,000</b>
Industrial Park RR Annual	\$5,000	<b>\$5,000</b>
HVAC Components Annual	\$25,000	<b>\$25,000</b>
Interior Finishes Annual	\$37,500	<b>\$37,500</b>
City Fleet Recondition Annual	\$15,000	<b>\$15,000</b>
Safety And Code Com Annual	\$25,000	<b>\$25,000</b>
Exterior Finishes Annual	\$37,500	<b>\$37,500</b>
Trail Network Repairs Annual	\$5,000	<b>\$5,000</b>
Neighborhood Park Upgrades Annual	\$25,000	<b>\$25,000</b>
IT Infrastructure Annual	\$20,000	<b>\$20,000</b>