

## CITY OF SACO Fee & Penalty Schedule

As of July 1, 2020

<u>Code</u>	<u>Subject</u>	<u>Current Fee</u>	<u>New Fee</u>
	Copy Cost	B/W is \$0.50 per page. Color is \$1.00 per page	
	Freedom of Information	1st hour of research and retrieval is free, \$15.00 for each add'l hour. B/W copy cost is \$0.50 per page. Color cost is \$1.00 per page. \$10 for USB. \$5 for CD.	
	Mailing of Freedom of Information	Charge actual mailing cost	
<b>Chapter 4 - 16, Police Department</b>			
§ 4-16	Non-criminal finger print fee	\$3.00	
§ 4-16	Outside police assignments	\$75.00 officer per hr/\$90.00 officer with cruiser	
	Videos/DVDs	\$50.00	
<b>Chapter 57, Alarm Systems</b>			
§ 57-4	False alarm to which Police Department responds		
	First false alarm	no fee	
	Second response	\$50.00	
	Third and other responses in calendar year	\$100.00	
	4th	\$150.00	
	5th	\$200.00	
	6th or more	\$250.00	
<b>Chapter 60, Ambulance Service</b>			
§ 60-2	BLS Non-Emergency	According to Medicare, New England Fee Schedule times 125%	
	BLS Emergency	According to Medicare, New England Fee Schedule times 125%	
	ALS 1 Emergency	According to Medicare, New England Fee Schedule times 125%	
	ALS 2 Emergency	According to Medicare, New England Fee Schedule times 125%	
	ALS Non-Emergency	According to Medicare, New England Fee Schedule times 125%	
	ALS-SCT Special Care	According to Medicare, New England Fee Schedule times 125%	
	Loaded Mile	\$10.00 per mile	
	Fire/Ambulance Reports	\$5.00	
<b>Chapter 64, Animals</b>			
§ 64-11A(1)	Impoundment fee	\$25.00	
§ 64-11A(2)	Board fee per day per animal	\$4.00	
§ 64-6B - Stat	Late registration of dogs as of 1/31 each year	\$25.00	
	Registration Fee: Male/Female (Not Altered)	\$11.00	
	Registration Fee: Spay/Neuter	\$6.00	
	Registration Fee: Kennel (1-10 dogs)	\$42.00	
<b>Chapter 71, Blasting Permits</b>			
§ 71-4 (E)	Small Blast	\$50.00	
	Medium Blast	\$100.00	

## CITY OF SACO Fee & Penalty Schedule

As of July 1, 2020

Code	Subject	Current Fee	New Fee
	Large Blast	\$200.00	
<b>Chapter 73, Building Construction</b>			
§ 73-7	Construction fees		
	Minimum fee (residential and commercial)	\$45.00	
	Additions, alterations to or new construction of one or two family residences, including siding and replacement windows, inground pools. <b>Excludes Solar.</b>	\$12.00 per \$1000 / estimated cost of construction	
	Solar Construction: 1 to 10 panels		\$45.00
	Solar Construction: 11 to 50 panels		\$100.00
	Solar Construction: More 51 panels		\$200.00
	Sheds and decks (up to 160 square feet), carports, above ground swimming pools and permit to move a building	\$45.00	
	Garages, decks, sheds and accessory buildings over 160 square feet	\$12.00 per \$1000 / estimated cost of construction	
	Additions, alterations or new construction of business, commercial or industrial buildings, including: multi-family residences and amusement devices	\$12.00 per \$1000 / estimated cost of construction	
	Removal or installation of underground fuel tanks of 500 gallons or more	\$75 per tank	
	Sign	\$45 per signs	
	Demolition		
	Demolition of accessory buildings	\$45.00	
	Demolition of single or two family buildings	\$75.00	
	Demolition of commercial/industrial buildings	\$150.00	
	Re-inspection fee (progressive)		
	First re-inspection	\$45.00	
	Second re-inspection	\$90.00	
	Third and subsequent re-inspection	\$200.00	
	Fine when beginning construction before permit is issued (progressive) - based on 12 month permit activity for any individual, contractor or company.		
	First offense	double permit fee	
	Second offense	triple permit fee	
	Third and subsequent offenses	\$2,500.00	
	Occupancy permits	N/C	
	Change in use	\$45.00	
	Used with new construction	no charge	
	Removal of stop-work order	\$60.00	
	Zoning information, letter form	\$60.00	
	Mobile home park annual fee	\$5 per lot	
<b>Chapter 83 Cost Recovery</b>			
§ 83-3		See Appenix E	
<b>Plumbing Fees</b>			
10 CMR 144	Plumbing permits	\$10.00	

