STATE OF MAINE
COUNTY OF YORK
CITY OF SACO

I. CALL TO ORDER – On Tuesday, September 8, 2015 at 7:00 p.m. a Council Meeting was held in the City Hall Auditorium.

II. ROLL CALL OF MEMBERS – Mayor Donald Pilon conducted a roll call of the members and determined that the Councilors present constituted a quorum. Councilors present: David Precourt, Leslie Smith Jr., Thomas Roughan, Kevin Roche, Arthur Tardif, Eric Cote and Nathan Johnston. Interim City Administrator Cheryl Fournier and newly appointed City Administrator Kevin Sutherland were also present this evening. Mr. Sutherland’s official start date is Sept. 21st.

III. PLEDGE OF ALLEGIANCE

IV. GENERAL

PAIN AWARENESS MONTH PROCLAMATION

Pain Awareness Month
City of Saco
Proclamation for September 2015

WHEREAS pain is a major public health problem and the number one reason Americans seek medical care;

WHEREAS the Institute of Medicine has found that 100 million Americans live with chronic pain as a result of serious illnesses and injuries;

WHEREAS chronic pain costs the nation an estimated $560 to $630 billion annually in medical expenses, lost wages and lost productivity;

Whereas pain negatively impacts almost every aspect of a person’s life including the ability to work, sleep and engage in social activities as well as adversely impacts pain sufferers’ families and caregivers;

WHEREAS the U.S. Pain Foundation, the Chronic Pain Support Group of Southern Maine, the University of New England, and the Southern Maine Agency on Aging are all working together in Maine to remove barriers to effective pain care and eliminate the under treatment of pain;

WHEREAS increased awareness about the effects of chronic pain result in better outcomes, increased access to good pain care and empowerment and validation for those living with pain;

NOW, THEREFORE, I, Donald E. Pilon, Mayor of the City of Saco, do hereby proclaim September 2015 as Pain Awareness Month.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Saco to be affixed.

_________________________________
Mayor Donald Pilon

DONE at City Hall in Saco, Maine, on this 8th day of September in the year 2015.

RECOGNITION OF 25 YEARS OF SERVICE – WILLIAM MADORE, SACO FIRE DEPARTMENT

Fire Chief John Duross & Mayor Donald Pilon thanked William Madore, Captain on the D-Shift of the Fire Department and presented him with a plaque in recognition of his 25 years of dedicated service to the community.
William Madore was hired as a full-time Firefighter on August 7, 1990. Previous to that Bill had extensive experience working for the Arundel Fire Department and in EMS working for a private service.

Promoted to Captain on D-Shift in 2001; for 25 years Bill has proudly served the citizens of Saco and has time-and-time again demonstrated his commitment and dedication to the Fire Service.

In a long list of career achievements; most recently, Bill and the members of D-Shift were awarded a Company Citation from the Biddeford Fire Department for their actions at a tragic building fire where under the direction of Captain Madore, using ground ladders, the members of D-Shift successfully rescued three members of a family who were trapped by fire and had it not been for the actions of Bill and his crew, most certainly more lives would have been lost that September morning.

Bill is currently serving as the Shift Commander of D-Shift. As Shift Commander, Bill is responsible for the day-to-day operations of the Fire/EMS service and service delivery to meet the needs of our citizens and our department.

25 years of service is a mile-stone that very few will achieve; Saco is fortunate to have the services of Bill as an employee.

V. PUBLIC COMMENTS

There were no public comments this evening.

VI. AGENDA

A. SPECIAL ENTERTAINMENT PERMIT – TOWNHOUSE MANAGEMENT INC, (PUBLIC HEARING)

Townhouse Management Inc. d/b/a Townhouse Pub has applied for a renewal of their Special Entertainment Permit. The permit will be concurrent with the establishment’s liquor license.

The applicant has paid all applicable permit fees and the clerk has properly advertised the public hearing in accordance with the Saco City Code, Chapter 93 - Entertainment §93-2.

Councilor Tardif moved, Councilor Smith seconded to open the Public Hearing.

There were no comments from the public.

Councilor Johnston moved, Councilor Roche seconded to close the Public Hearing and “Be it ordered that the City Council grant the renewal application submitted by Townhouse Management Inc. d/b/a Townhouse Pub for a Special Entertainment permit to be concurrent with the establishment’s current liquor license”. The motion passed with seven (7) yeas.

B. KOA CONTRACT ZONE, 814 PORTLAND ROAD – (FIRST READING)

Applicant Sun Saco RV, LLC, proposes a significant expansion to the existing campground off Spring Hill Road. An existing zoning boundary separating the B-6 and I-1 zones bisects two of the three parcels involved, and a contract zone is proposed in order to allow the expansion to move forward.

Campgrounds are a conditional use in the B-6 zone, so a good deal of the existing campground (Lot 8-1) is conforming. Lots 7 and 11 are divided by the zoning boundary line. There is some campground development intruding over into the I-1 zone, regarded as legally nonconforming, as campgrounds are not an allowed use in I-1. The contract zone as proposed would allow expansion on Lots 7 and 11, into the I-1 zone.

This item was reviewed by the Planning Board at its July 21 meeting. The Board arrived at a positive finding on
each of the four standards found in Sec. 1403-6, and voted to forward a positive recommendation to the Council.

Councilor Roughan moved, Councilor Smith seconded to approve the First Reading and adopt the findings in the contract zone document entitled “Contract Zone Agreement by and Between Sun Saco RV, LLC and the City of Saco,” dated July 2015; and to schedule a Public Hearing for September 21, 2015, for the property identified as Tax Map 59, Lots 7 and 11 as authorized by Section 1403 of the Zoning Ordinance, pursuant to 30A M.R.S.A. Section 4352(8). The motion passed with seven (7) yeas.

**Contract Zone Agreement by and Between Sun Saco RV, LLC and the City of Saco**

**July 2015**

THE CITY OF SACO HEREBY ORDAINS:

I. That the Zoning Ordinance of the City of Saco, dated January 2, 1985, and amended through July 2013 is hereby further amended by adopting this Contract Zone Agreement by and between the City of Saco and Sun Saco RV, LLC (“Applicant”)

1. The Applicant proposes to expand a Campground at 814 Portland Road (“Subject Property”). See attached exhibit #1.

2. The Subject Property is identified as Tax Map 59 Lots 7 & 11 on City of Saco tax maps and is located in the I-1 and B-6 zoning districts.

