



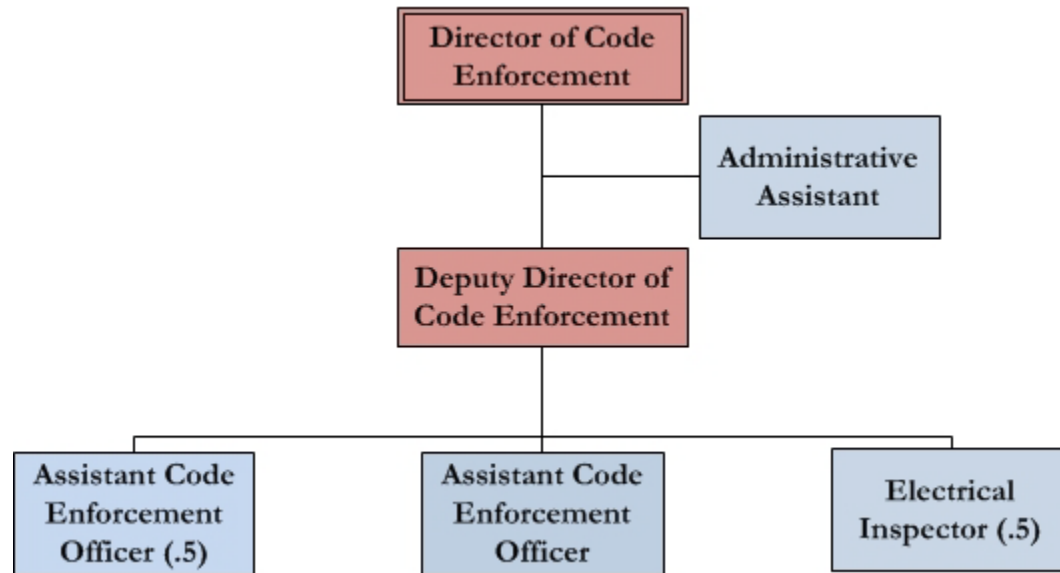
CITY OF  
**CODE ENFORCEMENT  
DEPARTMENT**

2020 Budget Presentation

*friendly by nature*

# Code Enforcement Department

## Organizational Chart



“The mission of the Saco Code Enforcement Department is to ensure the public’s safety through proper construction oversight and through fair and effective zoning compliance and enforcement efforts. This mission also provides for the safe and legal construction of all new buildings and building renovations, continued compliance with occupancy and building regulations, zoning regulation enforcement, and all necessary administrative support services.”

### Department Responsibilities:

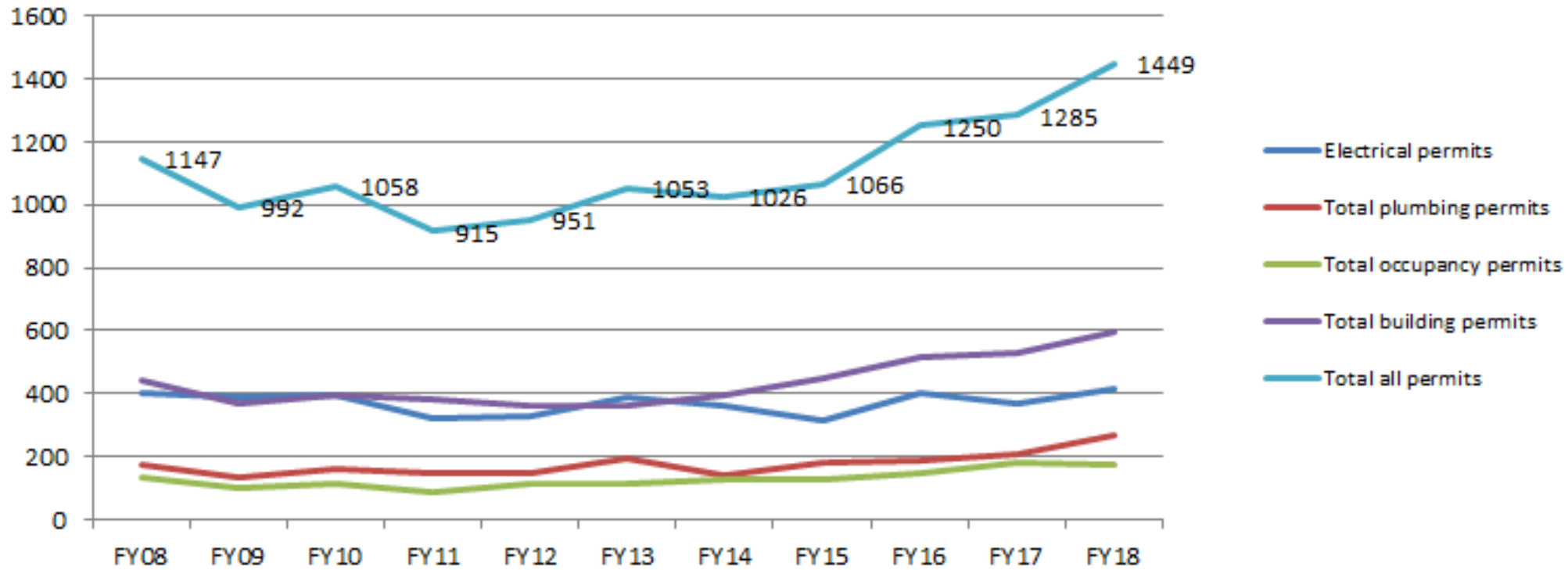
- Inspections
- Zoning
- Complaint Resolution
- Plan Review

