

Meeting Minutes

Saco Energy & Sustainability Committee

March 5, 2019

Present: Jacqueline McDonough, Howard Carter, Andrew Goldberg, Don Roth, Ken Foss, Pat Fox, Nathan Johnston, Ryan Sommer, Emily Cole-Prescott

Vehicle Charging in City Lots Recap

- Did not address at this meeting

Sample RFP From EVgo

- Andrew Goldberg to contact Matt Burke of EVgo to request a sample RFP

Forward a List of City Lots to EVgo

- Emily Cole-Prescott said she will send to Matt Burke of EVgo a list of city owned parking lots and vacant properties, roughly 25 locations that are at least 7,000 square feet and up

Contact with Barry Hobbins

- Did not address at this meeting

Turbine Site Committee

- Did not address at this meeting

Energy Procurement RFP Recap

- Ryan Sommer said he will work on the energy procurement RFP letter as to why the city should stay with Maine Power Options
- The city of Saco will continue to have Maine Power Options provide energy procurement services
- Pat Fox said he recently had Maine Power Options lock in some prices for unleaded gasoline, still waiting for the heating oil demand to go down to lock in diesel prices

ENGIE Insight

- Update given by Andrew Goldberg
- ENGIE Insight offers a bill payment service, all utility bills are sent to ENGIE Insight and they record the energy usage data as well as pay the bills via a checking account supplied by the customer
- All of the energy usage data is kept in a database which can be accessed by the customer to run reports, great for looking at energy trends, efficiency and cost savings
- Andrew Goldberg said he will bring his laptop to the next energy meeting and show the committee what the dashboard looks like for an ENGIE Insight customer
- Cost of ENGIE Insight services is based on volume, roughly \$4 to \$5 per utility bill per month, they look at rate classes, billing errors, usage, etc.
- Andrew Goldberg to contact Engie Insight and request that a representative give a presentation to the committee

Energy Spreadsheet Updates

- Jackie McDonough has been working with Dor Bender on a biweekly basis to keep the fuel database up to date
- The up to date fuel usage spreadsheet was sent via email to the committee
- On the spreadsheet you will find a percent variance which compares the current fiscal year to the prior fiscal year, also included is the usage in therms
- The most recent school fuel usage data from Karen Merrill (the accounts payable specialist for the Saco School Department) is also included in this month's fuel usage spreadsheet

Fire Station Pump Failure

- Howard Carter said Chief John Duross looked into why the heat pump at the central fire station failed, the cause was defective piping, don't foresee it happening again, was out of warrantee

Manlift RFP

- Update given by Don Roth
- Don Roth received three quotes, can get a Genie lift for \$9,800 from Northern Tool with free shipping and Genie will send out a representative to train up to six people on how to operate the lift
- Don Roth to put out RFP for manlift this fiscal year, will be paid for with energy committee funds
- Manlift can be used at multiple city facilities and can fit in an elevator, this unit will help with lighting and other high bay work, will store in the bay off of the gym at parks and recreation

Facility Updates

- Update given by Don Roth
- Don Roth met with Kelly Fowler of Unitil, she ran some numbers and said the cost of natural gas is roughly \$1.09 a therm vs the cost of a gallon of oil and 95 cents a therm vs the cost of a gallon of propane, about a \$20,000 savings if the boiler at parks and recreation is switched over to natural gas, Pat Fox is willing to do the ground work to have the natural gas line run to the parks and recreation building
- Don Roth said they discovered two half closed steam valves on the heating system at parks and recreation, the valves are completely open now and the gym is being properly heated
- Looking to have a heating and air conditioning system installed at parks and recreation, started to work with Siemens, had their engineer come in and design the system, will have a rooftop unit mounted on a pad behind the parks and recreation building
- If parks and recreation connects to natural gas they would have their underground fuel storage tanks removed
- Don Roth to have Kelly Fowler set up a time to meet with Howard Carter to go over running the natural gas line to the WRRD
- Andrew Goldberg said it is easier to maintain natural gas equipment because natural gas burns cleaner
- There have been some issues with the propane heating system at train station, had a lot of problems keeping the platform warm last year, Don Roth said a pump failed in the heating system but they were able to replace it themselves
- Johnson Controls won the bid for the installation of a fire sprinkler valve at city hall, just waiting on parts to come in, should be installed in the next couple of weeks
- Panic alarm system RFP going out next week, adding panic buttons at the annex, would like to add one at the WRRD, parks and recreation and the train station as well

- RFP going out to bid for a heating system at the annex, Don Roth said two mini split units and four heads will cost around \$22,000
- Did OSHA upgrades on roof at the police department, need to do at the fire department

Action Items

- Andrew Goldberg to contact Matt Burke of EVgo to request a sample RFP
- Emily Cole-Prescott to send Matt Burke of EVgo a list of city owned parking lots and vacant properties
- Ryan Sommer said he will work on the energy procurement RFP letter as to why the city should stay with Maine Power Options
- Andrew Goldberg to bring his laptop to the next energy meeting and show the committee what the dashboard looks like for an ENGIE Insight customer
- Don Roth to have Kelly Fowler set up a time to meet with Howard Carter to go over running the natural gas line to the WRRD
- Emily Cole-Prescott to contact Emily Roy regarding energy committee minutes and updates on the city of Saco website
- Howard Carter to put together a handout for the Economic Development Department explaining impact fees

Next meeting April 2, 2019