## CITY OF SACO Fee & Penalty Schedule

As of July 1, 2020

Code	Subject	Current Fee	New Fee
	Per fixture (no maximum)	\$10.00 per fixture with a \$40.00 minimum	
	Transfer Fee	\$10.00	
144A CMR 241	Septic Systems - Complete Systems:		
	Non-engineered system	\$250.00	
	Non-engineered system Impact Fee	\$15.00	
	Engineered system	\$200.00	
	Separate Laundry System	\$35.00	
	Seasonal Conversion Permit	\$50.00	
	Variance (add)	\$20.00	
	Individual components:		
	Disposal field (non-engineered)	\$150.00	
	Disposal field (engineered)	\$150.00	
	Treatment tank (non-engineered)	\$150.00	
	Treatment tank (engineered)	\$80.00	
	Variance (State or local for septic systems)	\$20.00	
	Water Quality Fee (Add to septic systems)	\$15.00	
<b>Chapter 87, Electrical Standards</b>			
§ 87-6	Minimum fee	<del>\$40.00</del>	\$50.00
	New construction		
	Residential use	<del>\$0.055 per sq ft on all finished floor space</del>	\$0.07 per square foot on all finished floor space
	Commercial/Industrial use	<del>\$0.065 per sq ft on all finished floor space</del>	\$0.09 per square foot on all finished floor space
	Additions	Calculate on a sq ft basis same as new construction	
	Alterations (per room altered)	<del>\$40.00</del>	
	Low voltage & computer networking	<del>\$40.00</del>	\$50.00
	Boiler-burner	<del>\$40.00</del>	\$50.00 for first boiler, \$7.00 for each additional
	Pump circuit	<del>\$40.00 each</del>	\$50.00 for first pump, \$7.00 for each additional
	Air conditioners/HVAC/Mini Splits	<del>\$40.00</del>	\$50.00 for first unit, \$7.00 for each additional
	Security/Fire/Controls & alarms	<del>\$40.00</del>	\$50.00 each
	Pools/Spas/Hot tubs	<del>\$40.00</del>	\$50.00 each
	Transformers	<del>\$40.00</del>	\$50.00 each
	Motors	<del>\$40.00</del>	\$50.00 each
	Signs	<del>\$40.00 each</del>	\$50.00 each
	Additional Circuits	<del>\$40.00 each</del>	\$50.00 for first circuit, \$7.00 for each additional
	Temporary service	<del>\$40.00</del>	\$50.00 each
	Permanent service	<del>\$40.00 per 200 amps</del>	\$50.00 per 200 amp per meter/CMP customer account
	Carnivals, circus, mass gatherings	\$50.00	
	Re-inspections	See reinspection fees in Chapter 73	
	Generators up to 10 KW	<del>\$40.00</del>	delete this line
	Generators over 10 KW per 10 KW or fraction rounded up	<del>\$40.00</del>	delete this line
	Residential solar and/or wind per project excludes service	<del>\$40.00</del>	\$50.00 for first solar panel, \$7.00 for each additional

## CITY OF SACO Fee & Penalty Schedule

As of July 1, 2020

Code	Subject	Current Fee	New Fee
<b>Chapter 93, Entertainment</b>			
§ 93-2	Special Entertainment Permit	\$200.00 plus fee of \$40.00	
<b>Chapter 104, Flea Markets</b>			
§ 104-5A(7)	Flea market operator's license	\$200.00	
§ 104-5B(6)	Flea market vendor's license	\$27.00	
<b>Chapter 118, Harbor, River and Waterfront</b>			
§ 118-26	Commercial	\$450.00	
§ 118-26	Recreational Permit Fee	\$350.00	
§ 118-26	Charter	\$450.00	
§ 118-26	Daily Pier Use	\$50.00	
§ 118-26	Pier Use Late Fee On or after July 1st	\$188.00	
§ 118-26	Pier Use waiting list, with registration	\$25.00	
§ 118-5	Harbor mooring waiting list, with registration	\$25.00	
§ 118-5	Mooring Fee (Annual-includes biannual inspections)	\$150.00	
§ 118-5	Mooring Application Fee (Clerk's Office)	\$20.00	
§ 118-5	Additional Inspection Visits	\$25.00	
§ 118-5	Pier Use Renewal Wait List Fee	\$10.00	
§ 118-5	Mooring Renewal Wait List Fee	\$33.00	
§ 118-5	Mooring Late Fee	\$50.00	
§ 118-26	Docking Fee: Tying up to floats (hourly rate)	\$5.00	
§ 118-26	Over night Docking: Tie up – per foot of boat length	\$2.00 per ft/\$25 minimum	
§ 118-26	Boat Launch: Use of boat launch and parking daily	\$10.00	
§ 118-25	Resident Parking Permit: Use of parking lot from May 1 to Columbus Day weekend	\$40.00	Expires 12/31/2020
§ 118-25	Resident Parking Permits - Age 62 and older: Use of parking lot from May 1 to Columbus Day weekend	FREE	Expires 12/31/2020
§ 118-25	Resident Parking Permits - <del>Disabled</del> Veteran: Use of parking lot from May 1 to Columbus Day weekend	FREE	Expires 12/31/2020
§ 118-25	Non-permit parking: Hourly	\$2.00	
§ 118-25	Daily vehicle with trailer	\$20.00	Expires 12/31/2020
§ 118-25	Non-resident parking permit: Parking at Lot Daily per Week	\$25.00	Expires 12/31/2020
§ 118-25	Non-resident parking permit: Parking at Lot Daily per Month	\$75.00	Expires 12/31/2020
§ 118-25	Non-resident parking permit: Parking at Lot Daily for season	\$150.00	Expires 12/31/2020
§ 118-27	Camp Ellis/Bayview Parking Lot Violation	\$35.00	
<b>Chapter 124, Industrial Park</b>			
§ 124-4	Licensing agreement for use of Industrial Park facilities	600 per Year	
<b>Chapter 132, Licenses and Registration</b>			
§ 132-7	Business licenses		