3. Subject property has been utilized for, at least, the past 30 years as a Campground, and is currently a KOA Campground.

4. Right, title and interest is demonstrated with the Applicant’s submission of fee ownership deed as recorded in the York County Registry of Deeds Book 16811 Page 221.

5. The proposed Campground is an allowed conditional use in the B-6 zone and not a permitted use in the I-1 zone.

6. As stated in Section 1403-1 of the Zoning Ordinance, “Occasionally, competing and incompatible land uses conflict; and traditional zoning methods and procedures such as variances, conditional use permits and alterations to the zone boundaries are inadequate to promote desirable growth. In these special situations, more flexible and adaptable zoning methods are needed to permit differing land uses in both developed and undeveloped areas and at the same time recognize the effects of change”

7. Recognizing the use restrictions imposed by the Zoning Ordinance, the Applicants hereby make application for a Contract Zone that would allow a Campground to be expanded within the entire Subject Property.

II. This Contract Zone, specifically and exclusively for the Subject Property, would allow the Applicant to expand and operate a Campground as proposed on the Subject Property, subject to the following conditions, as provided for in Section 1403 of the Saco Zoning Ordinance.
1. A Campground as proposed by the Applicant shall be allowed to operate as a permitted use on the Subject Property.

2. No new campsites shall be created within 30 feet of the exterior lot lines of a campground when abutting business or industrial zoning districts and not within 30 feet of the exterior lot line when abutting residential zoning districts.

3. All camping units or structures shall be located at least 200 feet from any residence not owned or used by the campground owners.

4. No new campsite shall be created within 75 feet of the upland edge of a stream.

5. Each area proposed for a tent site or parking space for a travel trailer, pickup camper, motorized camper, or tent trailer must contain at least 2,000 square feet with no dimension less than 30 feet.

6. One (1) parking space for passenger vehicles shall be provided for each recreational vehicle (RV) and tenting site. The parking spaces shall be within the boundary of the Subject Property. No parking space may block walkways or interfere with traffic flow within the campground.

7. Minor changes may be approved by the staff of the City of Saco. Any changes determined by the staff to be “major” shall be submitted to the Planning Board for review. If it is determined that the changes constitute a change in the contract, then the developer shall also be required to obtain City Council approval of the changes.

8. Upon approval of this contract by the City Council, the Applicant shall submit materials required for site plan review to the Planning Office in order that the project may be reviewed by the Planning Board. Failure of the Applicant to secure site plan approval from the Planning Board within one (1) year of the approval of this Contract by the Saco City Council shall render this Contract null and void. In the event that permits or approvals are delayed due to circumstances beyond the control of the Applicant, this one (1) year deadline may be extended by one (1) year upon written request to the City Council.

9. This contract and its provision shall specifically and exclusively apply to the Contract Zone request submitted by the Applicant. Approval of this Contract Zone is in part based on the financial and technical qualifications of the Applicants as submitted to the City. A change in ownership prior to completion of the terms of this Contract may necessitate review and approval by the City Council. Determination of such shall be made by the Planning Office.

10. Failure of the Applicant to initiate the Campground expansion as described in the application materials for this Contract Zone within (2) years of the date of approval shall render this agreement null and void. Said two (2) year period may be extended for a period of one (1) year upon written request to the Planning Office prior to termination of said two (2) year period.

11. Breach of these conditions and restriction by the owner shall constitute a breach of the contract, and the owner may be required to apply for a contract modification. Failure to apply for, or to obtain a modification shall constitute a zoning violation, subject to enforcement action.

III. A. The parcels identified as Tax Map 59 Lots 7 & 11 are parcels of an unusual nature and location, for the following reasons:

a. The property includes 127 campsites that are currently within the both Industrial (I) and Business (B-6) Zones. The proposal would allow for the continued use and expansion of the campground use. Currently, the campground use is not an allowed use under the Industrial Zoning Ordinance.
b. The Applicants propose an activity that would allow for the continuation and expansion of the existing campground use. The campground use and expansion meets the goals of Comprehensive Plan as it is located in a Growth Area and further enhances the City’s role in the Southern Maine tourist economy to expand the range of recreational, entertainment, and cultural activities available in Saco to meet the needs of travelers and visitors.

c. The subject property is unique due to its proximity to the amusement parks within a mile radius of the campground. The success and expansion of these parks has led to increased demand for the campground. As part of the expansion plan the large area of wetland and streams will be protected. In addition, the expansion plan includes a proposal for stormwater management and treatment.

B. The proposed rezoning is consistent with the 2011 Saco Comprehensive Plan, based on the following goals:

Chapter 6. Land Use Goals and Policies

Industrial Area (I)

Area: The Industrial Area encompasses the existing industrial areas south of the I-195 Connector between the industrial park rail spur and the Maine Turnpike including the City’s public works facility.

Vision: The Industrial Area continues to provide attractive locations for a wide range of economic activities.

Allowed Uses: A range of service, office, light industrial, recreational, and community uses should be allowed in the Industrial Area. Retail, automotive service, and residential uses are not appropriate in this area. The following types of uses are generally appropriate in the Industrial Area as a permitted or conditional use:
- business services
- financial services
- business, professional, and government offices
- community and government services
- recreation uses
- light industrial uses
- wholesale and distribution uses
- recycling facilities

Development Standards: The City’s development standards including the zoning requirements and site plan and design standards should focus on assuring that new development and the expansion or modification of existing buildings is well-designed and environmentally sound.

Appendix L. Land Use

A. General Pattern of Development -- Route 1 north of the I-195 Spur

The land north of the I-195 Spur to the Saco/Scarborough municipal line includes a broad mix of land uses, from agricultural production to car dealerships to commercial recreation enterprises. Commercial uses tend to be clustered together, interspersed with occasional single family homes, open agricultural land, and vacant commercial land. Most of the land north of the Spur is zoned Highway Business District (B-6).

C. The proposed use is consistent with the existing uses and permitted uses within the original zone.

The original zone is split between the Industrial (I) and Business (B-6) Zones. The campground has existed for at least the past 30 years and at the time of re-zoning was split between the I and B-6 Zones. A Campground is not an allowed use within the Industrial Zone and therefore the existing campground in this area is grandfathered. The proposed expansion of the campground therefore requires this contract zone to allow the use of a campground within the Industrial Zone. Campgrounds are allowed as a Conditional Use within the B-6 Zone.

