

STATE OF MAINE

COUNTY OF YORK

CITY OF SACO

Note: Council meeting packets and video recordings are posted on the city website, available for public review.

I. CALL TO ORDER – On Monday, May 4, 2020, at 6:31 p.m. a Council Meeting was held via video conference due to the national health emergency COVID-19 pandemic.

II. RECOGNITION OF MEMBERS PRESENT – Mayor William Doyle recognized the members of the Council and determined that the Councilors present constituted a quorum. Councilors present: Marshall Archer, James Purdy, Joseph Gunn, Lynn Copeland, Alan Minthorn, Jodi MacPhail and Nathan Johnston. City Administrator Bryan Kaenrath was also present this evening.

III. PLEDGE OF ALLEGIANCE

IV. GENERAL - (Video recording 0:45 minute mark)

Mayor Doyle had the following updates:

- International Firefighters Day – May 4, 2020
- National Correction Officers Week – May 3 - 9, 2020
- National Nurses Week – May 6 – 12, 2020

V. COMMITTEE CORRESPONDENCE TO COUNCIL - (Video recording 2:17 minute mark)

- Councilor MacPhail – Saco Main Street
- Councilor Minthorn – Transit

VI. PUBLIC COMMENT

VII. APPROVAL OF MINUTES: APRIL 27, 2020 - (Video recording 4:30 minute mark)

Councilor Minthorn moved, Councilor MacPhail seconded to approve the April 27, 2020 minutes as written. The motion passed with five (5) yeas and two (2) nays – Councilors Copeland and Johnston.

VIII. CONSENT ITEMS

IX. ACTION ITEMS

A. 90 TEMPLE STREET – CHAPTER 81 REVIEW - (Video recording 5:20 minute mark)

Councilor Johnston moved, Councilor Gunn seconded to schedule a public hearing on May 18th regarding the following order: “Be it ordered that the City Council hereby authorizes the City Administrator to initiate a Request for Proposal for disposition of city-owned property at 90 Temple Street”. The motion passed with seven (7) yeas.

X. NEW BUSINESS

A. BUDGET UPDATE - (Video recording 8:08 minute mark)

City Administrator Bryan Kaenrath provided a budget update and noted that he and the Finance Director had looked at the current revenues and where the projections are and took into consideration guidance from the state on projected shortfalls. With that they found approximately \$1 million in potential savings and new revenue.

Finance Director Glenys Salas provided an April Budget review, updated revenue assumptions for FY2021, and detailed the potential savings and new revenue.

B. COUNCIL DELIBERATION ON BUDGET - (Video recording 40:34 minute mark)

Councilors discussed budget items and various options on saving money, with anticipated revenue shortfalls. Municipal budgets were put together before the COVID-19 pandemic. It was recommended to forward suggested budget amendments to the Finance Director.

XI. ADMINISTRATIVE UPDATE - (Video recording 1:07:29 minute mark)

City Administrator Bryan Kaenrath provided administrative updates.

XII. COUNCIL DISCUSSION AND COMMENT - (Video recording 1:14:39 minute mark)

- Councilor MacPhail
- Councilor Archer
- Councilor Minthorn

XIII. EXECUTIVE SESSION - (Video recording 1:16:41 minute mark)

Councilor Minthorn moved, Councilor Johnston seconded “Be it Ordered that the City Council enter into executive session, pursuant to [M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6)]: (A) Personnel Update”. The motion passed with seven (7) yeas. Time: 7:48 p.m.

XIV. REPORT FROM EXECUTIVE SESSION - (Video recording 1:32:32 minute mark)

Councilor Minthorn moved, Councilor Gunn seconded “Be it Ordered that the City Council exit executive session, pursuant to [M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6)]: (A) Personnel Update”. The motion passed with seven (7) yeas. Time: 8:04 p.m.

There was no report this evening.

XV. ADJOURNMENT - (Video recording 1:33:28 minute mark)

Councilor Minthorn moved, Councilor Copeland seconded to adjourn the meeting. The motion passed with seven (7) yeas. Time: 8:05 p.m.

Attest: _____
Michele L. Hughes, City Clerk