## CITY OF SACO Fee & Penalty Schedule

As of July 1, 2020

Code	Subject	Current Fee	New Fee
	Business License Registration	\$20.00	
	Business License Renewal	\$20.00	
	License (unless specified in another chapter)	\$30.00	
	License renewal	\$30.00	
<b>Chapter 135, Cultivation and Distribution of Marijuana</b>			
§135-7 Fees	Caregiver Growing – Initial Application	\$100.00	
	Caregiver Growing – Renewal Application	\$50.00	
	Commercial I-1 or I-2 Zones - Initial Application	\$1,000.00	
	Commercial i-1 or I-2 Zones – Renewal Application	\$500.00	
<b>Chapter 138, Massage Establishments</b>			
	Combined Establishment Therapist	\$125.00	
	Massage Establishment License	\$100.00	
	Massage Therapist License	\$60.00	
<b>Chapter 156, Peddling and Soliciting</b>			
§ 156-4A	Home solicitation permit	\$50.00	
§ 156-4B	Additional license for employees of a license holder	\$25.00 per employee	
<b>Chapter 156-12 Permit Required Fee</b>			
§ 156-12	Tag Day permits		
	Residents and resident organizations	\$10.00	
	Nonresidents and nonresident organizations	\$100.00	
<b>Chapter 160, Prohibited Products</b>			
§ 160-4	First violation in a one-year period	\$250.00	
	The second and each subsequent violation in a one-year period	\$500.00	
<b>Chapter 169, Recreational Vehicles</b>			
§ 169-4C(1)	Permit for placement and occupation of a camper-trailer or motor home	\$40.00	
	Permit in connection with the construction or alteration of a building	\$40.00	
<b>Chapter 171, Single-Use Plastic Bags</b>			
§ 171-7	First violation in a one-year period	\$250.00	
	The second and each subsequent violation in a one-year period	\$500.00	
<b>Chapter 173, Seasonal Property Rental</b>			
	<b>New Seasonal rental license</b>		<b>\$100.00</b>
§ 173-5B	Renewals	\$25.00	
§ 173-5C	Inspections and 5-year follow-up Inspections	\$150.00	
<b>Chapter 176, Sewers</b>			
§ 176-24B	Sewer permits		

## CITY OF SACO Fee & Penalty Schedule

As of July 1, 2020

<u>Code</u>	<u>Subject</u>	<u>Current Fee</u>	<u>New Fee</u>
	Residential or commercial building	\$50.00	
	Industrial building	\$100.00 plus \$100.00 per additional day of estimated required inspection service	
§ 176-34B	Sewer connection charges	\$2,700 per EDU	
§ 176-34C	Impact fees:		
§ 176-52-58	Sewer user per cubic foot (starting 7/1/16)	<del>\$4.82</del>	\$4.96
§ 176-59	septic tank discharge per gallon	\$0.10	
§ 176-71	Monitoring and inspection by City personnel	\$30.00 per man hr	
	Reviewing permit applications	\$30.00 per man hr not to exceed \$1,000	
	Filing appeals	\$250.00	
	Reviewing accidental discharge procedure	\$250.00	
	Contract work	actual cost	
§ 176-99	CSO impact fee (adjusted annually per ordinance)	<del>\$15.35 per gallon FY 20 (thru 7/1/20)</del>	\$15.55 per gallon FY 20 (thru 7/1/21)
	Filing appeals	\$250.00	
§ 176-125	Subsurface Disposal Impact Fee	\$500.00	
<b>Chapter 181 Solid Waste</b>			
§ 181-21	Hauler Permit	\$150.00	
	Hauler per vehicle	\$100.00	
	Carts 35 GAL.	\$45.00	
	65 GAL	\$50.00	
	95 GAL	\$65.00	
	Second Cart Annual Fee	\$100.00	
	Bags Yellow-Tinted 33 GAL	NO CHARGE	
<b>Chapter 181-Transfer Station</b>			
§ 181-27-29	Transfer Station Fees	See Appendix D	
<b>Chapter 186 Public Works</b>			
§ 186-5	Street Opening Permit Application Fee	\$30.00 per each	
	Driveway Opening Permit Application Fee	\$10.00 per each	
	Paving Contractor License Fee	\$25.00 per year	
	Excavation Contractor License Fee	\$100.00 per year	
	Inspection Fees	\$25.00 per each	
	Permanent Pavement Restoration Fee	\$25.00 per square yard	
	<del>Sale of Bins</del>		