D. The conditions proposed are sufficient to meet the intent of Section 1403. Contract Zoning, of the Saco Zoning Ordinance.

IV. Based on the above findings, conditions and restrictions, the City Council hereby incorporates this Contract Zoning agreement in the Saco Zoning Ordinance by reference. By signing this contract, both parties agree to abide by the conditions and restrictions contained herein.

Adopted by the Saco City Council on [Date]

By: ____________________________  By: ____________________________

[Name]  [Name]
City Administrator  Sun Saco RV, LLC
Applicant
C. ENERGY AND INFRASTRUCTURE BOND QUESTIONS – (SECOND & FINAL READING)

Over the past year, several capital infrastructure and energy improvement projects have been discussed for inclusion in referendum questions to the citizens of Saco. Of the 12 to 15 projects discussed for potential inclusion in the bond, three distinct areas of need are of highest priority. They are:

- Transfer Station and Recreational Infrastructure Improvements
- Energy Efficiency Upgrades to City and School Facilities
- Lincoln Street Reconstruction and Utility Rehabilitation

Following the Second and Final Reading during the City Council meeting on September 8th, an error was discovered in the Bond Orders. The date listed for the election on the documents was June 9th whereas this was changed to be included on the ballot for the November elections. The corrected bond orders and financial statement are included as exhibit items.

Councilor Cote moved, Councilor Roughan seconded “The City of Saco hereby ordains and approves the Second and Final reading of the "Order Authorizing City of Saco to Borrow an Amount not to exceed $870,000 for transfer station relocation and recreational infrastructure improvements".” Further move to approve the Order. The motion passed with six (6) yeas and one (1) nay – Councilor Smith.

Councilor Cote moved, Councilor Johnston seconded “The City of Saco hereby ordains and approves the Second and Final reading of the ‘Order Authorizing City of Saco to Borrow an Amount not to exceed $450,000 for energy efficiency improvements to City and School facilities’”. Further move to approve the Order. The motion passed with seven (7) yeas.

Councilor Cote moved, Councilor Tardif seconded “The City of Saco hereby ordains and approves the Second and Final reading of the ‘Order Authorizing City of Saco to Borrow an Amount not to exceed $995,000 for Lincoln Street reconstruction and improvements’”. Further move to approve the Order. The motion passed with seven (7) yeas.

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**Infrastructure and Energy Conservation Bond Questions**

**November 2015**

<table>
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<tr>
<th>Bond Question</th>
<th>Component</th>
<th>Description</th>
<th>Estimated Cost</th>
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<tr>
<td>Question #1- Transfer Station and Recreational Infrastructure Improvements $870,000</td>
<td>Foss Rd Transfer Station Relocation and Recreation Parking Area</td>
<td>Relocate existing transfer station to separate from recreation and address safety concerns</td>
<td>$ 750,000</td>
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<td>Tennis Courts at SMS</td>
<td>Rebuild tennis courts, access road to ballfields, and drainage improvements to fields</td>
<td>$ 120,000</td>
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<td>Question #2- Energy Efficient Upgrades to City/School Facilities $450,000</td>
<td>Energy - Police Department</td>
<td>HVAC replacement w/ energy efficient system</td>
<td>$ 85,000</td>
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<td></td>
<td>Energy - Middle School and Burns School</td>
<td>HVAC replacement of steam boilers with energy efficient hot water systems</td>
<td>$ 265,000</td>
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<td>Energy - LED Lighting</td>
<td>Prioritized conversion to LED lighting at schools, public spaces and facilities</td>
<td>$ 100,000</td>
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<tr>
<td>Question #3- Lincoln Street Reconstruction $995,000</td>
<td>Lincoln Street Reconstruction</td>
<td>Replace sidewalk, curb, sewer, drain, roadway pavement, and pedestrian improvements</td>
<td>$ 995,000</td>
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</tbody>
</table>

$ 2,315,000
Order Authorizing the City of Saco to borrow an amount not to exceed
$870,000 for transfer station relocation and recreational infrastructure improvements

BE IT ORDERED BY THE CITY COUNCIL
OF THE CITY OF SACO, MAINE IN CITY COUNCIL ASSEMBLED:

1. **Bonds Authorized.** Pursuant to Maine law, including 30-A M.R.S.A. 5772 and Section 6.15 of the Charter of the City of Saco and all other authority thereto enabling, there is hereby authorized and approved the issuance of general obligation bonds (the “Bonds”) of the City, and temporary notes in anticipation thereof (the “Notes”), in an aggregate principal amount not to exceed $870,000. The Bonds shall be designated “City of Saco, Maine, General Obligation Bonds” and any notes in anticipation thereof shall be designated “City of Saco General Obligation Bond Anticipation Notes.” The proceeds of the Bonds and any Notes shall be used to finance the costs of transfer station relocation and recreational infrastructure improvements, including relocation of the existing transfer station to separate it from recreational facilities and to address safety concerns, and rebuilding of tennis courts, the access road to ball fields and drainage improvements to fields (the “Project”) and reasonably related costs, costs of issuance of the Bonds and any Notes, and capitalized interest prior to and during construction of the improvements. The City Council shall make all determinations regarding said Project.

2. **Period of Utility.** The estimated period of utility of the Project is twenty-five (25) years.

3. **Tax Levy.** Pursuant to Section 6.15 of the Charter of the City of Saco, an amount necessary to meet the annual payments of principal and interest on the Bonds (and any Notes not paid from the proceeds of Bonds issued hereunder) shall be included in the tax levy of the City each year until the debt represented by said Bonds and Notes is extinguished.

4. **Details of Bonds.** To the extent not inconsistent with this Order and the Charter of the City, the discretion to fix the date(s), maturity(ies) of the Bonds and/or Notes, denomination(s), interest rate(s), place(s) of payment, form(s) and other details of said Bonds and Notes, and to provide for the sale thereof, including execution of said Bonds and Notes on behalf of the City of Saco and delivery against payment therefore, is hereby delegated to the Treasurer and Mayor of the City of Saco. The Bonds shall be payable within a fixed term of years to be determined by the Mayor and Treasurer, not to exceed twenty (20) years, and Notes in anticipation of Bonds shall not exceed three (3) years from the date of the initial issuance of any Notes. Bonds shall be made payable as pertains to interest semi-annually and as pertains to principal in equal, annual serial installments, except that: (1) each year's installments may be adjusted to the nearest multiple of $5,000; and (2) the amount of each year's installment may vary provided that it is equal to or greater than the installment due and payable in any succeeding year. The Bonds and any Notes shall contain such terms and provisions, not inconsistent herewith, as the Treasurer and Mayor may hereafter determine. All determinations by the Mayor and Treasurer shall be conclusively evidenced by their execution of the Bonds or Notes. The Treasurer and Mayor are authorized to provide that any of the Bonds and Notes be made callable, with or without premium, prior to their maturity. Each Bond or Note issued hereunder shall be signed by the Treasurer and countersigned by the Mayor. The Mayor and Treasurer are authorized to select a financial advisor and/or an underwriter for the Bonds and Notes, and the Mayor and Treasurer are authorized and empowered to execute and deliver such contracts or agreements as may be necessary or appropriate in connection therewith.

