STATE OF MAINE
COUNTY OF YORK
CITY OF SACO

I. CALL TO ORDER – On Tuesday, April 21, 2015 at 7:00 p.m. a Council Meeting was held in the City Hall Auditorium.

II. ROLL CALL OF MEMBERS – Mayor Donald Pilon conducted a roll call of the members and determined that the Councilors present constituted a quorum. Councilors present: David Precourt, Leslie Smith Jr., Bette Brunswick, Arthur Tardif, Eric Cote and Nathan Johnston. Councilor Roche was excused this evening.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

There were no public comments.

V. GENERAL:

PROCLAMATION: EARTH DAY - APRIL 22, 2015

City of Saco Earth Day Proclamation 2015

WHEREAS, The global community now faces extraordinary challenges such as environmental degradation, climate change, food and water shortages, and global health issues; and

WHEREAS, All people, regardless of race, gender, income, or geography, have a moral right to a healthy, sustainable environment; and

WHEREAS, It is understood that the citizens of the global community must step forward and take action to create positive environmental change to combat the aforementioned global challenges; and

WHEREAS, A sustainable environment can be achieved on the individual level through educational efforts, public policy, and consumer activism campaigns; and

WHEREAS, It is necessary to broaden and diversify the environmental movement to achieve maximum success;

NOW, THEREFORE, I, Donald E. Pilon, Mayor of the City of Saco, do hereby proclaim, April 22, 2015, Earth Day. I encourage all citizens to support environmental initiatives in the City of Saco and to promote others to undertake similar actions.

Dated this 21ST Day of April 2015

Mayor Signature: __________________________

Donald E. Pilon, Mayor

VI. AGENDA

VII. CONSENT AGENDA

Councilor Tardif requested that item #7 be discussed and voted on separately.

Councilor Precourt moved, Councilor Brunswick seconded to approve consent agenda items #1, 2, 3, 4, 5, 6, and 8 as follows:

1. Be it Ordered that the City Council approve the minutes for April 6, 2015. Further move to approve the order;
2. The City of Saco authorizes up to forty (40) Senior Abatements pursuant to City Code, Chapter 220, Article I, Volunteer Citizen Work off Program. Further move to approve the order;
3. Council moves to authorize the City Administrator to sell properties listed in Exhibit A (List of City of Saco Surplus Real Property) as provided in the City Code, Chapter 81 for Surplus Real Properties. Further move to approve the Order;
4. Be it Ordered that the City Council grant September Koteles a Massage Therapist License in accordance with the Codes of the City of Saco, Chapter 138. Further move to approve the Order;
5. Move approval of the Economic Development Department Protocol - Handling of Prospects, as presented and as set forth in the attached Exhibits A and B;
6. Be it Ordered that the City Council confirm the Mayor’s appointment of Councilor Arthur Tardif and Councilor Bette Brunswick to the Advisory Cable Committee. Further move to approve the Order;
8. Be it Ordered that the City Council confirm the Mayor’s reappointment of Nathan Johnston and Barry Noble to the Saco River Corridor Commission effective April 21, 2015 for a term of three years expiring on April 21, 2018. Further move to approve the Order.

The motion passed with six (6) yeas.

The complete item commentaries are listed below including item #7’s motion and vote.

2. **SENIOR VOLUNTEER WORK ABATEMENT PROGRAM – ANNUAL UPDATE**

This year marks the sixth year of the City’s Volunteer Senior Tax Work-off Program. This program is successfully connecting Senior Citizens with City Departments in order to assist the department with accomplishing tasks and providing an opportunity for citizens to earn tax abatement credits toward their property tax bill. In FY2014/15, we had 33 participants in the program, with an additional 6 on a wait list.

We are requesting approval for up to 40 participants for FY2015/16

City Code - *Chapter 220, Article I, Volunteer Citizen Work-off Program*

A. Participant must be age 60 on April 1 of the first year of eligibility.
B. Participant must be a legal resident of the City of Saco.
C. Participant must be the owner of record as of April 1 and reside in the dwelling the abatement will be applied to.
D. Limited to one abatement per household, with respect to this program.
E. Participant's household income cannot exceed the average median income for the State of Maine as published by the Federal Department of Housing and Urban Development.
F. On or about April 1, the City Council will approve to the Assessor the amount of abatement funds to be drawn from the tax commitment overlay for the ensuing fiscal year.
G. Volunteers are responsible for all federal or state tax reporting of tax abatement benefits that accrue to them from the program.

