

STATE OF MAINE

COUNTY OF YORK

CITY OF SACO

Note: Council meeting packets and video recordings are posted on the city website, available for public review.

I. CALL TO ORDER – On Monday, August 3, 2020, at 6:30 p.m. a Council Meeting was held via video conference due to the national health emergency COVID-19 pandemic.

II. RECOGNITION OF MEMBERS PRESENT – Mayor William Doyle recognized the members of the Council and determined that the Councilors present constituted a quorum. Councilors present: Marshall Archer, James Purdy, Joseph Gunn, Lynn Copeland, Alan Minthorn, Jodi MacPhail and Nathan Johnston. City Administrator Bryan Kaenrath was also present this evening.

III. PLEDGE OF ALLEGIANCE

IV. GENERAL

A. SPIRIT OF AMERICA RECOGNITION – ALEJANDRA HERRERA AND NICK SCONTRAS – (Video recording 1:24 minute mark)

Mayor Doyle read the resolves for the 2020 Spirit of America Awards as follows:

2020 Spirit of America Award Winner Alejandra Herrera

- WHEREAS, Alejandra is a story of success and love for her adopted community; and
- WHEREAS, Alejandra and her husband, Carlos, have invested in their community by opening Quiero Café in Saco, a second location in Portland, and are soon opening a fine dining restaurant in Saco; and
- WHEREAS, Alejandra consistently donates to fundraisers and helps community events; and
- WHEREAS, During the Covid 19 pandemic, Alejandra volunteered her time to help feed local seniors; and
- WHEREAS, Alejandra is always willing to help and always greets her customers as if they are old friends

NOW, THEREFORE, I, William Doyle, Mayor of Saco, on behalf of the City Council, hereby resolve with sincere gratitude and appreciation, that Alejandra Herrera is recognized for her commitment to her community, with the 2020 Saco Spirit of America Foundation Award.

Signed this ____ of August, 2020 by the Mayor of the City of Saco, Maine.



2020 Spirit of America Award Winner Nick Scontras

- WHEREAS, Throughout his life, Nick has led by example, not letting his disabilities dampen his enthusiasm and dedication to his beloved City; and
- WHEREAS, Since childhood, Nick has volunteered for his church community, serving as an altar boy, and volunteering at the annual Greek Festival; and
- WHEREAS, Beginning in 1985, Nick participated in Maine’s Special Olympics Winter and Summer games, both as an athlete, volunteer, and fundraiser; and
- WHEREAS, Since the eighth grade, Nick has been involved with Saco football teams, starting as Manager of the Saco Middle School team, and later, at Thornton Academy. Nick’s personality and

sense of humor won the admiration of the players and the coaches, and with his help, the team won the Class A Football State Championship five times; and

WHEREAS, In 1989, Nick became a member of the Thornton Academy's winter indoor track team. Although he never finished better than last, his intensity in finishing each race earned him the Jim Daly trophy for "Most Outstanding Performer of all Regular Season Meets". Nick donated the trophy to his school so that others may be inspired to try their best, whatever their adversity; and

WHEREAS, In 1994, Saco's Hannaford Supermarket hired Nick as a customer associate, bagging groceries. Many customers submitted comment cards praising Nick for his positive attitude and sense of humor, earning him "Associate of the Month" three times.

NOW, THEREFORE, I, William Doyle, Mayor of Saco, on behalf of the City Council, hereby resolve with sincere gratitude and appreciation, that Nick Scontras is recognized for his commitment to his community, with the 2020 Saco Spirit of America Foundation Award.

Signed this ____ of August, 2020 by the Mayor and City Council in the City of Saco, Maine.



B. MEAL PROGRAM STAFF RECOGNITION – (Video recording 5.07 minute mark)

Mayor Doyle recognized the Saco Parks & Recreation Department for quickly creating a program to address food insecurity issues that began to arise in our community as the pandemic took hold.

The program distributed more than 3,000 meals over 13 weeks to 460 separate Saco residents.

Many Parks and Rec fulltime staff were involved with the program week-after-week, adapting to our changing world and giving critical assistance, even though these tasks are not part of their normal responsibilities.

Some of those staff members are Amelia Meier, Sarah Musgrave, Alyssa Clark, Ryan Sommer, and Erika Dube.

Saco Police Officers also assisted in the meal program including food distribution. I would like to recognize: Officer Amanda Condon and Officer Morgan Royle for their help in making this program a success.