5. **Sale of Bonds.** The Treasurer is authorized to prepare, or cause to be prepared, a Notice of Sale and/or a Preliminary Official Statement and an Official Statement for use in the offering and sale of the Bonds and/or Notes, such Notice of Sale, Preliminary Official Statement and Official Statement to be in such form and contain such information as may be approved by the Treasurer. Distribution of the Notice of Sale and/or Preliminary Official Statement and the Official Statement in the name of and on behalf of the City in connection with offering the Bonds and/or Notes is hereby authorized and approved. The Treasurer is authorized to covenant, certify and agree, on behalf of the City, for the benefit of the holders of the Notes or Bonds, that the City will file any required reports, make any annual financial or material event disclosure, and take any other action that may be necessary to insure that the disclosure requirements imposed by Rule 15c2-12 of the Securities and Exchange Commission, if applicable, are met.
6. **Alternate Method of Sale.** In lieu or as an alternative to the method of offering of the Bonds described in section 5 above, the Treasurer is authorized to file an application for sale of the Bonds to the Maine Municipal Bond Bank (the “Bank”), and the Treasurer and Mayor are hereby authorized and empowered in the name and on behalf of the City to borrow up to $870,000 from the Bank pursuant to a Loan Agreement between the City and the Bank providing for a loan from the Bank in the principal amount not in excess of $870,000, and the Treasurer is authorized and empowered, in the name and on behalf of the City, to execute and deliver, under the seal of the City, attested by its Clerk, a Loan Agreement to be in the usual and ordinary form utilized by the Bank, which is hereby approved, and to contain such other terms and provisions, not contrary to the general tenor hereof, as the Treasurer may approve, with her approval to be conclusively evidenced by her execution thereof; the Treasurer and Mayor are further authorized to issue, sell and deliver to the Bank as evidence of the aforesaid loan of up to $870,000 and against payment therefor, Bonds in a principal amount not to exceed $870,000, such Bonds to mature and be payable on such dates and in such amounts as approved by the Treasurer and Mayor; to bear interest at the rates specified by the Bank, which rates shall be subject to approval by the Treasurer and Mayor, such approval to be conclusively evidenced by their execution and delivery of such Bonds, payable semi-annually; to be issued as a single, fully registered Bond in the an amount not to exceed $870,000 maturing and payable in installments as aforesaid; to be signed by the Treasurer and countersigned by the Mayor, and sealed with the seal of the City, attested to by its Clerk; and the Treasurer, Mayor and other proper officials of the City be, and hereby are, authorized and empowered in its name and on its behalf, to do or cause to be done all such acts and things as may be deemed necessary or desirable in order to effect the borrowing from said Bank of up to $870,000 and the issue and delivery to said Bank as evidence thereof of a corresponding principal amount of the Bonds of the City as authorized in this Order.

7. **Tax Exempt Bonds.** The Treasurer is authorized to covenant and certify on behalf of the City that: (a) no part of the proceeds of the issue and sale of the Notes or the Bonds authorized to be issued hereunder shall be used directly or indirectly to acquire any securities or obligations, the acquisition of which would cause such Notes or Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), (b) no part of the proceeds of the issue and sale of such Notes or Bonds (including any notes and bonds in renewal thereof) shall be used, directly or indirectly, in such manner which would cause the Notes or Bonds to be "private activity bonds" within the meaning of Section 141 of the Code, (c) all required information reports shall be filed and any rebate due to the United States in connection with the issuance of said Bonds and Notes shall be paid, and (d) the City shall take all other lawful actions necessary to insure the interest on the Bonds and Notes will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause interest on the Bonds or Notes to become includable in the gross income of the owners thereof. The Treasurer is also authorized and empowered to designate the Bonds and/or Notes as qualified tax-exempt obligations for purposes of Section 265(b) of the Code, to the extent the election may be available and advisable as determined by the Treasurer.

8. **Documents and Certificates.** The Mayor, Treasurer, City Clerk and other appropriate officials of the City of Saco are authorized to execute and deliver on behalf of the City such other documents and certificates as may be required in connection with such Bonds and Notes, and to do or cause to be done all acts and things, not inconsistent herewith, as may be necessary or appropriate in order to effect the issuance, execution, sale and delivery of the Bonds and any Notes, and to carry out the provisions of this Order in connection with the Project.

9. **Appropriation.** The sum of $870,000 is hereby appropriated to finance the Project costs, such amount to be raised by the issuance of the Bonds and/or Notes of the City. In addition, the investment earnings on the proceeds of the Bonds and Notes, if any, and the excess proceeds of the Bonds and Notes, if any, are hereby appropriated for the following purposes, such proceeds to be held and applied in the following order of priority: (a) to any Project costs in excess of the principal amount of the Bonds or Notes; and (b) in accordance with applicable terms and provisions of the Arbitrage and the Use of Proceeds Certificate delivered in connection with the sale of the Bonds or Notes.

10. **Reimbursement.** This Bond Order shall constitute the City’s declaration of official intent within the meaning of Treasury Regulation 1.150-2 to pay, on an interim basis, costs of the Project in an amount up to
the principal amount of the Bonds to be issued, which costs the City reasonably expects to reimburse with proceeds of the Bonds or Notes.

11. **Referendum Vote.** Pursuant to Section 6.15 of the Charter of the City, the following question shall be submitted to the voters of the City of Saco for ratification or rejection at a referendum vote to be held on June 9, 2015: Shall the Order of the City Council of the City of Saco entitled “Order Authorizing the City of Saco to borrow an amount not to exceed $870,000 for transfer station relocation and recreational infrastructure improvements” be ratified and approved?