## CITY OF SACO Fee & Penalty Schedule

As of July 1, 2020

Code	Subject	Current Fee	New Fee
<b>Chapter 195, Taxicabs</b>			
	Application for taxicab business license	\$60.00	
§ 195-4A	Application for taxicab operator's license	\$40.00 nonrefundable	
§ 195-5	Application for taxicab vehicle license	\$10.00 nonrefundable	
§ 195-6	Transfer of vehicle license	\$13.00	
§ 195-7	Taxicab inspection and background check	\$50.00	
<b>Chapter 195, City Clerk</b>			
	Pole permit	\$10.00	
	Filing of Business Name	\$13.00	
	Fax Service, in-state, both inbound & outbound	\$5.00	
	Fax Service, out-of-state, both inbound & outbound	\$5.00	
	Liquor License Renewal, Application	\$20.00	
	Liquor License Renewal, Advertising per day	\$40.00	
	Liquor License New, Application	\$20.00	
	Liquor License New, Advertising per day	\$40.00 per day	
	Marriage Ceremony	\$70.00	
	Marriage License	\$40.00	
	Non-Certified Copy of Vital Record	\$4.00	
	Voter Registration Card	\$2.00	No Charge
	Voter Registration Labels (set by state law)	Fees may vary	
	Voter Registration Disk (set by state law)	Fees may vary	
	Voter Registration List (set by state law)	Fees may vary	
	Birth, Death, and Marriage Certificates	\$15.00	
	Birth, Death, and Marriage Certificates, Additional Certified Copy	\$6.00	
	Burial Permit	\$20.00	
	Vital record research	\$2.00 per name	
	Vital record research with non-certified copy of record	\$4.00 per name	
<b>Chapter 200, Towers and Wreckers</b>			
§ 200-7	Towing rates (up to 10-ton		
	Day (7:00 a.m. to 8:00 p.m.)	\$90.00	
	Night (8:00 p.m. to 7:00 a.m.)	\$105.00	
	Use of dollies	\$25.00	
	Use of Winch (per hour after the first hour on scene)	\$85.00	
	<i>Storage fees</i>		
	Unsecured outside storage	\$30.00 per day	
	Secured outside storage	\$40.00 per day	
	Inside vehicle storage	\$50.00	
	Pick-up during normal business hours	no charge	
	Pick-up after hours	\$25.00	
	Accident/Offense Reports 1-5 pp	\$10.00	
	Accident/Offense Reports 6-15 pp	\$15.00	
	Accident/Offense Reports 16 pp & up	\$25.00	
	Reconstructions	\$100.00	