V. COMMITTEE CORRESPONDENCE TO COUNCIL

VI. PUBLIC COMMENT

VII. APPROVAL OF MINUTES - (Video recording 8:34 minute mark)

Councilor Minthorn moved, Councilor MacPhail seconded to approve the minutes of June 8, 2020, June 15, 2020, and July 13, 2020. The motion passed with six (6) yeas and one (1) nay – Councilor Johnston.

VIII. CONSENT ITEMS - (Video recording 9:31 minute mark)

Councilor Copeland moved, Councilor Archer seconded to approve Consent agenda items #A, B, C, D, and E as follows:

A. CERTIFICATION OF ELECTION RESULTS – STATE PRIMARY AND SPECIAL REFERENDUM ELECTION & SPECIAL GENERAL & BUDGET VALIDATION REFERENDUM ELECTION – “Be it Ordered that the City Council hereby approve the results of the July 14, 2020 State Primary and Special Referendum Election & Special General Election and Budget Validation Referendum Election as presented”. Further move to approve the Order.

B. REAPPOINTMENTS TO HISTORIC PRESERVATION COMMISSION:

1) ROB BIGGS – “Be it Ordered that the City Council confirm the Mayor’s re-appointment of Rob Biggs to the Historic Preservation Commission, as a regular member for a three-year term, from July 1, 2020 to June 30, 2023”. Further move to approve the Order.

2) ALYSSA BOUTHOT - “Be it Ordered that the City Council confirm the Mayor’s re-appointment

of Alyssa Bouthot to the Historic Preservation Commission, as an advisory member for a three-year term, from July 1, 2020 to June 30, 2023". Further move to approve the Order.

3) DIANA HUOT - "Be it Ordered that the City Council confirm the Mayor's re-appointment of Diana Huot to the Historic Preservation Commission, as a regular member for a three-year term, from July 1, 2020 to June 30, 2023". Further move to approve the Order.

4) ERNEST LOWELL - "Be it Ordered that the City Council confirm the Mayor's re-appointment of Ernest Lowell to the Historic Preservation Commission, as an associate member for a three-year term, from July 1, 2020 to June 30, 2023". Further move to approve the Order.

5) STEVE RYAN - "Be it Ordered that the City Council confirm the Mayor's re-appointment of Steve Ryan to the Historic Preservation Commission, as a regular member for a three-year term, from July 1, 2020 to June 30, 2023". Further move to approve the Order.

6) JULIA MAY - "Be it Ordered that the City Council confirm the Mayor's appointment of Julia May to the Historic Preservation Commission, as a regular member for a three-year term, from July 1, 2020 to June 30, 2023". Further move to approve the Order.

C. CONFIRM THE MAYOR'S REAPPOINTMENT TO THE COASTAL WATERS

COMMISSION – JAMES KATZ – "Be it Ordered that the City Council confirm the Mayor's re-appointment of James Katz as a full member of the Saco Coastal Waters Commission, effective August 22, 2020 for a three-year term ending on August 22, 2023". Further move to approve the Order.

D. APPLICATION FOR A SOLID WASTE PERMIT – DOYON'S PROPERTY MAINTENANCE & LANDSCAPING INC. – "Be it Ordered that the City Council grant the application for a Solid Waste Permit as submitted by Doyon's Property Maintenance & Landscaping Inc". Further move to approve the Order.

E. APPLICATION FOR A SOLID WASTE PERMIT – WASTE MANAGEMENT - "Be it Ordered that the City Council grant the application for a Solid Waste Permit as submitted by Waste Management". Further move to approve the Order.

The motion passed with seven (7) yeas.

IX. ACTION ITEMS

A. CHAPTER 81 REVIEW: 2 MARGUERITE ROAD (MAP 10 LOT 17) - (PUBLIC HEARING) -
(Video recording 11:20 minute mark)

Councilor Purdy moved, Councilor Minthorn seconded to move to open the public hearing regarding the following order, in substantially the same form as presented: "Be it Ordered that the City Administrator is hereby authorized to execute sale of approximately 10,000 square feet of land and to execute all necessary documents to donate specified portion of land of 2 Marguerite Road to the Habitat for Humanity. The motion passed with seven (7) yeas.

Mel Leedberg, 343 Flag Pond Road, Abutting Owner of Property being given to Habitat for Humanity - Mr. Leedberg provided history on the property and is supportive of this solution.

Amy Nucci, 11 Paul Avenue, Saco – Executive Director of Habitat for Humanity – Habitat is supportive of this solution.

Brad Morin, Attorney from Sanford - Offered support for proposed solution for Mr. Leedberg and Habitat for Humanity and he submitted a letter in the council packet.

