City of Saco Meeting Minutes

Event: Economic Development Commission (EDC)  
Date: September 27, 2017  
Location: City Hall Conference Room  
Time: 4:00 p.m.

Attendance Record
✓ = Present / A = Absent / E = Excused

<table>
<thead>
<tr>
<th>Staff</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mann, William - Economic Dev. Dir. (EDD)</td>
<td>✓</td>
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<tr>
<td>Sutherland, Kevin - City Administrator</td>
<td>E</td>
</tr>
<tr>
<td>Guests / Other:</td>
<td></td>
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<tr>
<td>Michaud, Roland - Mayor</td>
<td>E</td>
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<tr>
<td>Sam Zaitlin</td>
<td>✓</td>
</tr>
<tr>
<td>Grant McPherson</td>
<td>✓</td>
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<tr>
<td>Sam Butler</td>
<td>✓</td>
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<tr>
<td>Samantha Butler</td>
<td>✓</td>
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<tbody>
<tr>
<td>Armitage, Will - Exec. Dir. Biddeford Saco Area Economic Development Corporation</td>
<td>✓</td>
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<tr>
<td>Biggs, Rob - Exec. Dir. Saco Main Street, Inc.</td>
<td>✓</td>
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<tr>
<td>Pendleton, Craig, - Exec. Dir. Biddeford Saco Area Chamber of Commerce and Industry</td>
<td>E</td>
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<tr>
<td>Roche, Kevin - City Councilor &amp; Council Liaison</td>
<td>✓</td>
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Item:

I. Call To Order – 4:00 p.m. (Chair Moreshead)
II. Roll Call of Members (Chair Moreshead)
III. Consent Agenda Items (Chair Moreshead)
   A.) Approval of Revised Meeting Minutes of June 20, 2017
   B.) Approval of August 16, 2017 Meeting Minutes
      Motion to Approve Consent Agenda Items By: Bob Tkacik, 2nd: By: Mike Eon
   C.) Vote: Unanimous Approval

IV. AGENDA - NEW BUSINESS / ACTION ITEMS
   A.) A Request for EDC approval of Building Design - Mill Brook Business Park – Lot #5 (William Mann) Makers Acres, LLC (Richardson Allen Furniture Company)
      Motion to recommend approval to Saco City Council By: Mike Eon, 2nd: By: Bette Brunswick
      Vote: Unanimous Approval

   B.) Recommendation to Planning Board and City Council (William Mann)
      Relating to Revised Mill Brook Plan showing Road which was never properly recorded.
      See separate e-mail chain sending under separate cover.
      Motion to recommend approval to Saco City Council By: Mike Eon, 2nd: By: Bette Brunswick
      Vote: Unanimous Approval
V. DISCUSSION ITEMS

A.) Updates: (William Mann)

a. Cutts Avenue, LLC – Request for Assignment of Contract Zone
b. Downtown Development District
c. Unit 91 - Proposals Due to City by October 12, 2017.
d. Saco Island West, LLC
   i. Micro Unit Application
   ii. Easements / Heating System / Mezzanine Repairs
e. East Side of Saco Island - Bernie Saulnier
f. Trucking / Logistics Firm - Saco Industrial Park
g. 84-86 Industrial Park Road - Luke’s Lobster
h. Commercial Development Rt.1 / Portland Road – North Saco
i. Bond Questions
j. Pedestrian Bridge Applications
m. Potential Changes to Pine Tree Zone – State Economic Development Incentives
n. Discussion of T & T Leasing Proposal – Easement and Potential Lot Sale
o. Other

ITOA Request for Consent to bylaw and Declaration Amendments

VI. Adjourn Meeting 5:00 p.m.

Next Meeting Date: Tentatively – October 11, 2017.

Items to be reviewed at October Meeting – Meeting

A.) Request for EDC approval of Building Design - Mill Brook Business Park – Lot #6
   (William Mann)
   FFC Realty Group, LLC (Pond Cove Millwork)
B.) Request for EDC recommendation to City Council on Finalized Credit Enhancement (William Mann)
   For - FFC Realty Group, LLC (Pond Cove Millwork) Mill Brook Business Park – Lot #6
C.) Review City of Saco Economic Incentive Application (William Mann)

If there are specific questions Some of these discussions are protected from public disclosure. The ability of the Economic Development Department, in this, the most public of arenas, to maintain a reputation in the development community for being responsive, easy to work with, and of keeping client discussions, which have been shared in confidence, from being disclosed, without the client’s consent or in a manner that might adversely impact either the client or the City of Saco is, necessary and appropriate to avoid prejudicing the bargaining position of the City of Saco.

1 M.R.S.A. § 405(6)(C).