## CITY OF SACO Fee & Penalty Schedule

As of July 1, 2020

Code	Subject	Current Fee	New Fee
<b>Chapter 211, Vehicles and Traffic</b>			
§ 211-18	Snow Ban Violation	\$35.00	See §211-79
§ 211-18 (E)	Parking Within 10ft of Crosswalk	\$35.00	See §211-79
§ 211-18 (F)	Parking Within 20ft of an Intersection	\$35.00	
§ 211-18 (B)	Parking Within 10ft of Driveway	\$35.00	See §211-79
§ 211-18 (K)	Double Parking	\$35.00	
§ 211-18 (N)	Overtime Parking	\$35.00	See §211-79
§ 211-18 (M)	Parking/Stopping Where Prohibited	\$35.00	See §211-79
§ 211-15	Parking Wrong Side of Street	\$35.00	See §211-79
§ 211-18 (O)	Parking in a Handicapped Zone	\$150.00	See §211-79
§ 102-19	Parking in a Fire Lane	\$50.00	See §211-79
§ 211-18 (A)	Parking on a Sidewalk	\$50.00	See §211-79
§ 211-18 (D)	Within 15ft of Fire Hydrant	\$50.00	See §211-79
	Other (Specify)	\$35.00	
§ 211-64.1	Block Party fee	\$25.00	
	Special Event Fee	\$100.00	
§ 211-80	Permit Parking: Free Street and Gooch Street-Lots		
	Parking Lot Permit – Monthly basis	\$25.00	
	Parking Lot Permit – replacement	\$5.00	
§ 211-80	Resident Parking Permit: Annually		Effective Jan 1, 2021: \$25
§ 211-80	2nd Resident Parking Permit: Annually		Effective Jan 1, 2021: \$5
§ 211-80	Resident Parking Permit: Age 62+ or Veteran of any age (obtain @ City Hall)		Effective Jan 1, 2021: no fee
§ 211-80	Non-Resident Parking Permit: Daily		Effective Jan 1, 2021: \$10 <del>\$25</del>
§ 211-80	Non-resident Parking Permit: Daily with trailer		Effective Jan 1, 2021: \$20 <del>\$35</del>
§ 211-80	Non-Resident Parking Permit: Seasonally		Effective Jan 1, 2021: \$150
§ 211-80	Non-Resident Parking Permit: Annually		Effective Jan 1, 2021: \$360
§ 211-80	Non-permit Train Station Short Term Lot: first 2 hours		Effective Jan 1, 2021: no fee
§ 211-80	Non-permit Train Station Short Term Lot: after 2 hours		Effective Jan 1, 2021: \$2.00
§ 211-80	Non-permit Train Station Long Term Lot: Daily		Effective Jan 1, 2021: \$5.00
<b>Chapter 219, Victualers' Licenses</b>			
	Victualers' license	\$70.00	
§ 219-3B	Sale of beer and wine	\$100.00	
	Sale of alcohol other than beer and wine	\$135.00	
	Resident One Day Victualer's Permit	\$15.00	
	Resident One Day Liquor Victualer's Permit	\$20.00	
	Non Resident One Day Victualer's Permit	\$15.00	



## CITY OF SACO Fee & Penalty Schedule

As of July 1, 2020

Code	Subject	Current Fee	New Fee
<b>Chapter 230, Zoning</b>			
	Per Capita Impact Fee		
§ 230-1602	Recreational Facilities Per Capita	\$469.00	
	Open Space Component Per Capita	\$195.00	
	Fire/EMS Department/Emergency Medical Services		
§ 230-1603	Single Family Dwelling	\$500.00	
	Two Family Dwelling	\$250.00/unit	
	Multiple Family Dwelling		
	One bedroom unit	\$187.50	
	Two bedroom unit	\$312.50	
	Three bedroom unit	\$468.75	
	Elder/Disability unit	\$500.00	
	Mobile Home	\$500.00	
<b>Recreation Dept. Revenue</b>			
	Registration fee to become part of program	NO FEE	
	Facility Rental	See Appendix A	
	Athletic Fields	See Appendix B	
	Program Fees	See Appendix C	
<b>Staff Outside Assignments</b>			
	Outside Assignments - Fire	\$55/hour	\$65/hour
	Outside Assignments - Technology (AV/sound system)	\$55/hour	\$65/hour
<b>Aerial Photos</b>			
	Individual Tiles (TIF or MrSID)	\$10.00*	
	Entire Town MrSID composit on DVD	\$500.00*	
	Parcels (lines), Zoning, Roads,etc (over 100 features)	\$20.00 each*	
	Partial layer (w/less than 100 features)	\$10.00*	
	Parcels w/Assessing Data	\$200.00*	
	Without Aerial Photos		
	Letter size	\$5.00/\$10.00 ea	
	24x36	\$10.00/\$20.00ea	
	Special Size	\$2.00/\$4.00 per sq ft	
	Data & Maps	Above Fee plus Labor	
	Labor Rate	\$35.00/Hr w 1/2 hr min & 1/2 hr increments	\$45.00/Hr w 1/2 hr min & 1/2 hr increments
	* NOTE: Price subject to material cost for Data Transfer	\$10.00 per CD or DVD	
<b>Assessing Fees</b>			
	Full-sized (36x36, 24x36) prints, plots or copies	\$5.00	

## CITY OF SACO Fee & Penalty Schedule

As of July 1, 2020

<u>Code</u>	<u>Subject</u>	<u>Current Fee</u>	<u>New Fee</u>
<b>Finance Fees</b>			
	Returned Check Fee, per check	\$30.00	
	Fax Service, in-state, both inbound & outbound	\$5.00	
	Fax Service, out-of-state, both inbound & outbound	\$5.00	
	Delinquency Notice	\$3.00	
	Payment Plan	\$10.00	
	Duplicate Registration	\$1.00	
	New Registration	\$4.00	
	Other Transaction	\$1.00	
	Re Registration	\$3.00	
	Transfer - Agent Fee	\$3.00	
	Transit Permit	\$1.00	
	Municipal Quitclaim Deed	\$70.00	
<b>Notary Fees</b>			
	Resident Notary Fees	\$5.00	
	Non-Resident Notary Fees	\$8.00	
<b>Economic Development</b>			
	Credit Enhancement Application Fee	\$500.00 plus applicable lawyer fees	
	Credit Enhancement Annual Administrative Fee	1% of annual payment to applicant, minimum of \$250.00	