**Chapter 220: Volunteer Programs**

**Article I Volunteer Citizen Work-off Program**

§ 220-1 Purpose.

§ 220-2 General guidelines.

Article I: Volunteer Citizen Work-off Program
[Adopted 12-15-2008; amended in its entirety 5-5-2014]

§ 220-1 Purpose.

Pursuant to 36 M.R.S.A. § 6232, Subsection 1-A, the City Council adopts the volunteer program that permits claimants who are at least 60 years of age to earn benefits up to a maximum of $750 by volunteering to provide services to the City. The City Administrator or his/her designee shall establish a policy to implement the program.
3. DISPOSITION OF SURPLUS REAL PROPERTY

As outlined in Chapter 81 of City Code, consideration of the sale of City-owned property is referred to the Planning Board “…for evaluation and a report to the City Council.” The property in this case includes 11 parcels owned by the City, 9 of which are undeveloped.

The Planning Board has reviewed information provided for each of the 11 parcels, including comments from City staff, and held a public hearing on February 3, 2015 and March 17, 2015. A small number of interested parties attended and spoke, as reflected below and in the meeting minutes, attached. The Board took action as follows:

**Exhibit A**

<table>
<thead>
<tr>
<th>MAP/LOT</th>
<th>Location</th>
<th>Land/Acres</th>
<th>Description</th>
<th>Department</th>
<th>Potential Surplus (Staff)</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>001-019-000-000</td>
<td>0.09</td>
<td>16 North Ave.</td>
<td>FD</td>
<td>Yes</td>
<td>$232,100.00</td>
</tr>
<tr>
<td>2</td>
<td>011-107-011-000</td>
<td>0.11</td>
<td>SURPLUS-50’ LOT</td>
<td>AD</td>
<td>Yes</td>
<td>$41,800.00</td>
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<tr>
<td>3</td>
<td>054-185-000-000</td>
<td>0.17</td>
<td>SURPLUS-STRIKER - Easement?</td>
<td>PW</td>
<td>Yes</td>
<td>$44,300.00</td>
</tr>
<tr>
<td>4</td>
<td>037-307-000-000</td>
<td>0.24</td>
<td>SACO ISLAND EAST-OEPE SPACE LOT</td>
<td>PR</td>
<td>Yes</td>
<td>$64,500.00</td>
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<tr>
<td>5</td>
<td>062-201-000-000</td>
<td>0.20</td>
<td>LOT SURROUNDING CELL TOWER</td>
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<td>Yes</td>
<td>$45,000.00</td>
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<tr>
<td>6</td>
<td>101-035-000-000</td>
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<td>SURPLUS-END OF VIRGINIA</td>
<td>AD</td>
<td>Yes</td>
<td>$3,700.00</td>
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<tr>
<td>7</td>
<td>101-394-000-000</td>
<td>0.17</td>
<td>ESTATE OF HARRINGTON BESS M</td>
<td>AD</td>
<td>Yes</td>
<td>$24,700.00</td>
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<tr>
<td>8</td>
<td>101-388-000-000</td>
<td>0.08</td>
<td>SURPLUS-AT CHARLES AND VIRGINIA</td>
<td>AD</td>
<td>Yes</td>
<td>$24,700.00</td>
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<tr>
<td>9</td>
<td>101-112-000-000</td>
<td>0.08</td>
<td>SURPLUS-OFF ROW BEHIND BLUEBERRY</td>
<td>AD</td>
<td>Yes</td>
<td>$3,800.00</td>
</tr>
<tr>
<td>10</td>
<td>005-304-000-000</td>
<td>0.22</td>
<td>RP ZONE-UNBUILDABLE-TARBOX LOT</td>
<td>FR</td>
<td>Yes</td>
<td>$12,800.00</td>
</tr>
<tr>
<td>11</td>
<td>036-192-000-000</td>
<td>0.17</td>
<td>Tax Acquired PROPERTY - ESTATE OF GLENYS ANGE</td>
<td>AD</td>
<td>Staff recommends to sell property</td>
<td>$90,000.00</td>
</tr>
</tbody>
</table>
Description of 11 Surplus Real Property

