

## STATE OF MAINE

### COUNTY OF YORK

### CITY OF SACO

*Note: Council meeting packets and video recordings are posted on the city website, available for public review.*

**I. CALL TO ORDER** – On Monday, February 24, 2020, at 6:30 p.m. a Council Meeting was held in the City Hall Auditorium.

**II. RECOGNITION OF MEMBERS PRESENT** – Mayor William Doyle recognized the members of the Council and determined that the Councilors present constituted a quorum. Councilors present: Marshall Archer, James Purdy, Joseph Gunn, Lynn Copeland, Alan Minthorn, Jodi MacPhail and Nathan Johnston. City Administrator Bryan Kaenrath was also present this evening.

**III. PLEDGE OF ALLEGIANCE**

**IV. GENERAL** – (Video recording 6:04 minute mark)

➤ Mayor Doyle

**V. COMMITTEE CORRESPONDENCE TO COUNCIL**

**VI. PUBLIC COMMENT** - (Video recording 7:44 minute mark)

➤ Stephen Shiman, School Board Liaison

**VII. APPROVAL OF MINUTES**

**VIII. CONSENT ITEMS** - (Video recording 11:50 minute mark)

**A. CONFIRMATION OF WARD 7 WARDEN APPOINTMENT**

Councilor Johnston moved, Councilor Minthorn seconded “Be it Ordered that the City Council confirm the appointment of Frank Brancely Jr. as Ward 7 Warden”. Further move to approve the Order. The motion passed with seven (7) yeas.

**IX. ACTION ITEMS**

**A. CHAPTER 15 – FUND BALANCE – (FINAL READING)** - (Video recording 12:35 minute mark)

Councilor Archer moved, Councilor Johnston seconded “The City of Saco hereby approves the second and final reading of ‘Amendments to Chapter 15 – Funds’. Further move to approve the Order.

Amendment - Councilor Johnston moved, Councilor Copeland seconded under section 15-28 Surplus to include the following additional activities: Add a letter D. - Funds may retained in an assigned account that may be used in future budget cycles as a Property Tax Rates Stabilization Fund. Add a letter E. – Retirement of Debt. Add a letter F. – Taxpayer Refund, if in the event council chose to do that. The motion passed with seven (7) yeas.

Mayor Doyle called for a vote on the main motion with amendments. The motion passed with seven (7) yeas.

**B. BUDGET AMENDMENT #7 – POLICE DEPARTMENT – (FIRST READING)** - (Video recording 17:32 minute mark)

Councilor Johnston moved, Councilor Minthorn seconded “Be it Ordered that City Council approves the first reading of ‘Budget Amendment #7 FY2020’ and moves to schedule a second and final reading for March 9, 2020”. Further move to approve the Order. The motion passed with seven (7) yeas.

**C. BUDGET AMENDMENT #8 – SACO MAIN STREET – (FIRST READING)** - (Video recording 18:51 minute mark)

Councilor MacPhail moved, Councilor Copeland seconded “Be it Ordered that City Council approves the first reading of ‘Budget Amendment #8 FY2020’ and moves to schedule a second and final reading for March 9, 2020”. Further move to approve the Order. The motion passed with seven (7) yeas.

**X. NEW BUSINESS**

**A. ARTS COMMISSION DISCUSSION - (Video recording 22:28 minute mark)**

City Administrator Bryan Kaenrath gave an overview of the plan.

**B. UNASSIGNED FUND BALANCE DISCUSSION - (Video recording 24:24 minute mark)**

Finance Director Glenys Salas gave a presentation on Unassigned Fund Balance.

**C. DEMYSTIFYING TIF'S PRESENTATION - (Video recording 35:31 minute mark)**

Planning and Economic Development Director Denise Clavette & Economic Development Specialist Jessa Berna gave a presentation on TIF's.

**XI. ADMINISTRATIVE UPDATE - (Video recording 1:01:08 minute mark)**

City Administrator Bryan Kaenrath provided an administrative update.

**XII. COUNCIL DISCUSSION AND COMMENT - (Video recording 1:03:30 minute mark)**

- Councilor Archer
- Councilor Copeland
- Councilor Johnston
- Mayor Doyle

**XIII. EXECUTIVE SESSION – N/A**

**XIV. REPORT FROM EXECUTIVE SESSION**

**XV. ADJOURNMENT**

Councilor Minthorn moved, Councilor Archer seconded to adjourn the meeting. The motion passed with seven (7) yeas. Time: 7:32 p.m.

Attest: \_\_\_\_\_  
Michele L. Hughes, City Clerk