## CITY OF SACO Fee Schedule: Appendix A

### Building Rental Fees

As of July 1, 2020

#### Facilities Available for Rental

Hours	Room Type	Building	Room	Capacity
M-F, 8 am to 7 pm Sat & Sun, 10 am to 2 pm	Conference Room	Community Center	Room 106	12 People
M-F, 8 am to 7 pm Sat & Sun, 10 am to 2 pm	Conference Room	Community Center	Room 203	40 People
M-F, 8 am to 7 pm Sat & Sun, 10 am to 2 pm	Gymnasium	Community Center	Room 133	300 - 500 People
M-Thurs, 8:30 am to 5 pm Fri, 7:30 am to 4 pm	Auditorium	City Hall	Auditorium (City Hall)	350 People
M-Thurs, 8:30 am to 5 pm Fri, 7:30 am to 4 pm	Conference Room	City Hall	Conference Room (City Hall)	30 People
M-F, 5:05 am to 10 pm Sat & Sun, 5:05 am to 11 pm	Conference Room	Train Station	Conference Room (Train Station)	30 People

#### Security Deposit

	Resident	Non-Profit	Private
Conference Room	\$50.00	\$70.00	\$100.00
Gymnasium	\$100.00	\$100.00	\$200.00
Auditorium	\$100.00	\$100.00	\$200.00

#### Hourly Rental Fees

	Resident	Non-Profit	Private
Conference Room, 2 hours During Business Hours	no fee	no fee	\$40.00
Conference Room, Full Day	\$40.00	\$90.00	\$275.00
Conference Room, After Hours	Not Available	Not Available	Not Available
Gymnasium/Auditorium, 2 hours, Business Hours	no fee	no fee	\$100.00
Gymnasium/Auditorium, More than 2 Hours	\$50/hour	\$75/hour	\$100/hour
Gymnasium/Auditorium, After Hours	Not Available	Not Available	Not Available

#### Additional Fees

	Resident	Non-Profit	Private
Gymnasium Protective Floor Covering	\$300.00	\$300.00	\$350.00
Auditorium Custom Set-up	<del>\$300.00</del> \$100.00	<del>\$300.00</del> \$100.00	\$350.00

*All rentals are subject to administrative approval*



# City of Saco, Maine

**PARKS & RECREATION DEPARTMENT**  
 300 MAINE STREET  
 SACO, ME 04072-1538

PHONE: (207) 283-3139  
 FAX: (207) 282-8210  
 E-mail: parksandrec@sacomaine.org

## Community Center Use & Reservation Fee Schedule Policy

### Facilities Available for rental

- a) **Room 133/Gymnasium 80'x100'**
  - i) Maximum Capacity is 500 people assembly/dance  
300 people with tables & chairs or booths
- b) **Room 106/Meeting Room 30'x32'**
  - i) Maximum Capacity is 90 people
- c) **Room 203/Conference Room 32'x32'**
  - i) Maximum Capacity is 90 people

### 1) Security Deposit

	Private & Commercial	Non-Profit & Community
Minimum Security Deposit	\$100.00	\$70.00
Rentals Between \$50-\$100	\$50.00	\$100.00
Rentals Between \$101-\$300	\$100.00	\$150.00
Rentals Over \$300	50% of Application Fee	50% of Application Fee

### 2) Hourly Rental Fees

- a) All rentals are reserved in 1/2 hour blocks with a minimum 1 hour rental fee.
- b) Set up and clean up times must be included and are not part of your reserved time.

Commercial or Private Group	Hourly (1 hr limit)	1/2 Day (4 Hr limit)	Full Day
Room 203 - Conference Room	\$45.00	\$150.00	\$275.00
Room 106 - Meeting Room	\$15.00	\$150.00	\$275.00
Gymnasium	\$25.00	\$375.00	\$750.00
Non Profit Group	Hourly (1 hr limit)	1/2 Day (4 Hr limit)	Full Day
Room 203 - Conference Room	\$30.00	\$60.00	\$90.00
Room 106 - Meeting Room	\$20.00	\$60.00	\$90.00
Gymnasium	\$50.00	\$250.00	\$500.00
Non Profit Youth Group	Hourly (1 hr limit)	1/2 Day (4 Hr limit)	Full Day
Room 203 - Conference Room	Free	\$35.00	\$50.00
Room 106 - Meeting Room	Free	\$35.00	\$50.00
Gymnasium	\$25.00	\$150.00	\$300.00
Community (Family) Group	Hourly (1 hr limit)	1/2 Day (4 Hr limit)	Full Day
Room 203 - Conference Room	\$15.00	\$40.00	\$80.00
Room 106 - Meeting Room	\$15.00	\$40.00	\$80.00
Gymnasium	\$25.00	\$150.00	\$300.00