# Major Accomplishments

- FEMA approved a proposed modification removing the flood plain surrounding Sawyer Brook east of Spring Street.
- In CY 2018 issued 528 building permits with an estimated construction value of \$52.6 million with over 53% of that amount attributed to commercial projects.
- In FY 19, issued a total of 1449 construction permits (building, electrical, plumbing & occupancy) and 174 seasonal rental permits.
- Collected almost \$600,000 in building permit fees
- Responded to 181 complaints
- Hired a new shared inspector (with the Town of OOB) after the position was vacant for over 6 months.

# Permit activity trend line

## 10 Year Permit Activity



# Complaint Resolution

- The Code Office responded to 181 documented complaints.
- Some complaints are not recorded when resolved immediately.
- Several of the 181 complaints took a significant amount of time and effort but resulted in no cash outlay from the City to resolve.
- Cleanup of 489 Buxton Road
- Removed 936 tons of illegally disposed of turf
- Took 80+ man hours to resolve



# Plan Review

- Plan Review does not only consist of building plan reviews
- Each submission to the Planning Department including subdivision, site plan, conditional use and contract zoning amendments must be reviewed by the Codes Department for compliance with land use regulations.
- The increase in commercial construction activity has also resulted in an increase in number of plan reviews done, some of them quite complex.
- New construction now utilizes innovative construction methods such as tilt-up cast in place concrete panels and proprietary prefabricated insulated wall panels.

