

# Meeting Minutes

## Saco Energy & Sustainability Committee

July 9, 2019

**Present:** Howard Carter, Jackie McDonough, Andrew Goldberg, Don Roth, Emily Cole-Prescott, Ken Foss, Rick Millard

### **Maine Manufacturing Partners Facility Tour Recap**

- Update given by Howard Carter
- Craig Cunningham of Maine Manufacturing Partners located in Biddeford, ME gave the energy committee a tour of his facility back in May
- The City of Saco Water Resource Recovery department plans to work with Maine Manufacturing Partners in the near future regarding clean energy

### **Zoning Ordinance Updates**

- Update given by Emily Cole-Prescott
- Recently received the first draft of the zoning ordinance revision from the city's consultants
- Emily Cole-Prescott will send the zoning ordinance revision via email to the energy committee
- The Planning department would like all suggested revisions, questions and comments to be submitted by Tuesday, July 23<sup>rd</sup>

### **ENGIE Insight Update**

- Update given by Howard Carter and Andrew Goldberg
- All utility bills are sent to ENGIE Insight either through mail or email, then the bills are paid via EFT
- ENGIE Insight enters all of the cost and energy data from the bills into a database, removes the need to manually keep trends and track
- The ENGIE Insight database can be accessed by the customer to run reports and view charts & graphs of the compiled energy data, great for looking at energy trends, efficiency and cost savings
- Andrew Goldberg said he will contact a representative from ENGIE Insight to give a presentation to the energy committee via telephone

### **Future CMP Rates Update**

- Update given by Howard Carter
- The city has entered into a three-year fixed price with Maine Power Options for most of the electrical accounts in the city at a cost of \$0.06160/per kWh
- Maine Power Options has a fee built into their per kWh amount, Jackie McDonough will ask Jonathan Youde of Maine Power Options for the fee amount

### **Turbine Site Committee**

- Did not address at this meeting

### **Energy Spreadsheet Updates**

- Jackie McDonough has been working with Dor Bender on a biweekly basis to keep the fuel database up to date
- The up to date fuel usage spreadsheet was sent via email to the committee
- On the spreadsheet you will find a percent variance which compares the current fiscal year to the prior fiscal year, also included is the usage in therms

- The most recent school fuel usage data from Karen Merrill (the accounts payable specialist for the Saco School Department) is also included in this month's fuel usage spreadsheet
- An email has been sent to Mike Garrity regarding the 54% increase in propane usage at Young School
- The propane usage at the train station is up 122% compared to last fiscal year, per Don Roth, there were issues with keeping the platform warm at the train station last year, it was discovered that a pump failed in the heating system, it has since been replaced
- Andrew Goldberg mentioned that there were less heating degree days in winter 18/19 than 17/18

### **Facility Updates**

- Update given by Don Roth
- Unutil will be starting construction soon to connect the natural gas line to the Parks & Recreation building
- The generator and kitchen at Parks & Recreation are currently on propane
- The gym at Parks & Recreation has been taken off of the heating system, a new heating/AC system has been ordered, should receive the parts in four weeks
- Hoping to save roughly \$20,000 in the first year by switching to natural gas at Parks & Recreation
- Don Roth mentioned that some of the Parks & Recreation heating system upgrade costs will be paid for with bond money, \$109,000 was estimated for the cost of the new heating system at Parks & Recreation, actual costs are around \$59,000
- The accountant's office is no longer at the train station, Shuttle Bus-Zoom and Saco Main Street will be moving into the building, Shuttle Bus-Zoom plans to be in by August 1<sup>st</sup>
- There is an RFP out for new bathrooms at the soccer field on Foss Road, should be done with construction before soccer season, leach field has already been constructed
- Opening an RFP next week for a 14x70 metal storage building at the soccer field on Foss Road, this building will not be heated
- IT department to move to the Annex building next week, the old IT location on the 3<sup>rd</sup> floor of City Hall will become a file room and conference room
- Upgrades to the Finance department at City Hall are complete, Planning department and Economic Development department upgrades are coming soon
- Streamlining cleaning products & dispensers throughout the city facilities, currently ordering all supplies from Clean-O-Rama
- Installed a foot wash at Bayview Beach two weeks ago, this has cut down on clogged sinks, looking to add a foot wash at Camp Ellis too

### **FY 2020 Projects**

- Did not address at this meeting

### **Action Items**

- Emily Cole-Prescott to send the zoning ordinance revision via email to the energy committee
- Andrew Goldberg to contact a representative from ENGIE Insight to give a presentation to the energy committee via telephone
- Jacqueline McDonough to ask Jonathan Youde of Maine Power Options for the per kWh fee amount

**Next meeting August 6, 2019**