1. **15 North Avenue**  
   Tax Map 1, Lot 18 be retained for duration of lease;

2. **Outlook Avenue**  
   Tax Map 11, Lot 107-1 should be retained by City;

3. **9 Stockman Avenue**  
   Tax Map 34, Map 135 be retained by City due to existing sewer and storm-water mains and easement;

4. **Main Street**  
   Tax Map 37, Lot 7 be retained by City due to difficult access, and anticipated problems due to location;

5. **Flag Pond Road**  
   Tax Map 92, Lot 21 be retained for possible future combination with abutting parcel and potential for environmental clean-up;

6. **24 Lincoln Road**  
   Tax Map 101, Lot 35 should be offered to abutters only due to small size;

7. **Lincoln Road**  
   Tax Map 101, Lot 74 should be offered to abutters only due to small size;

8. **1 Virginia Avenue**  
   Tax Map 101, Lot 89 work with abutters Mary and Tim Lambert at 3 Virginia Avenue who proposed clearing trees and planting a lawn, and the DPW’s goals of improving the turning radius at the intersection of Virginia, Boothby and Charles to reach a mutual agreement;

9. **Blueberry Avenue**  
   Tax Map 101, Lot 112 – that Christina Walls be given the right of first refusal based on her stated interest in the parcel;

10. **264 Boom Road**  
    Tax Map 85, Lot 4-6 that the parcel be offered for sale to Curt Scamman.

11. **42 Fairfield Street**  
    Tax Map 39, Lot 199 that the parcel be offered for sale to open market.

The information on each property is listed below, including staff comments and Planning Board recommendations. Attachments follow.

The highlighted parcels have been recommended for retention by the Board.

1. **15 North Avenue**  
   **Tax Map 1, Lot 18**  
   0.09 acre/3,920 s.f.  
   **B-5 zone**  
   **Assessed value $232,100**

   Current lease (attached) with Bastille Woodworking and Boat Works runs through 11/30/18. Yearly lease payment is approximately $6,300.

   A building currently sits on this site. It could be torn down and a new residential structure could be built in its place. – Dick Lambert

   As noted below, City would need to send out a 90 day notice of termination for convenience (presuming that’s the Council’s wishes) and we would need to engage the Bastille’s in calculating the improvements.

   Not knowing the value of such improvements makes advice a bit difficult, but if they
Description of 11 Surplus Real Property

are substantial, one option might be waiting the final 4 years of the lease, and not renewing the lease. In that case, the City has no duty to reimburse for improvements. On the other hand if the improvements are minimal, then termination would not cost that much. Because the value could affect the decision of the Council, someone might want to ask the Bastille’s what they think the value of improvements are, and have them schedule it out so we could analyze the proposed value, if any. Because the parcel is leased, any disposal is a bit more cumbersome than other city owned parcels. – Tim Murphy

Planning Board: recommends retaining the parcel through the life of the current lease.

2. Outlook Avenue  Tax Map 11, Lot 107-1  0.11 acre/4,791 s.f.  
R-1c zone  
Assessed value $41,600

As described by Planning Board member Don Girouard during the Jan. 20 workshop, this parcel was a piece of Saltaire Avenue deeded to the City in 1992, adjacent to the old Dummy Railroad corridor. The parcel is 50’ x 100’, not only 30 feet wide, and is a Lot of Record. This dates back to the Kinney Shores subdivision of 1912. There is a water main running within Saltaire Ave., that has been re-routed in the past in order to facilitate development of other parcels.

This is an individual lot of record and could be built upon however it may be encumbered due to it having once been a street. – Dick Lambert

Also mentioned during the workshop: on-street parking is allowed on the northerly side of Outlook Avenue only. Could this parcel become an off-street parking lot and take the place of the on-street parking?