# RAD FY2019 Update

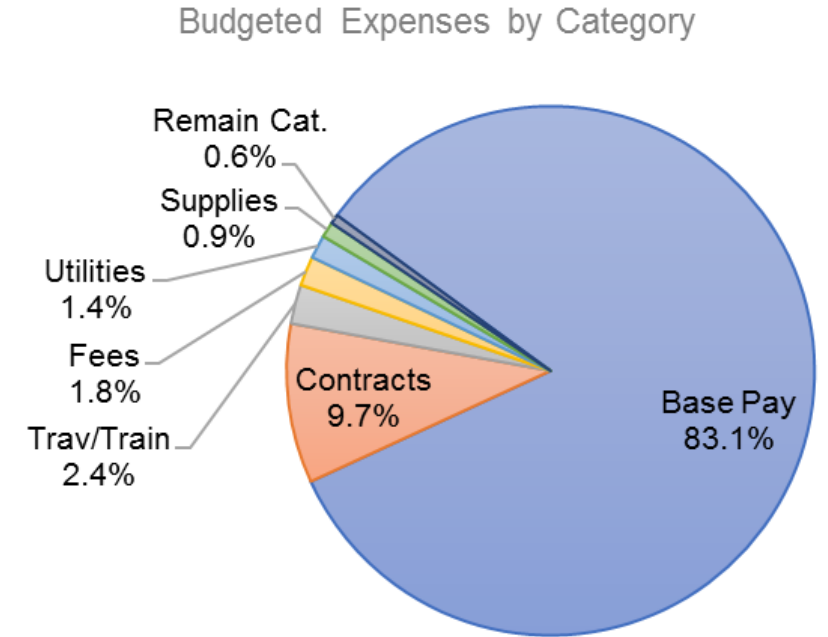
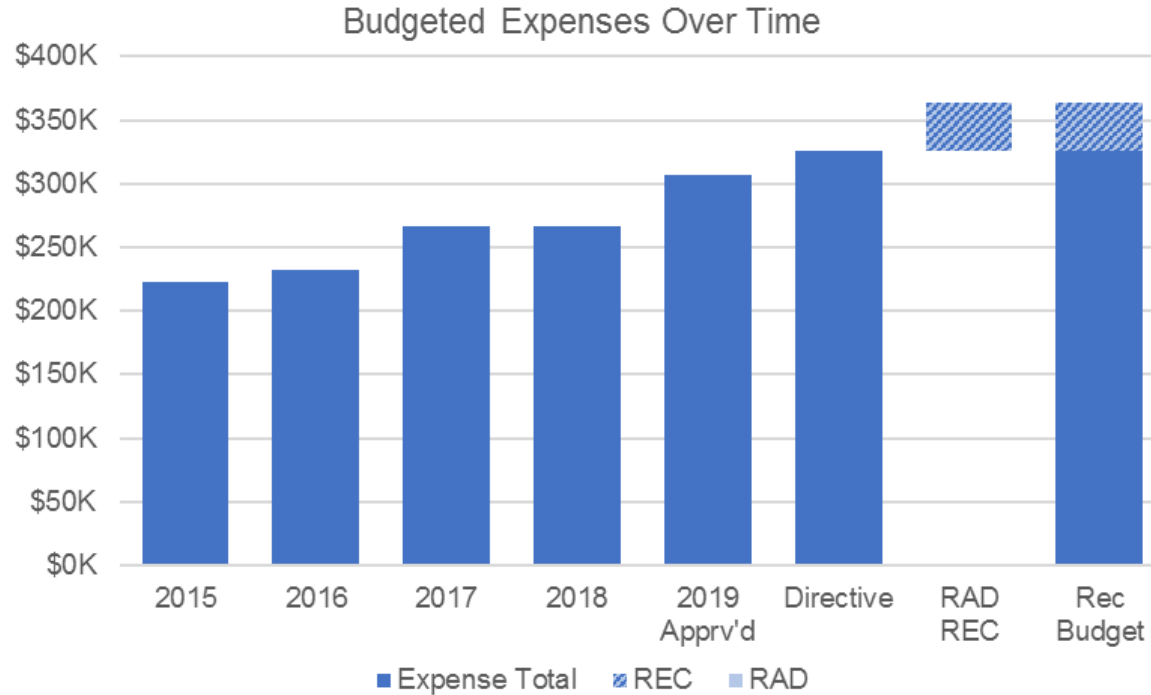
- The only RAD that was approved was the Sawyer Brook Floodplain Study. The study was completed, an application to remove a section of the brook from the Floodplain was submitted and approved by FEMA. The newly mapped area of Sawyer Brook east of Spring Street is no longer in the floodplain.

# Major Challenges

- Blighted building and property maintenance issues left unabated
- Pending Preliminary Flood Insurance Rate Maps that will have an impact on the coastal area property owners.
- Training & retaining new inspectors so the City can finally launch the Multi-family inspection program.
- Maintaining the level of service during a booming economy.
- The Department will apply for State funding for low income residents that have malfunctioning SSWD (septic) systems.
- Implementation of on-line permit application programs (with the assistance of the IT Department)




# Budget Summary



# Budget Summary

	FY2019 Adopted	\$ Change	FY2020 Directive	RADs	REC RADs	FY2020 Recommended
<b>Expense</b>	307,465	17,818	325,283	38,288	38,288	363,571
<b>Revenue</b>	434,126	115,010	549,136	0	0	549,136
<b>Operating Income</b>	126,661	97,192	223,853	(38,288)	(38,288)	185,565

# Requests Above the Directive

	Project Name	Priority	Frequency	Requested	Recommended
	<b>Life Safety Violations Elimination</b>	<b>Critical Need</b>	One-Time	35,000	35,000
	<b>Department RAD Total</b>			<b>35,000</b>	<b>35,000</b>

# Blighted Building Abatement fund

- The only RAD Code Enforcement is seeking is to establish a Blighted Building Abatement Fund.
- This fund can be drawn from to enforce our Building and Maintenance Codes as well as the State Sub-surface Wastewater Disposal Code.
- It will be self-replenishing as properties that benefit from this fund are sold.
- It eliminates the need to draw on the Contingency Account.