### 3) Gymnasium Protective Floor Covering (required for certain events)

	Private & Commercial	Non-Profit & Community
Set Up & Take Down during normal operating hours	\$350.00	\$300.00
Set Up & Take Down outside normal operating hours	\$450.00	\$400.00

## CITY OF SACO Fee Schedule: Appendix B

### City of Saco Athletic Field Fee Schedule

As of July 1, 2020

Field Type	Youth Resident <sup>1</sup>			Youth Non Resident			Adult Resident <sup>1</sup>			Adult Non Resident		
Game Field	Per Hour <sup>2</sup>	Per Day	Weekend <sup>3</sup>	Per Hour <sup>2</sup>	Per Day	Weekend <sup>3</sup>	Per Hour <sup>2</sup>	Per Day	Weekend <sup>3</sup>	Per Hour <sup>2</sup>	Per Day	Weekend <sup>3</sup>
Athletic Field <sup>4</sup>	Free	\$150.00	\$250.00	\$20.00	\$300.00	\$500.00	Free	\$200.00	\$350.00	\$30.00	\$400.00	\$700.00
Softball Field w/ Lights <sup>5</sup>	\$75.00	\$30.00	\$550.00	\$75.00	\$450.00	\$800.00	\$75.00	\$350.00	\$650.00	\$75.00	\$550.00	\$1,000.00

  

Athletic Field Set-Up	Initial Set-Up		Additional Lining		Initial Set-Up	Additional Lining		Initial Set-Up	Additional Lining	
Athletic Field Set-Up	\$150.00			\$50.00	\$175.00		\$75.00	\$150.00		\$50.00
Lining & Dragging field diamond prep	\$40.00				\$80.00			\$40.00		
Softball Fence Set Up & Take Down	\$60.00				\$120.00			\$60.00		

  

Practice Area	Per Hour	Per Day	Weekend	Per Hour	Per Day	Weekend	Per Hour	Per Day	Weekend
Young School	Free	\$60.00	\$115.00				Free		
SMS	Free	\$60.00	\$115.00				Free		
Memorial	Free	\$60.00	\$115.00				Free		
Plymouth	Free	\$60.00	\$115.00				Free		
Bruno	Free	\$60.00	\$115.00				Free		

1. Resident Team must be made up of at least 75% Saco Residents.
  2. Per Hour Rate is for a Maximum of two hours.
  3. A \$150 refundable security deposit is required for all weekend events.
  4. Daytime rental times are from 7:30am - Dusk.
  5. Evening rental times for fields with lights are from Dusk - 10:00pm.
- Additional overtime rates apply for any man hours requested outside of scheduled business hours.**

**Requests for field use that meet one (1) or more of the following requirements will be required to obtain \$100,00,000 liability insurance and maintain it during any approved ongoing use. Proof of insurance listing the City of Saco as an additionally insured will be required once a request has been approved.**

<ul style="list-style-type: none"> <li>A. Collect a fee from participants</li> <li>C. Hold team tryouts</li> <li>E. Affiliated with another organization</li> <li>G. Require 2 or more dates of use</li> </ul>	<ul style="list-style-type: none"> <li>B. Member of an organized league</li> <li>D. Hold organized games with officials (paid or volunteer)</li> <li>F. Preparation of field for games (SPR staff or volunteer)</li> </ul>
--	--

## CITY OF SACO Fee Schedule: Appendix C

### Program Fees As of July 1, 2020

<u>Code</u>	<u>Subject</u>	<u>Resident</u>	<u>Non-Resident</u>
<b>Youth Sports</b>			
	Fall Soccer		
	Start Smart Soccer	\$40.00	\$45.00
	PreK and Kinder Coed Soccer	\$40.00	\$45.00
	<del>Kinder Boys and Girls Soccer</del>	<del>\$50.00</del>	<del>\$50.00</del>
	Grades 1st & 2nd Boys and Girls Divisions	\$50.00	\$55.00
	Grades 3rd & 4th Boys and Girls Divisions	\$50.00	\$55.00
	Grades 5th & 6th Boys and Girls Divisions	\$50.00	\$55.00
	Fall Youth Field Hockey		
	Jr. Field Hockey	\$40.00	\$45.00
	Youth Field Hockey Grades 3rd-6th	\$50.00	\$55.00
	Start Smart Flag Football		
	PreK Division	\$40.00	\$45.00
	Kinder - 1st Division	\$40.00	\$45.00
	Travel Flag Football NEW		
	Kinder - 1st Division	\$50.00	\$55.00
	Grades 2nd and 3rd Division	\$50.00	\$55.00
	Fall Youth Softball	\$0.00	\$0.00
	Recreation Basketball		
	Start Smart Basketball	\$40.00	\$45.00
	Kinder Coed Basketball	\$50.00	\$50.00
	Grades 1st & 2nd Boys and Girls Divisions	\$50.00	\$55.00
	Grades 3rd & 4th Boys and Girls Divisions	\$50.00	\$55.00
	Grades 5th & 6th Boys and Girls Divisions	\$50.00	\$55.00
	Travel Basketball		
	Boys and Girls 3rd & 4th Grade Teams	\$150.00	\$155.00
	Boys and Girls 5th & 6th Grade Teams	\$175.00	\$180.00
	T-Ball		
	Start Smart 3 Year Old Division Coed	\$40.00	\$45.00
	Start Smart 4 Year Old Division Coed	\$40.00	\$45.00
	T-Ball	\$45.00	\$50.00
	<del>National League</del>	<del>\$50.00</del>	<del>\$55.00</del>
	<del>American League</del>	<del>\$50.00</del>	<del>\$55.00</del>
	Eastern League Coach Pitch	\$50.00	\$55.00
	Introduction to Indoor Track & Field	\$25.00	\$30.00
	Post Registration Late Fees for Youth Sports		
	Fees increase following deadline by \$5.00/week until program full	\$5.00+	\$5.00+