Brad Paul, Police Chief

- I don’t have strong feelings either way. Might be a good way to include some permitted parking in the area, perhaps even fee-based? No public safety concerns either way.

John Duross, Fire Chief

- I don’t see any impacts to public safety regardless of the final decision. The FD has no opinion.

Patrick Fox, Director of Public Works

- No issues or strong preference from DPW. If off street parking, I'm assuming we would maintain it for the summer months, and not plow the additional spaces during the winter.

Planning Board: recommends that the City retain the parcel, 3-0-1 (Girouard).

3. 9 Stockman Avenue  Tax Map 34, Map 135  0.17 acre/7,405 s.f.  
R-4 zone  
Assessed value $44,300

This parcel contains a large sanitary sewer and storm drain line, which sits on shallow bedrock. Due to the limited area of the lot to build on and the risk that would be
Description of 11 Surplus Real Property

encumbered by any blasting necessary for a stable foundation DPW would recommend that the City retain this property. – Pat Fox, Howard Carter, Angela Blanchette

This is an individual lot of record and could be built upon but may be encumbered by a sewer easement. – Dick Lambert

9 Stockman which is the so-called Stryker parcel. Some brief history on that lot. Shortly after I became City Attorney in 1994, the City was running a major cross country sewer line project from about TA (where sewer ended in 1994) out towards Stockman and Cumberland Ave to go down Ocean Park Road. During the blasting work, the City’s contractor damaged the Stryker’s home. It turned out the home lacked a footing on one of more sides, and the house’s foundation had literally been built atop exposed rock ledge. So, you can imagine how blasting might cause energy to pass through the ledge and up into the house, destroying a fair portion of it.

To resolve the matter, it was agreed Saco would deed over to the Strykers a new lot we had tax acquired on Goosefare Lane off Ross Road. The Strykers would deed their lot on Stockman to Saco in exchange, but could take any part of the existing home on site they wanted for value/salvage. Saco would then demolish what was left on site after the Strykers moved, and leave the site open as our sewer line was going to be run smack through it. Insurance kicked in some money so the Stryker’s could re-develop the site we acquired off Goosefare. Turned out to be a win-win.

But, the residual lot may still be unsuitable for building, and the sewer line crossing is fairly large and has to be protected. Also, I may need to go back and review the final settlement to see if Saco accepted the Stryker parcel with any future limitations. I do not recall any but it’s been 20 years. I can say Mike Bolduc wanted to retain the site, at least back then. Howard may be best placed to weigh in on whether there is a need for 9 Stockman. – Tim Murphy
Planning Board: retain, 4-0.

4. **Main Street**
   Tax Map 37, Lot 7
   B-1 zone
   Assessed value $64,500
   0.24 acre/10,454 s.f.

   Highly unlikely to be buildable. Not part of the Planned Development and proximity to River raises issues. – Dick Lambert

Planning Board: difficult access; problems can be anticipated should this be developed re: traffic. Voted 4-0 to retain.

5. **Flag Pond Road**
   Tax Map 92, Lot 21
   C-1 zone
   Assessed value $45,000
   26.2 acres

   This is an individual lot of record and could be built upon but it may be encumbered by certain environmental issues. – Dick Lambert

The Flag Pond Road lot (which is burdened in several ways) is not one I’d recommend for sale. Let me explain. First, the lot is likely polluted making its marketability difficult. That problem is also compounded by certain use restrictions which include 1) the existing cell tower lease, and 2) an easement for FAME crossing
Description of 11 Surplus Real Property

Saco’s land to access adjacent land (which adjacent land is a SUPERFUND site). If the land is sold, the City will lose the cash flow (approx. 2,000 per month) from the cell tower lease.

Also, FAME has sought over the years to cede the adjacent SUPERFUND land to Saco (a site of about 230 acres) which land is best accessed across the City parcel. Taking ownership of the FAME parcel, in conjunction with the City parcel, offers Saco a future possibility to control and potentially develop a 250 acre plus parcel adjacent to the Maine Turnpike. The success of Brownfields projects at Foss Road, 32 Market, and Lund Road show that future use of this merged mega parcel is possible. I strongly recommend keeping this parcel and entering into negotiations with FAME to secure the adjacent 230 acres of land. – Tim Murphy

Should we retain the parcel on flag pond rd? Possible P(ump) S(tation) spot. The same could be said for any parcels in Boothby Park. – Howard Carter

Planning Board: retain as recommended by City Attorney.

