

STATE OF MAINE

COUNTY OF YORK

CITY OF SACO

Note: Council meeting packets and video recordings are posted on the city website, available for public review.

I. CALL TO ORDER – On Monday, February 3, 2020, at 6:30 p.m. a Council Meeting was held in the City Hall Auditorium.

II. RECOGNITION OF MEMBERS PRESENT – Mayor William Doyle recognized the members of the Council and determined that the Councilors present constituted a quorum. Councilors present: Marshall Archer, James Purdy, Joseph Gunn, Lynn Copeland, Alan Minthorn, Jodi MacPhail and Nathan Johnston. City Administrator Bryan Kaenrath was also present this evening.

III. PLEDGE OF ALLEGIANCE

IV. GENERAL

Mayor Doyle extended a congratulatory note for 30-days of service to our new City Administrator Bryan Kaenrath. Thank you.

V. COMMITTEE CORRESPONDENCE TO COUNCIL

VI. PUBLIC COMMENT - (Video recording 6.40 minute mark)

➤ Stephen Shiman, Vice Chair School Board

VII. APPROVAL OF MINUTES: JANUARY 21 AND JANUARY 27, 2020 - (Video recording 8.23 minute mark)

Councilor Minthorn moved, Councilor Archer seconded to approve the January 21 and January 27, 2020 minutes as written. The motion passed with seven (7) yeas.

VIII. CONSENT ITEMS - (Video recording 9.05 minute mark)

Councilor Minthorn moved, Councilor Archer seconded to approve consent agenda items #A, B, and C as follows:

A. APPOINTMENT TO SACO SHORELINE COMMISSION – “Be it Ordered that the City Council confirm the Mayor’s appointment of John Wigginton as a full member, with a 3-year term ending on February 3, 2023.” Further move to approve the Order.

B. APPOINTMENT OF WARDEN & WARD CLERK APPOINTMENTS – “Be it Ordered that the City Council confirm the appointment of Warden and Ward Clerks as recommended by the City Clerk as follows: Ward 1 Warden – Frederick Fortier, Ward 3 Warden – Gordon E. Mehlman, Ward 4 Ward Clerk – Elizabeth DeSimone.” Further move to approve the order.

C. APPOINTMENT TO PLANNING BOARD – “Be it Ordered that the City Council confirm the Mayor’s appointment of Shawn Nicholas to the Planning Board, to fulfill Neil Schuster’s unexpired term, from February 4, 2020 to March 1, 2021.” Further move to approve the Order.

The motion passed with seven (7) yeas.

IX. ACTION ITEMS

A. PRESIDENTIAL PRIMARY BUDGET AMENDMENT – (FIRST READING) - (Video recording 9.41 minute mark)

Councilor Gunn moved, Councilor Minthorn seconded “Be it Ordered that City Council approves the first reading of ‘Budget Amendment #6 FY2020’ and moves to schedule a second and final reading for February 10, 2020.” Further move to approve the Order. The motion passed with seven (7) yeas.

B. CHAPTER 15 FUND BALANCE – (FIRST READING) - (Video recording 11.32 minute mark)

Councilor Archer moved, Councilor Minthorn seconded “The City Council approves the first reading of the document titled, ‘Amendments to Chapter 15 – Funds’ and moves to schedule a Public Hearing for February 24, 2020. The motion passed with seven (7) yeas.

C. STRATEGIC DIRECTION PLAN FOCUS AREAS - (Video recording 12.40 minute mark)

Councilor MacPhail moved, Councilor Minthorn seconded “Be it Ordered that the City Council approve the strategic goals focus areas.”

Amendment – Councilor Archer moved, Councilor Johnston seconded to change the Strategic Direction Plan from 2020-2023 to 2020-2022. The motion was approved with seven (7) yeas.

Mayor Doyle called for a vote on the main motion with amendment. The motion passed with seven (7) yeas.

D. 351 NORTH STREET – CHAPTER 81 REVIEW - (Video recording 14.45 minute mark)

Councilor Johnston moved, Councilor Minthorn seconded to accept the Planning Board’s Chapter 81 Report of 351 North Street. The motion passed with seven (7) yeas.

X. NEW BUSINESS

A. PRESENTATION ON NEW BUDGET PROCESS - (Video recording 20.10 minute mark)

Finance Director Glenys Salas presented the new budget process developed by City Administrator Bryan Kaenrath and herself for FY21.

XI. ADMINISTRATIVE UPDATE - (Video recording 38.17 minute mark)

City Administrator Bryan Kaenrath provided council with an administrative update.

XII. COUNCIL DISCUSSION AND COMMENT - (Video recording 40.13 minute mark)

➤ Mayor Doyle

XIII. EXECUTIVE SESSION - (Video recording 41.03 minute mark)

Councilor Minthorn moved, Councilor Copeland seconded “Be it Ordered that the City Council enter into executive session, pursuant to [M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6)]: (E) Update from City Solicitor on Toddle Inn Property; (E) Update on Pending Legal Matters. The motion passed with seven (7) yeas. Time: 7:06 p.m.

XIV. REPORT AND POTENTIAL ACTION FROM EXECUTIVE SESSION – (Video recording 1:53:18 minute mark)

Mayor Doyle, City Councilors: Archer, Purdy, Gunn, Copeland, Minthorn, MacPhail, Johnston, and City Administrator Kaenrath were all present.

Councilor Gunn moved, Councilor Minthorn seconded to come out of executive session. The motion passed with seven (7) yeas. Time: 8:20 p.m.

Councilor Minthorn moved, Councilor MacPhail seconded “The City Council authorizes Mayor Doyle, City Administrator Kaenrath, City Solicitor Murphy, to participate in a mediation regarding the Toddle Inn property at 5 Willey Way. The motion passed with seven (7) yeas.

XV. ADJOURNMENT

Councilor Minthorn moved, Councilor Copeland seconded to adjourn the meeting. The motion passed with seven (7) yeas. Time: 8:21 p.m.

Attest: _____

Michele L. Hughes, City Clerk