12. **City Clerk.** A copy of this order shall be filed with the City Clerk.

**Order Authorizing the City of Saco to borrow an amount not to exceed $450,000 for energy efficiency improvements to City and School facilities**

BE IT ORDERED BY THE CITY COUNCIL
OF THE CITY OF SACO, MAINE IN CITY COUNCIL ASSEMBLED:

1. **Bonds Authorized.** Pursuant to Maine law, including 30-A M.R.S.A. 5772 and Section 6.15 of the Charter of the City of Saco and all other authority thereto enabling, there is hereby authorized and approved the issuance of general obligation bonds (the “Bonds”) of the City, and temporary notes in anticipation thereof (the “Notes), in an aggregate principal amount not to exceed $450,000. The Bonds shall be designated “City of Saco, Maine, General Obligation Bonds” and any notes in anticipation thereof shall be designated “City of Saco General Obligation Bond Anticipation Notes.” The proceeds of the Bonds and any Notes shall be used to finance the costs of energy efficiency improvements to City and School facilities, including HVAC replacement with energy efficient system at the police department, HVAC replacements and upgrades at the Middle School and the Burns School and energy LED lighting, with prioritized conversion to LED lighting at schools and public spaces and facilities (the “Project”) and reasonably related costs, costs of issuance of the Bonds and any Notes, and capitalized interest prior to and during construction of the improvements. The City Council shall make all determinations regarding said Project.

2. **Period of Utility.** The estimated period of utility of the Project is twenty-five (25) years.

3. **Tax Levy.** Pursuant to Section 6.15 of the Charter of the City of Saco, an amount necessary to meet the annual payments of principal and interest on the Bonds (and any Notes not paid from the proceeds of Bonds issued hereunder) shall be included in the tax levy of the City each year until the debt represented by said Bonds and Notes is extinguished.

4. **Details of Bonds.** To the extent not inconsistent with this Order and the Charter of the City, the discretion to fix the date(s), maturity(ies) of the Bonds and/or Notes, denomination(s), interest rate(s), place(s) of payment, form(s) and other details of said Bonds and Notes, and to provide for the sale thereof, including execution of said Bonds and Notes on behalf of the City of Saco and delivery against payment therefore, is hereby delegated to the Treasurer and Mayor of the City of Saco. The Bonds shall be payable within a fixed term of years to be determined by the Mayor and Treasurer, not to exceed twenty (20) years, and Notes in anticipation of Bonds shall not exceed three (3) years from the date of the initial issuance of any Notes. Bonds shall be made payable as pertains to interest semi-annually and as pertains to principal in equal, annual serial installments, except that: (1) each year's installments may be adjusted to the nearest multiple of $5,000; and (2) the amount of each year's installment may vary provided that it is equal to or greater than the installment due and payable in any succeeding year. The Bonds and any Notes shall contain such terms and provisions, not inconsistent herewith, as the Treasurer and Mayor may hereafter determine. All determinations by the Mayor and Treasurer shall be conclusively evidenced by their execution of the Bonds or Notes. The Treasurer and Mayor are authorized to provide that any of the Bonds and Notes be made callable, with or without premium, prior to their maturity. Each Bond or Note issued hereunder shall be signed by the Treasurer and countersigned by the Mayor. The Mayor and Treasurer are authorized to select a financial advisor and/or an underwriter for the Bonds and Notes, and the Mayor and Treasurer are
authorized and empowered to execute and deliver such contracts or agreements as may be necessary or appropriate in connection therewith.

5. **Sale of Bonds.** The Treasurer is authorized to prepare, or cause to be prepared, a Notice of Sale and/or a Preliminary Official Statement and an Official Statement for use in the offering and sale of the Bonds and/or Notes, such Notice of Sale, Preliminary Official Statement and Official Statement to be in such form and contain such information as may be approved by the Treasurer. Distribution of the Notice of Sale and/or Preliminary Official Statement and the Official Statement in the name of and on behalf of the City in connection with offering the Bonds and/or Notes is hereby authorized and approved. The Treasurer is authorized to covenant, certify and agree, on behalf of the City, for the benefit of the holders of the Notes or Bonds, that the City will file any required reports, make any annual financial or material event disclosure, and take any other action that may be necessary to insure that the disclosure requirements imposed by Rule 15c2-12 of the Securities and Exchange Commission, if applicable, are met.

6. **Alternate Method of Sale.** In lieu or as an alternative to the method of offering of the Bonds described in section 5 above, the Treasurer is authorized to file an application for sale of the Bonds to the Maine Municipal Bond Bank (the “Bank”), and the Treasurer and Mayor are hereby authorized and empowered in the name and on behalf of the City to borrow up to $450,000 from the Bank pursuant to a Loan Agreement between the City and the Bank providing for a loan from the Bank in the principal amount not in excess of $450,000, and the Treasurer is authorized and empowered, in the name and on behalf of the City, to execute and deliver, under the seal of the City, attested by its Clerk, a Loan Agreement to be in the usual and ordinary form utilized by the Bank, which is hereby approved, and to contain such other terms and provisions, not contrary to the general tenor hereof, as the Treasurer may approve, with her approval to be conclusively evidenced by her execution thereof; the Treasurer and Mayor are further authorized to issue, sell and deliver to the Bank as evidence of the aforesaid loan of up to $450,000 and against payment therefor, Bonds in a principal amount not to exceed $450,000, such Bonds to mature and be payable on such dates and in such amounts as approved by the Treasurer and Mayor; to bear interest at the rates specified by the Bank, which rates shall be subject to approval by the Treasurer and Mayor, such approval to be conclusively evidenced by their execution and delivery of such Bonds, payable semi-annually; to be issued as a single, fully registered Bond in the amount not to exceed $450,000 maturing and payable in installments as aforesaid; to be signed by the Treasurer and countersigned by the Mayor, and sealed with the seal of the City, attested to by its Clerk; and the Treasurer, Mayor and other proper officials of the City be, and hereby are, authorized and empowered in its name and on its behalf, to do or cause to be done all such acts and things as may be deemed necessary or desirable in order to effect the borrowing from said Bank of up to $450,000 and the issue and delivery to said Bank as evidence thereof of a corresponding principal amount of the Bonds of the City as authorized in this Order.