6. 24 Lincoln Road  Tax Map 101, Lot 35  0.11 acre/4,791 s.f.
   C-1 zone  Assessed value $3,700
   Items f, g, h and I are each small parcels in the Boothby Park area. As noted by the City Engineer during the workshop, there are drainage issues in this already densely developed area. Public sewer and water are not available.
   Should we retain the parcel on flag pond rd? Possible P(ump) S(tation) spot. The same could be said for any parcels in Boothby Park. – Howard Carter
   Highly unlikely to be buildable since septic, well and house must be placed on a very small lot. – Dick Lambert
   Planning Board: recommends that parcel be offered to abutters, only.

7. Lincoln Road  Tax Map 101, Lot 74  0.17 acre/7,405 s.f.
   C-1 zone  Assessed value $80
   Highly unlikely to be buildable since septic, well and house must be placed on a very small lot. – Dick Lambert
   Planning Board: recommends that parcel be offered to abutters, only.

8. 1 Virginia Avenue  Tax Map 101, Lot 89  0.08 acre/3,485 s.f.
   R-4 zone  Assessed value $24,700
   This parcel is not a buildable lot and is situated at the intersection with Boothby Road. These roads form an acute angle and therefore it would be beneficial for the City to retain this property to allow for future radius improvements and/or snow storage. DPW recommends that the City retain this property. – Pat Fox, Angela Blanchette
   Highly unlikely to be buildable since septic, well and house must be placed on a very small lot. – Dick Lambert
   Planning Board: City should work to meet abutter Lambert’s (3 Virginia Avenue) desire to acquire, and DPW’s goal of improving turning radius.

9. Blueberry Avenue  Tax Map 101, Lot 112  0.05 acre/2,178 s.f.
Description of 11 Surplus Real Property

R-4 zone  Assessed value $3,300
Highly unlikely to be buildable since septic, well and house must be placed on a very small lot. – Dick Lambert

Planning Board: abutter Christina Walls should be given the right of first refusal based on her interest stated in Feb. 2 letter. (attached)

10. 264 Boom Road  Tax Map 85, Lot 4-6  30.25 acres
C-1, RP zone  Assessed value $13,800
This parcel is almost completely within the Resource Protection zone, and much of it is within the 100 year floodplain as well. At its southwesterly corner there is a 0.52 acre parcel owned by the Maine Water Co. Crossing the parcel from west to east is an existing water main, for which the water company holds an easement. The parcel has no frontage on Boom Road, but does enjoy an easement over the abutting parcel at 262 Boom Road, attached.

Rick Knowlton, Maine Water, advised on 1/23/15 that “We’ll get the existing easement and pipeline information to you, and we’ll discuss our long term needs to cross this property. We’ll certainly write a letter to the City with any specific request we develop.” See easement and map, attached. Mr. Knowlton inquired about widening the easement from 30 to 50 feet, which he was open to addressing either with the City or with a potential buyer.

Wetlands, flood zone, no access to public road. Unbuildable. – Dick Lambert

No problems here. The next property at 264 Boom Road I feel holds the most potential for passive recreation but with that being said there are no immediate plans for development. There is a current lease agreement on that property as well between the City of Saco and Scamman Turf Farms. – Joe Hirsch

264 Boom Rd “Tarbox” property – perhaps the Planning Board could recommend to the council to retain a recreational easement from Boom Road to the river. – Jim Thomas

Planning Board – voted to recommend that the parcel be sold to Curt Scamman, 4-0.

11. 42 Fairfield Street  Tax Map 39, Lot 199  .17 acres
R-1B zone  Assessed value $150,900
The City has acquired ownership of the parcel at 42 Fairfield Street. As outlined in Chapter 81 of City Code, consideration of the sale of City-owned property has been referred to the Planning Board “…for evaluation and a report to the City Council.” The property in this case is a single family home on a +/-7,405 square foot lot. Per City Code Chapter 81, several departments have been asked for comments, which are attached.
Description of 11 Surplus Real Property

The Planning Board reviewed the property and held a public hearing at its meeting of March 17. Given comments from staff, and procedures outlined in City Code Planning Board recommends that the property be sold, “with full disclosure to potential purchasers given the history of the property and the acquisition by the City.”

