

STATE OF MAINE

COUNTY OF YORK

CITY OF SACO

I. CALL TO ORDER – On Monday, October 28, 2019, at 6:30 p.m. a Council Meeting was held in the City Hall Auditorium.

II. RECOGNITION OF MEMBERS PRESENT – Mayor Marston Lovell recognized the members of the Council and determined that the Councilors present constituted a quorum. Councilors present: Marshall Archer, Roger Gay, William Doyle, Alan Minthorn, Lynn Copeland, Micah Smart and Nathan Johnston. City Administrator Kevin Sutherland and City Clerk Michele Hughes were also present this evening.

III. PLEDGE OF ALLEGIANCE

IV. GENERAL

Mayor Lovell’s announcements:

- Breast Cancer Awareness Month – October is breast cancer awareness month. I was at a breast cancer fundraiser on Saturday and it wasn’t until this afternoon that I washed the pink color out of my hair.

V. PUBLIC COMMENT

VI. CONSENT AGENDA

VII. AGENDA

VIII. ADMINISTRATIVE UPDATE

City Administrator Kevin Sutherland provided the following update:

Necessary Edits for the Zoning Ordinance Revision

Staff are looking for support for some slight changes to the zoning ordinance process in order to provide more time for the Council to consider the Planning Boards revisions, and for the Council to have more time to provide their revisions.

Council will still have its Public Hearing on November 4th, but instead of closing the public hearing and setting the date for the Second and Final reading, we’ll ask Council to continue the public hearing (after everyone is heard) and bring it back on November 12th (a meeting ahead of the workshop).

We are asking Council to consider this, as it will allow the Planning Board to provide a more complete review of the document with their recommended changes (as they will have had their meeting on the 5th when they review the red-line changes they’ve received from their public hearing and additional edits they’ve received from staff).

The Council could then close the public hearing, accept the Planning Board’s findings and move forward to a second and final reading of the red-lined version provided by the planning board.

The final question is to determine how important it is for this Council to have the final vote, as it would require a special meeting on November 25th for this one item or as an item ahead of the swearing in ceremony on the 2nd of December. I look forward to our conversation this evening before the Council goes into executive session.

IX. COUNCIL DISCUSSION AND COMMENT

- Councilor Archer – Halloween – Thursday night will be very chaotic and there will be allot of people out there. So just remember to be safe and watch out for the kids. Safety is paramount.

- Councilor Copeland – Budget question. – When we passed the budget and July 1st comes and payments are to be made, I have heard that specifically one organization has not received their funding. Mayor Lovell stated that they need to make a request and he believed they had just done that, and they will be receiving a check. Councilor Copeland asked if they needed to be proactive and request a check even though it is already approved. City Administrator Kevin Sutherland stated that it was approved but every organization is asked to submit a letter with the dollar amount, so it goes as part of the documentation to the auditors. They will have their money either tomorrow or the day after.
- Councilor Archer – Inquired which organization? City Administrator Kevin Sutherland replied Age Friendly Saco.

X. EXECUTIVE SESSION

Councilor Minthorn moved, Councilor Smart seconded “Be it Ordered that the City Council enter into executive session, pursuant to [M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6)]: (A) City Administrator Search. The motion passed with seven (7) yeas. Time: 6:36 p.m.

XI. REPORT FROM EXECUTIVE SESSION

Mayor Lovell, Councilors: Archer, Gay, Doyle, Copeland, Minthorn, Smart, and Johnston and the City Administrator were all present.

Councilor Johnston moved, Councilor Smart seconded to come out of Executive Session at 10:01 p.m. The motion passed with seven (7) yeas.

Councilor Archer moved, Councilor Johnston seconded “Be it Ordered that that City Council enter into executive session, pursuant to [M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405 (6)]: (A) City Administrator Search.” Report from executive session: “To authorize MRI to make a conditional offer to the selected candidate upon condition of satisfactory background investigation and successful negotiation of terms of employment.”

Councilor Smart clarified that the council didn’t make the motion until now. Mayor Lovell agreed that this is the moment that we are making the motion.

Mayor Lovell called for a vote on the motion. The motion passed with four (4) yeas and three (3) nays – Councilors Minthorn, Copeland, and Doyle.

XII. ADJOURNMENT

Councilor Gay moved, Councilor Doyle seconded to adjourn the meeting at 10:03 p.m. The motion passed with seven (7) yeas.

Attest: _____
Michele L. Hughes, City Clerk