7. **Tax Exempt Bonds.** The Treasurer is authorized to covenant and certify on behalf of the City that:
   (a) no part of the proceeds of the issue and sale of the Notes or the Bonds authorized to be issued hereunder shall be used directly or indirectly to acquire any securities or obligations, the acquisition of which would cause such Notes or Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”),
   (b) no part of the proceeds of the issue and sale of such Notes or Bonds (including any notes and bonds in renewal thereof) shall be used, directly or indirectly, in such manner which would cause the Notes or Bonds to be “private activity bonds” within the meaning of Section 141 of the Code, 
   (c) all required information reports shall be filed and any rebate due to the United States in connection with the issuance of said Bonds and Notes shall be paid, and 
   (d) the City shall take all other lawful actions necessary to insure the interest on the Bonds and Notes will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause interest on the Bonds or Notes to become includable in the gross income of the owners thereof. The Treasurer is also authorized and empowered to designate the Bonds and/or Notes as qualified tax-exempt obligations for purposes of Section 265(b) of the Code, to the extent the election may be available and advisable as determined by the Treasurer.

8. **Documents and Certificates.** The Mayor, Treasurer, City Clerk and other appropriate officials of the City of Saco are authorized to execute and deliver on behalf of the City such other documents and certificates as may be required in connection with such Bonds and Notes, and to do or cause to be done all acts and things, not
inconsistent herewith, as may be necessary or appropriate in order to effect the issuance, execution, sale and delivery of the Bonds and any Notes, and to carry out the provisions of this Order in connection with the Project.

9. **Appropriation.** The sum of $450,000 is hereby appropriated to finance the Project costs, such amount to be raised by the issuance of the Bonds and/or Notes of the City. In addition, the investment earnings on the proceeds of the Bonds and Notes, if any, and the excess proceeds of the Bonds and Notes, if any, are hereby appropriated for the following purposes, such proceeds to be held and applied in the following order of priority: (a) to any Project costs in excess of the principal amount of the Bonds or Notes; and (b) in accordance with applicable terms and provisions of the Arbitrage and the Use of Proceeds Certificate delivered in connection with the sale of the Bonds or Notes.

10. **Reimbursement.** This Bond Order shall constitute the City's declaration of official intent within the meaning of Treasury Regulation 1.150-2 to pay, on an interim basis, costs of the Project in an amount up to the principal amount of the Bonds to be issued, which costs the City reasonably expects to reimburse with proceeds of the Bonds or Notes.

11. **Referendum Vote.** Pursuant to Section 6.15 of the Charter of the City, the following question shall be submitted to the voters of the City of Saco for ratification or rejection at a referendum vote to be held on June 9, 2015: Shall the Order of the City Council of the City of Saco entitled “Order Authorizing the City of Saco to borrow an amount not to exceed $450,000 for energy efficiency improvements to City and School facilities” be ratified and approved?

12. **City Clerk.** A copy of this order shall be filed with the City Clerk.
not exceed three (3) years from the date of the initial issuance of any Notes. Bonds shall be made payable as pertains to interest semi-annually and as pertains to principal in equal, annual serial installments, except that: (1) each year's installments may be adjusted to the nearest multiple of $5,000; and (2) the amount of each year's installment may vary provided that it is equal to or greater than the installment due and payable in any succeeding year. The Bonds and any Notes shall contain such terms and provisions, not inconsistent herewith, as the Treasurer and Mayor may hereafter determine. All determinations by the Mayor and Treasurer shall be conclusively evidenced by their execution of the Bonds or Notes. The Treasurer and Mayor are authorized to provide that any of the Bonds and Notes be made callable, with or without premium, prior to their maturity. Each Bond or Note issued hereunder shall be signed by the Treasurer and countersigned by the Mayor. The Mayor and Treasurer are authorized to select a financial advisor and/or an underwriter for the Bonds and Notes, and the Mayor and Treasurer are authorized and empowered to execute and deliver such contracts or agreements as may be necessary or appropriate in connection therewith.

5. Sale of Bonds. The Treasurer is authorized to prepare, or cause to be prepared, a Notice of Sale and/or a Preliminary Official Statement and an Official Statement for use in the offering and sale of the Bonds and/or Notes, such Notice of Sale, Preliminary Official Statement and Official Statement to be in such form and contain such information as may be approved by the Treasurer. Distribution of the Notice of Sale and/or Preliminary Official Statement and the Official Statement in the name of and on behalf of the City in connection with offering the Bonds and/or Notes is hereby authorized and approved. The Treasurer is authorized to covenant, certify and agree, on behalf of the City, for the benefit of the holders of the Notes or Bonds, that the City will file any required reports, make any annual financial or material event disclosure, and take any other action that may be necessary to insure that the disclosure requirements imposed by Rule 15c2-12 of the Securities and Exchange Commission, if applicable, are met.

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12. **City Clerk.** A copy of this order shall be filed with the City Clerk.

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**Financial Statement:** The following financial statement applies to Questions 1, 2 and 3 set forth below. The issuing of bonds by the City of Saco is one of the ways in which the City borrows money for certain purposes. The following is a summary of the bonded indebtedness of the City of Saco as of the date of this referendum:

- Bonds now Outstanding and Unpaid: $13,454,264
- Interest to be paid on Outstanding Bonds: $4,102,655
- Total Principal and Interest to be repaid on Bonds Outstanding: $17,556,919
- Additional Principal Amount of Bonds Authorized but not yet issued: $990,000
- Total additional Bonds to be issued if approved by the voters:
  - Question 1: Transfer station and recreational infrastructure improvements: $870,000
  - Question 2: Energy efficiency upgrades to City and School facilities: $450,000
  - Question 3: Lincoln Street reconstruction: $995,000
  - Total: $2,315,000
- Estimate of potential new interest on such additional Bonds:
  - Question 1: Transfer station and recreational infrastructure improvements: $258,075
  - Question 2: Energy efficiency upgrades to City and School facilities: $27,000
  - Question 3: Lincoln Street reconstruction: $302,250
  - Total: $587,325
[Note: interest rate estimates vary from 1.3% per annum to 3.8% per annum depending on the year of maturity]

Total additional Bond principal and estimated interest to be repaid if approved by the voters:

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<th>Question</th>
<th>Amount</th>
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<td>Total:</td>
<td>$ 2,902,325</td>
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When money is borrowed by issuing bonds, the City must repay not only the principal amount of the bonds but also interest on the bonds. The amount of interest to be paid will vary depending upon the rate of interest and the years to maturity at the time of issue. The validity of the bonds and of the voters’ ratification of the bonds may not be affected by any errors on the estimates made of the costs involved, including varying interest rates, the estimated cost of interest on the bond amount to be issued and the total cost of principal and interest to be paid at maturity. If the actual amount of the total debt service for the bond issues varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

s/ Cheryl Fournier
Cheryl Fournier, Treasurer, City of Saco

Question #1

Shall the Order of the City Council of the City of Saco entitled “Order Authorizing the City of Saco to borrow an amount not to exceed $870,000 for transfer station relocation and recreational infrastructure improvements” be ratified and approved?

