

**STATE OF MAINE**

**COUNTY OF YORK**

**CITY OF SACO**

*Note: Council meeting packets and video recordings are posted on the city website, available for public review.*

**I. CALL TO ORDER** – On Monday, May 18, 2020, at 6:31 p.m. a Council Meeting was held via video conference due to the national health emergency COVID-19 pandemic.

**II. RECOGNITION OF MEMBERS PRESENT** – Mayor William Doyle recognized the members of the Council and determined that the Councilors present constituted a quorum. Councilors present: Marshall Archer, James Purdy, Joseph Gunn, Lynn Copeland, Alan Minthorn, Jodi MacPhail and Nathan Johnston. City Administrator Bryan Kaenrath was also present this evening.

**III. PLEDGE OF ALLEGIANCE**

**IV. GENERAL** - (Video recording 0:53 minute mark)

**A. MENTAL HEALTH AWARENESS MONTH**

Mayor Doyle read the proclamation for Mental Health Month.

**V. COMMITTEE CORRESPONDENCE TO COUNCIL** - (Video recording 2:42 minute mark)

- Councilor Gunn – Historic Preservation Committee – Old Shipwreck Site & Possible Brick Works Site on the Saco River.
- Councilor MacPhail – Dyer Library opening June 1<sup>st</sup> & Saco Museum opening June 2<sup>nd</sup>.
- Councilor Archer – So. Maine Finance Authority – COVID-19 Loan Fund - 13 Loans have been approved.

**VI. PUBLIC COMMENT**

**VII. APPROVAL OF MINUTES** - (Video recording 8:33 minute mark)

Tabled – Councilor Johnston moved, Councilor Copeland seconded to table the minutes until his statements that were “for the record”, are recorded in the record. The motion passed with seven (7) yeas.

**VIII. CONSENT AGENDA** - (Video recording 10:19 minute mark)

Councilor Copeland moved, Councilor Purdy seconded to approve consent agenda items #A and #B as follows:

**A. CLARIFICATION OF TRAILSIDE CIRCLE WARRANTY DEED** - “Be it Ordered that the City Council formally accepts as a city street the indicated portion of Trailside Circle, per the enclosed Warranty Deed”.

**B. NOMINATION OF ELECTION CLERKS 2020-2022** – “Be it Ordered that the City Council approve the document titled, ‘Nomination Report – Election Clerks 2020-2022’, dated May 13, 2020. Further move to approve the Order.

The motion passed with seven (7) yeas.

**IX. ACTION ITEMS**

**A. 90 TEMPLE STREET – CHAPTER 81 REVIEW - (PUBLIC HEARING)** - (Video recording 11:29 minute mark)

Councilor Johnston moved, Councilor Minthorn seconded to open the public hearing on the following order: ‘Be it Ordered that the City Council hereby authorizes the City Administrator to initiate a Request for Proposal for disposition of city-owned property at 90 Temple Street’. The motion passed with seven (7) yeas.

There were no public comments.

Councilor Johnston moved, Councilor Minthorn seconded to close the public hearing, and further move to schedule the final reading of the following order: ‘Be it Ordered that the City Council hereby authorizes the City Administrator

to initiate a Request for Proposal for disposition of city-owned property at 90 Temple Street' on June 1, 2020."

Councilor Archer noted as a property owner, he owned the property next to this and within the abutting 250' and he may benefit from this motion due to the increased land value. He stated he would abstain from this vote and future votes, unless the council has no issues of this nature.

Mayor Doyle asked if any councilor had any objection to Councilor Archer participating? If so, please make the motion and we will put it to a vote. Mayor Doyle saw no council objections to Councilor Archer participating in the vote.

Mayor Doyle called for a vote on the motion. The motion passed with seven (7) yeas.

**B. CREDIT ENHANCEMENT AGREEMENT BETWEEN THE CITY OF SACO, MAINE AND A. DUIE PYLE, INC. - (PUBLIC HEARING) - (Video recording 16:45 minute mark)**

Councilor Purdy moved, Councilor Archer seconded to open the public hearing for the Credit Enhancement Agreement between the City of Saco, Maine and A. Duie Pyle. The motion passed with seven (7) yeas.

There were no public comments.

Councilor Purdy moved, Councilor Minthorn seconded to close the public hearing, and further move to schedule the final reading on the following Order: "The City Administrator is hereby authorized and directed to enter into a credit enhancement agreement with the A. Duie Pyle in substantially the form as presented to the City Council" for May 26, 2020. The motion passed with seven (7) yeas.

**C. ADDENDUM TO PURCHASING POLICY - (Video recording 24:23 minute mark)**

Councilor Purdy moved, Councilor MacPhail seconded "Be it Ordered that the City Council accept the addendum to the purchasing policy as outlined in the City Finance Director's memo dated May 13, 2020. Further move to approve the Order. he motion passed with seven (7) yeas.

**X. NEW BUSINESS**

**A. SCHOOL DEPARTMENT BUDGET CONSIDERATION - (Video recording 26:00 minute mark)**

Councilor Minthorn moved, Councilor Copeland seconded to un-table the motion. The motion passed with seven (7) yeas.

Councilor Minthorn moved, Councilor Copeland seconded to send the budget back to the school board, effectively saying "no" to the school budget.

School Superintendent Dominic DePatsy and Finance Director Jason DiDonato did not attend the meeting.

Budget discussion ensued.

Mayor Doyle called for a vote on the motion. The motion passed with seven (7) yeas.

**B. CITY BUDGET DOCUMENTS FOR CONSIDERATION - (Video recording 42:00 minute mark)**

Finance Director Glenys Salas reviewed the order of appropriation, fee schedule, adoption of the WRRD budget, motions, amendments, capital program, resolution for school budget, property tax due dates, tax policy and reviewed the mill rate calculator.

Budget discussion ensued.

**XI. ADMINISTRATIVE UPDATE - (Video recording 2:19:23 minute mark)**

City Administrator Bryan Kaenrath presented administrative updates.

**XII. COUNCIL DISCUSSION AND COMMENT - (Video recording 2:27:17 minute mark)**

- Councilor Minthorn
- Councilor Archer

**XIII. EXECUTIVE SESSION - (Video recording 2:29:35 minute mark)**

Councilor Minthorn moved, Councilor Gunn seconded “Be it Ordered that the City Council enter into executive session, pursuant to [M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6)]: (E) Update from Legal Counsel on Pending Litigation”. The motion passed with seven (7) yeas. Time: 9:01 p.m.

**XIV. REPORT FROM EXECUTIVE SESSION - (Video recording 4:04:51 minute mark)**

Mayor Doyle, City Councilors: Archer, Purdy, Gunn, Copeland, Minthorn, MacPhail, Johnston, and City Administrator Kaenrath were all present.

Councilor Minthorn moved, Councilor Purdy seconded “Be it Ordered that the City Council exit executive session, pursuant to [M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6)]: (E) Update from Legal Counsel on Pending Litigation”. The motion passed with seven (7) yeas. Time: 10:36 p.m.

Councilor Minthorn stated that there was no report this evening.

**XV. ADJOURNMENT - (Video recording 4:06:01 minute mark)**

Councilor Minthorn moved, Councilor Copeland seconded to adjourn the meeting. The motion passed with seven (7) yeas. The motion passed with seven (7) yeas. Time: 10:37 p.m.

Attest: \_\_\_\_\_  
Michele L. Hughes, City Clerk