

# Meeting Minutes

## Saco Energy & Sustainability Committee

### February 5, 2019

**Present:** Howard Carter, Jacqueline McDonough, Ken Foss, Emily Cole-Prescott, Don Roth, Ryan Sommer, Craig Pendleton, John Duross

#### **Vehicle Charging in City Lots Recap**

- Did not address at this meeting

#### **Sample RFP to EVgo**

- Did not address at this meeting

#### **Forward a List of City Lots**

- Emily Cole-Prescott to send Matt Burke of EVgo a list of city owned parking lots

#### **Contact with Barry Hobbins**

- Craig Pendleton said he hasn't been able to get ahold of Barry Hobbins, he will send a follow up email
- Committee to look into working with Engie

#### **Turbine Site Committee**

- Nathan Johnston stated in an email to Howard Carter that several weeks ago he spoke with Rob Biggs about the future of the turbine site and Rob Biggs indicated that he has plans to put a large Adirondack chair on the site in the spring
- Nathan Johnston also mentioned that in the near future he will address again with Kevin Sutherland the formation of a turbine site committee

#### **Energy Procurement RFP Recap**

- Ryan Sommer and Emily Cole-Prescott to collectively revisit the procurement RFP score categories and produce one document as to why the city should stay with Maine Power Options
- Howard Carter to send Jonathan Youde of Maine Power Options contact information to Craig Pendleton

#### **Fire Station Heating System Failure**

- John Duross to look into why the heat pump at the central fire station failed and report his findings to the energy committee

#### **Facility Updates**

- Update given by Don Roth
- Received an estimate to replace Parks & Recreation heating and cooling system, a municipal bond project with a cost estimate of \$105,000, the new HVAC unit will be installed on a concrete pad behind the building, will leave steam line unit in place as an emergency back up

- Don Roth is looking to set up a meeting with Kelly Fowler of Unitil to go over the possibility of running a natural gas line to the Parks & Recreation building, Howard Carter is interested in bringing natural gas to the WRRD and would like to be included in the meeting as well
- Replaced one of six air handlers and condensers at City Hall, changing over thermostats as well
- Recently held a bid opening for a fire sprinkler valve at City Hall, existing fire sprinkler valve is from 1940, cannot find parts for it anymore, Don Roth said he has received three bids so far
- The LED lights in the Parks & Recreation gym have been recalled due to a glitch, Don Roth is working with Northeast Electrical to get all 36 LED lights and fixtures replaced
- Don Roth to put together an RFP for a multipurpose man lift that can fit in an elevator and be easily transported

#### **Street Light Small Cell Networks**

- Will address at next meeting

**Next meeting March 5, 2019**