Councilor Purdy moved, Councilor Minthorn seconded to close the public hearing and schedule the second and final reading on August 17, 2020 regarding the following order, in substantially the same form as presented: "Be it Ordered that the City Administrator is hereby authorized to execute sale of approximately 10,000 square feet of land and to execute all necessary documents to donate specified portion of land of 2 Marguerite Road to the Habitat for Humanity".

Mayor Doyle called for a vote on the motion. The motion passed with seven (7) yeas.

B. WORKERS COMPENSATION SAFETY INCENTIVE PROGRAM - (Video recording 34:18 minute mark)

Councilor Archer moved, Councilor Minthorn seconded “WHEREAS, the City of Saco is a member of the Maine Municipal Association Workers’ Compensation Fund (hereinafter “WC Fund”); and

WHEREAS, Maine Municipal Association (hereinafter “MMA”) provides risk management services and workers’ compensation coverage; and

WHEREAS, MMA developed the Workers’ Compensation Safety Incentive Program (hereinafter “the Program”) to help reduce the incidents and impact of workplace injuries by implementing WC claim best practices; and

WHEREAS, MMA will provide necessary written program information, and offer assistance to participants; and

WHEREAS, WC Fund members that participate in the Program and complete the required activities, will have the opportunity to earn a credit to their annual contribution; and

WHEREAS, the City of Saco is committed to providing a safe environment for its employees, citizens, and visiting public; and

WHEREAS, the Program will help enhance such an environment and promote a self-sustaining culture of safety with participating members.

NOW THEREFORE BE IT RESOLVED BY THE City of Saco to elect to participate in the MMA Workers’ Compensation Safety Incentive Program”.

Further move to approve the resolution. The motion passed with seven (7) yeas.

C. ACCEPTANCE OF ZONING ORDINANCE REVISION PROJECT COMPLETION TIMELINE - (Video recording 36:34 minute mark)

Councilor Johnston moved, Councilor Minthorn seconded to support this proposed completion timeline, noting that it may be subject to revision as the project moves toward completion. The motion passed with seven (7) yeas.

X. NEW BUSINESS

A. EPA ALTERNATIVES ANALYSIS PRESENTATION - (Video recording 39:41 minute mark)

Water Resource Recovery Division Director Howard Carter and Communication Director Emily Roy gave a brief EPA Alternatives Analysis presentation.

B. EPA ALTERNATIVES ANALYSIS COMMITTEE FORMATION DISCUSSION - (Video recording 44:21 minute mark)

Councilor MacPhail moved, Councilor Gunn seconded “Be it Ordered that the City Council authorize the creation of an Ad Hoc WRRD Coastal Resiliency Committee and allow the Mayor to confirm appointments to the committee as necessary”. Further move to approve the Order.

Amendment – Councilor Johnston moved, Councilor Minthorn seconded that the Mayor will appointment and the Council will confirm the appointments. The motion passed with seven (7) yeas.

Mayor Doyle called for a vote on the main motion as amended. The motion passed with seven (7) yeas.

C. DISCUSSION ON FORMATION OF ARTS COMMISSION – (Video recording 47:27 minute mark)

Councilor MacPhail moved, Councilor Johnston seconded “Be it Ordered that the City Council authorize the creation of an Arts Commission and allow the Mayor to confirm appointments to the commission as necessary. Further move to approve the Order.

Amendment – Councilor Johnston moved, Councilor Archer seconded to remove the Mayor’s confirmation ability

and replace it with appointment ability, with confirmation ability through the council. The motion passed with seven (7) yeas.

Mayor Doyle called for a vote on the main motion as amended. The motion passed with seven (7) yeas.

D. TIF REPORT - (Video recording 51:04 minute mark)

Economic Development Director Denise Clavette presented the first annual TIF report.

XI. ADMINISTRATIVE UPDATE - (Video recording 1:11:00 minute mark)

City Administrator Bryan Kaenrath provided an administrative update.

XII. COUNCIL DISCUSSION AND COMMENT - (Video recording 1:20:58 minute mark)

- Councilor Minthorn – Received letter of recommendation for internal staff for Code Enforcement Officer position which the computer placed in the junk folder. Check your junk folder.
- Councilor Copeland – Thanked Traffic Safety Committee for working with Beach Area safety.
- Mayor Doyle – Thanked Traffic Safety Committee on Free Street Handicapped Parking Spaces.

XIII. EXECUTIVE SESSION

XIV. REPORT FROM EXECUTIVE SESSION

XV. ADJOURNMENT - (Video recording 1:23:21 minute mark)

Councilor Minthorn moved, Councilor Purdy seconded to adjourn the meeting at 7:55 p.m. The motion passed with seven (7) yeas.

Attest: _____
Michele L. Hughes, City Clerk