Yes ____________
No ____________

Question #2

Shall the Order of the City Council of the City of Saco entitled “Order Authorizing the City of Saco to borrow an amount not to exceed $450,000 for energy efficiency improvements to City and School facilities” be ratified and approved?

Yes ____________
No ____________

Question #3

Shall the Order of the City Council of the City of Saco entitled “Order Authorizing the City of Saco to borrow an amount not to exceed $995,000 for Lincoln Street reconstruction and improvements” be ratified and approved?

Yes ____________
No ____________
### City of Saco, Maine
#### 2016 General Obligation Bonds
(Transfer Station & Recreation Infrastructure Projects)

#### Debt Service Schedule

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**Dated 4/1/16 with Delivery of 4/1/16**

- **Bond Years**: 8.925.000
- **Average Coupon**: 2.891597
- **Average Life**: 10.258621
- **W I C %**: 2.891597 % Using 100.0000000

- **Weighted Bond Years**: 9.036.929
- **Weighted Average Life**: 10.219906
- **Weighted NIC %**: 2.855782 % Using 100.0000000
- **T I C %**: 2.864654 % From Delivery Date

Moors & Cabot, Boston, Massachusetts

City of Saco, Maine
2016 General Obligation Bonds
{Energy Improvements Projects}

Debt Service Schedule

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Moors & Cabot, Boston, Massachusetts


City of Saco, Maine
2016 General Obligation Bonds
{Lincoln Street Projects}

Debt Service Schedule

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VII. CONSENT AGENDA

Councilor Precourt moved, Councilor Roughan seconded to approve consent agenda items #A and B as follows:

A. Be it ordered that the City Council approve the minutes for July 30, 2015, August 3, 2015, August 6, 2015 and August 13, 2015;

B. Be it Ordered that the City Council does hereby approve with reference to York County Superior Court Docket #CR-14-2053-Criminal Forfeiture, of the transfer of assets to the City of Saco, pursuant to 15 M.R.S. §5824(3) and/or §5826(6). Further move to approve the order.

Point of Order – Councilor Smith inquired whether there had to be a hearing on the asset forfeiture? Police Chief Bradley Paul stated that a hearing wasn’t necessary.

Mayor Pilon called for a vote on the motion. The motion passed with seven (7) yeas.

VIII. RECESS THE MEETING AND CONVENE THE WORKSHOP

Councilor Precourt moved, Councilor Smith seconded to recess the meeting and convene the workshop. The motion passed with seven (7) yeas.

Point of Order for Expediency – Councilor Roche moved, Councilor Johnston seconded to discuss Item #C – Temporary Extension of Premises Permit and Land Use Agreement for The Run of the Mill first and then to vote on it as item #D in the regular meeting. The motion passed with unanimous consent. TIME: 7:23 p.m.

IX. ADJOURN THE WORKSHOP AND RECONVENE THE MEETING

Councilor Roche moved, Councilor Precourt seconded to adjourn the workshop and reconvene the meeting. The motion passed with unanimous consent. TIME: 7:37 p.m.
D. TEMPORARY EXTENSION OF PREMISES PERMIT AND LAND USE AGREEMENT FOR THE RUN OF THE MILL – (PUBLIC HEARING)

This request comes before the Council due to the fact that a portion of the parking surface is owned by the City of Saco. The events occurring on September 19th as part of the City supported Two Cities: One River Bridge Dedication/Celebration and RiverJam Festival. Save our Memorial and Veteran’s Day Parades, this is the first time a collaborative community-wide celebration has been held with events occurring in both cities of our greater community. The lead sponsors are the Heart of Biddeford and Saco Main Street, Inc., the Cities of Saco and Biddeford, and the Biddeford- Saco Area Chamber of Commerce and Industry.

Councilor Roughan moved, Councilor Precourt seconded to open the Public Hearing. The motion passed with seven (7) yeas.

There were no comments from the public.

Councilor Roughan moved, Councilor Smith seconded to close the Public Hearing and “Be it ordered that the City Council grant a Temporary Extension of Premises Permit to allow Island Brewing, LLC d/b/a The Run of The Mill to sell beer and food off premise on the parking surface adjacent to The Run of the Mill on September 19th from 6 to 11 p.m.” Further move to approve the order. The motion passed with seven (7) yeas.

Additional Background information for Item Commentary

Permissions, Notices, Liability Coverage, Public Safety, and Related Fireworks Celebration

Permission:
The non-City landlord, Saco Island East, LLC has notified all of the neighboring commercial tenants, see attached letter.

Notice:
The Island Terrace Condominium Association has been notified and no objections to the subject request have been made. They in turn have notified all of their resident condo–owners.

Public Safety:
The event coordinators have reviewed their security / public safety plan with the Saco Police Department, the Saco Fire Department, and the area representative for The State of Maine Bureau of Alcoholic Beverages Division of Liquor Licensing & Enforcement. Both Chiefs Paul and Duross have approved the public safety / security arrangements that have been made for this event. The plan complies with what has been requested by the Division of Liquor Licensing & Enforcement. The Harbor Master, Amtrak Police and Central Maine Power have all been notified. Security consisting of a security force of twelve (12) private security personnel, provided by Production Services of Maine and two (2) Saco Police Offices – the cost of which will be paid by heart of Biddeford as the lead organizer.

Fireworks:
As part of the day’s events - a fireworks display will take place in the evening. Main Street (York Hill) will be closed by the Saco Police Department for some portion of the evening prior to and immediately following the fireworks display. The city’s Public Works Department will be installing temporary fencing to secure the perimeter of the fireworks launch area, similar to what has been done in the past for La Kermesse.
USE AGREEMENT

NOW COME the Parties, the City of Saco, a municipal corporation, 300 Main Street, Saco, Maine and Island Brewing, LLC, a Maine Limited Liability Co., doing business as Run of the Mill Public House and Brewery ("Run of the Mill") of Saco, Maine who hereby state and agrees as follows:

WHEREAS, Run of the Mill desires to use, occupy and sell beer/malt beverages at and upon City property situated along the Saco River for a special event/occasion; and

WHEREAS, the City is agreeable to allowing Run of the Mill to have limited use of the space subject to the terms of this license;

NOW THEREFORE, the Parties agree as follows:

1. Parcel. Run of the Mill may use and occupy that space owned by the City of Saco adjacent to the Saco River found at the Island Mill complex, all as further shown as a hatched area on a Map attached hereto as Tab 1.