Staff Comments: 42 Fairfield Street

Joe Hirsch, Parks and Recreation -- Parks and Recreation has no interest in this residential property. We would think sale would be appropriate.
Dick Lambert, Code Enforcement -- Codes has no comments to offer on this building except to note that the attached barn is in very poor condition and should be removed as a condition of sale.
John Duross, Fire Department -- The FD has no opinion/comments on this property.
Patrick Fox, Public Works -- Public Works concurs that there is no foreseeable public benefit greater than sale of the residential property.
Jim Thomas, Assessor -- Will be good to have it back on the tax rolls.
Howard Carter, Water Recovery Resources Division -- I have no use for it.
Tim Murphy, City Attorney -- No objection from the legal viewpoint.
Brad Paul, Police Dept. -- The Police Department has no plans for the building. Raze it or sell it.

4. MASSAGE THERAPIST LICENSE APPLICATION: SEPTEMBER KOTELES

September Koteles, located at Peak Performance, 334 Main Street has applied for a Massage Therapist License.

The applicant has paid all applicable permit fees and has provided a copy of her State of Maine Massage Therapist License in compliance with Chapter 138, Sub-section §138-9 Basic proficiency.

5. ECONOMIC DEVELOPMENT PROTOCOL

The attached is a written re-affirmation of existing operational protocol. The City’s Economic Development Director, William Mann, thought it appropriate to present this to the City’s Economic Development Commission (EDC) for consideration, discussion and approval. It was presented on February 23, 2015 and approved as presented. It is requested that the Saco City Council, ratify and approve same. This has been discussed with Biddeford and Scarborough and both communities follow this protocol.

Exhibit A

City of Saco
Economic Development Department
Protocol- Handling of Prospects
Updated: February 23, 2015

General Purpose: To enhance the competitiveness of the City of Saco and increase the City’s ability to attract quality investment. The City of Saco will work cooperatively and efficiently to respond to investment prospects, ensuring optimum chances for success.
Attempts to locate appropriate sites for new investment will first be made in Saco, and then in succession via referral to: other communities contiguous to the City of Saco, York County, Cumberland County, and the State of Maine.

The City of Saco facilitates effective and ethical collaboration on all regional economic development opportunities. This Protocol has been established to document the City’s long standing practice, as follows:

1. There shall be no solicitation of businesses currently residing in another community contiguous to The City of Saco.
2. If The City of Saco is contacted by a business residing in another community contiguous to The City of Saco regarding relocation or expansion The City of Saco shall inform that business of the City’s commitment to regional cooperation; and shall respect any request for confidentiality made by that business; but, absent such a request, shall inform the economic development official in the neighboring community about the inquiry.
3. The City of Saco will inform the host community, except where confidentiality is requested, of interest by a company to relocate or expand.

Exhibit B

The City of Saco’s Economic Development Director’s Prospect Procedure:

1. Communications with regional Economic Development officials
   a. Meet/Communicate regularly with the Economic Development officials of neighboring communities to share information regarding inquiries (all confidentiality requests will be respected at all times), prospects, and projects as needed.
   b. Maintain a list of current community / regional prospects.
2. Inquiries from beyond the City of Saco and immediately contiguous communities to Saco.
   a. Every attempt will be made to respond the same day that the inquiry was received.
   b. An inquiry information form will be completed (manual or automated) for internal use to record and track the inquiry.
   c. Information requested by the inquirer will be disseminated to the proper agency as quickly as possible.
   d. A search for suitable sites in the City of Saco will be conducted.
   e. In the event that it is determined by the inquiring party that there is not a suitable site in Saco the Economic Development representatives of the surrounding communities in which viable sites exist will be so advised unless prohibited by confidentiality requirements.
   f. Local brokers may be contacted for additional input.
   g. If no suitable sites are identified in Saco of the Surrounding Communities, the inquiry will be submitted to Maine & Company or other agencies.
3. Post Project Action
   a. Determine reasons for outcome.
   b. Determine how prospect perceives the strengths and weaknesses of the community.
   c. Adjust procedure to accommodate prospect’s perceptions and reasons for