2. Fee. Run of the Mill shall pay the City of Saco $1.00 for said use. A security deposit of $1,000.00 is required at the execution of this Agreement which shall be promptly returned provided the conditions herein are met, and the property is restored upon completion of use.

3. Use/Term. Run of the Mill may only use the space for those purposes that comply with all applicable state law, local law and local zoning. Such use may include the sale of beer and malt beverages provided Run of the Mill secures any necessary permits required to lawfully sell and dispense alcohol from the State of Maine. It shall not in any form, manner or means to store, locate or bring upon the premises any hazardous or toxic materials or waste. The term of this use shall be one day (September 19, 2015), and control of the premises shall be returned to the City not later than 9:00am on September 20, 2015.

4. Restrictions. Upon its completion of use, Run of the Mill will restore the premises to the condition found or better. No alcohol will be served to any person under the legal drinking age or who is intoxicated. Minors shall be kept away from any area where alcohol is served. No alcohol shall be served from the City premises after 11:00pm on September 19, 2015, nor before 6:00 pm the same evening.

5. Insurance. Run of the Mill will provide proof of insurance of the following types and coverage amounts:

   A. Comprehensive General Liability, at least one million dollars coverage per claim; and
   
   B. Liquor Liability Coverage, at least one million dollars coverage per claim; and
   
   C. Umbrella Liability Coverage over both policies of not less than an additional one million dollars in coverage.

   All policies shall include an endorsement naming the city of Saco as an additional named insured and shall be placed with reputable underwriters licensed to do business in the State of Maine.

6. Indemnity. Run of the Mill shall defend, indemnify and hold the City of Saco harmless from any and all demands, claims, causes of action, suits, injuries, fines and damages related to or arising from its use of the premises.

7. Security. Run of the Mill shall provide private security at the premises for all times hereunder that alcohol is being served. In addition, and not in lieu thereof, Run of the Mill shall also retain at the premises two Saco Police Officers for no less than 5 hours. Parties acknowledge and agree that the costs for both private security and for Saco Police shall be paid for by "Heart of Biddeford", a non-profit community organization sponsoring the Riverjam event.
M:\2015\cm_2015_09_08.doc  9/17/2015  Page 23 of 25

ISLAND BREWING, LLC
D/B/A RUN OF THE MILL

CITY OF SACO

Cheryl Fournier
Acting City Administrator

Signatures
Print Name
Its Manager
STATE OF MAINE
YORK, ss

__________________________, 2015

Personally appeared the above named_, a Manager of Island Brewing,
LLC, who gave oath and acknowledged that the foregoing was the free act and deed of the
Company, and of his/her authority to sign this Agreement on its behalf.

Before me

Notary Public / Attorney At Law

STATE OF MAINE
YORK, ss

__________________________, 2015

Personally appeared the above named Cheryl Fournier who gave oath and acknowledged that
the foregoing was the free act and deed of the City of Saco, and of her authority to sign this
Agreement on its behalf.

Before me

Notary Public / Attorney At Law

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

Date: September 8, 2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THIS POLICY. The following certificate of insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder.

IMPORTANT: If the certificate holder is an additional insured, the policyholder must be endorsed. If subrogation is waived, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements.

PRODUCER
PGC Insurance
260 Main St.
P.O. Box 355
Biddeford ME 04005

Insured
Island Brewing, LLC,
D/B/A Run of the Mill Public House & Brewery
100 Main Street, Bldg 3
Saco ME 04072

CONTACT NAME: Teresa Kowalski
PHONE: (207) 283-1486
FAX: (207) 283-1486
EMAIL: kowalski@insurancecpco.com

INSURER(S) AFFORDING COVERAGE

NAMES

COVERSAGES


COVERSAGES

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICY OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HERIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.
In regards to General Liability and Umbrella Liability, City of Saco, City of Biddeford, Heart of Biddeford, Saco Main Street are an Additional Insured when required by contract, agreement or permit.

Event: River Jam for the opening of the walking bridge from Saco Island to Biddeford

CERTIFICATE HOLDER

City of Saco
300 Main Street
Saco, ME 04072

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Doug Willett/ENTIE

ACORD 28 (2014/01) The ACORD name and logo are registered marks of ACORD.

CERTIFICATE OF LIABILITY INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmative or negatively amend, extend or alter the coverage afforded by the policies below. This certificate of insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder.

IMPORTANT: If the certificate holder is an additional insured, the policy(ies) must be endorsed. If subrogation is waived, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Allied Specialty Insurance, Inc.
10451 Gulf Boulevard
Treasure Island, FL 33706
1-800-235-3377

INSURED

Martin & Ware, Inc. DBA Central Maine Pyrotechnics and Pyro City Fireworks
P.O. Box 322
Hallowell, ME 04347

COVERAGES CERTIFICATE NUMBER:

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions, and conditions of such policies, limits shown may have been reduced by paid claims.

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<td>A WORKMEN'S COMPENSATION</td>
<td>$1,000,000</td>
<td>WPC00050406-09</td>
<td>07/02/2015</td>
<td>07/01/2016</td>
</tr>
<tr>
<td>A AUTOMOBILE LIABILITY</td>
<td>$4,000,000</td>
<td>ELP00010530-05</td>
<td>03/06/2015</td>
<td>03/05/2016</td>
</tr>
</tbody>
</table>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES/ PLC/ A/C Additional Endorsements Schedule / Restrictions Included.
VIII. ADJOURN THE MEETING AND RECONVENE THE WORKSHOP

Councilor Roche moved, Councilor Roughan seconded to adjourn the meeting and reconvene the workshop. The motion passed with seven (7) yeas. TIME: 7:39 p.m.

X. ADJOURNMENT

Councilor Smith moved, Councilor Precourt seconded to adjourn the meeting at 9:40 p.m. The motion passed with unanimous consent.

Attest:____________________________
Michele L. Hughes, City Clerk