6. CONFIRM THE MAYOR’S APPOINTMENT OF COUNCILOR TARDIF AND COUNCILOR BRUNSWICK TO THE ADVISORY CABLE COMMITTEE

The City of Saco municipal government channel 3 shares access with Thornton Academy to cable-cast student produced programming. In 2007 an Advisory Cable Committee was created. The committee consists of 6 members, (4) to be appointed by the Mayor and (2) to be appointed by Thornton Academy.

7. CONFIRM THE MAYOR’S APPOINTMENT OF SCONTRAS AND DEVLIN TO PLANNING BOARD

The Planning Board primarily reviews subdivisions and site plans, conditional use permits and contract zones. The Board is also authorized at its discretion to undertake studies and make recommendations on matters of land development, energy and water conservation, transportation, solid waste disposal, location of municipal and school facilities, affordable housing, urban beautification and design improvements, historic and scenic preservation and agricultural preservation.
Mayor Pilon requests consideration for the appointment and reappointment of the following to the Planning Board:
- Peter Scontras of 6 Westward Lane, Saco; and
- Marty Devlin of 416 Main Street, Saco

Each term will run three years and expire on April 21, 2018.

Councilor Tardif requested a bio for all new appointments to any board.

Councilor Smith moved, Councilor Johnston seconded “Be it Ordered that the City Council confirm the Mayor’s appointment of Peter Scontras and the reappointment of Marty Devlin to the Planning Board, each for a three year term to expire on April 21, 2018.” Further move to approve the Order. The motion passed with six (6) yeas.

8. RECONFIRM THE MAYOR’S APPOINTMENT OF NATHAN JOHNSTON & BARRY NOBLE TO THE SACO RIVER CORRIDOR COMMISSION

The Bylaws of the Saco River Corridor Commission state that members of the Commission shall serve three year terms. The City of Saco’s (Saco River Corridor Commission) liaison membership has expired.

With the knowledge that the strength of the Commission is solely in the hands of the individuals, municipalities appoint individuals to represent their community on this Board. The Council is being asked to approve the Mayor’s suggested appointment of Nathan Johnston as liaison to the Saco River Corridor Commission, effective April 21, 2015, for a period of three years and expiring on April 21, 2018.

The Council is also being asked to approve the Mayor’s reappointment of Barry Noble as alternate to the Saco River Corridor Commission, effective April 21, 2015, for a period of three years and expiring on April 21, 2018.

Applicants need to appear before a Dedimus Justice within 30 days to be sworn into office.

VIII. RECESS THE MEETING AND CONVENE THE WORKSHOP

Councilor Tardif moved, Councilor Brunswick seconded to adjourn the meeting and convene the workshop at 7:04 p.m. The motion passed with six (6) yeas.

IX. RECESS THE WORKSHOP AND RECONVENE THE MEETING
EXECUTIVE SESSION

Councilor Smith moved, Councilor Brunswick seconded “Be it Ordered that the City Council, Pursuant to [1 M.R.S.A. §405 (6) (D)] move to enter into Executive Session to discuss: (D) Labor contract proposal discussions”. The motion passed with six (6) yeas. TIME: 10:00 p.m.

REPORT FROM EXECUTIVE SESSION

Councilor Precourt moved, Councilor Brunswick seconded to move from Executive Session. The motion passed with six (6) yeas. TIME: 11:05 p.m.

Mayor Pilon conducted a roll call of the members and determined that the Councilors present constituted a quorum. Councilors present: David Precourt, Leslie Smith Jr., Bette Brunswick, Arthur Tardif, Eric Cote and Nathan Johnston. City Administrator Rick Michaud was also present.

There was no report this evening.

X. ADJOURNMENT

Mayor Pilon adjourned the meeting with the unanimous consent of the Council at 11:06 p.m.

Attest:_____________________________
Michele L. Hughes, City Clerk