## CITY OF SACO Fee Schedule: Appendix C

### Program Fees As of July 1, 2020

Code	Subject	Resident	Non-Resident
<b>After the Bell:</b> pending school calendar approval. Prices and programs may vary			
	Early Rizer Daily Fee	\$5.00	\$5.00
	After the Bell Daily Fee	\$16.00	\$16.00
	Early Release Daily Fee	\$16.00	\$16.00
	Vacation and Full Days Off Daily Fee	\$32.00	\$32.00
	Late Pick Up Fee, minimum of \$10.00, \$1/min after for first 30 mins	\$10.00+	\$10.00+
	Late Pick Up Fee, minimum of \$10.00, \$2/min after 30 mins	\$10.00+	\$10.00+
	Late Payment Fee, daily	\$7.00	\$7.00
	Late Payment Fee, daily after multiple late fees	\$14.00	\$14.00
	Forgotten Lunch Fee	\$25.00	\$25.00
	Failure to Call Out Child or Late Call Out Notification	\$16.00	\$16.00
	Medication Disposal Fee	\$50.00	\$50.00
	Parent Handbook Infraction - No ID, Not on Pick Up List	\$50.00	\$50.00
<b>Summer Camp</b>			
	Universal Membership	\$20.00	\$25.00
	Summer Day Camp Pay-in-Full Option	\$1,195.00	\$1,295.00
	Daily Registration Rate	\$35.00	\$40.00
	Late Pick Up Fee, minimum of \$10.00, \$1/min after for first 30 mins	\$10.00+	\$10.00+
	Late Pick Up Fee, minimum of \$10.00, \$2/min after 30 mins	\$10.00+	\$10.00+
	Late Payment Fee, daily	\$7.00	\$7.00
	Late Payment Fee, daily after multiple late fees	\$16.00	\$16.00
	Forgotten Lunch Fee	\$25.00	\$25.00
	Medication Disposal Fee	\$50.00	\$50.00
	Parent Handbook Infraction - No ID, Not on Pick Up List	\$50.00	\$50.00
<b>Fee Waiver Program</b>			
	Financial eligibility-based discount: After the Bell & Summer Camp	25.00%	N/A
	Financial eligibility-based discount: After the Bell & Summer Camp	50.00%	N/A
	Financial eligibility-based discount: After the Bell & Summer Camp	75.00%	N/A
<b>SPR Theater Programs:</b> prices may vary depending on show being produced. Rate below based on average			
	Summer Theater Camp weekly: Full Camp Hours (5 days a week with show rights required)	\$245.00	\$245.00
	School Vacation Theater camp (4 days with no show rights required)	\$135.00	\$135.00
<b>Youth Activities</b>			
	Lego Robotics		
	Junior League Grades 1&2	\$100.00	\$110.00
	Senior League Grades 3-8	\$100.00	\$110.00
	Sandbox Day Programs	\$4.00	\$5.00
	Sandbox Day Program Punch Pass	\$30.00	\$40.00
	Nerf Wars - PreK & Kinder	\$10.00	\$15.00
	Nerf Wars	\$15.00	\$20.00
	BOKS Before Care Fitness Program	FREE	FREE
<b>SPR Academy Programs</b>			
	Teen Epic Chopped Academy	\$95.00	\$95.00
	Teen Epic Baking Academy	\$95.00	\$95.00
	Holiday Caroling Academy	\$25.00	\$30.00
<b>Saco Stars Cheering</b>			
	Competition Cheering		
	Twinkling Stars Team	\$120.00	\$120.00
	Rising Stars Rising Stars Team	\$175.00	\$175.00
	Shooting Stars Team	\$300.00	\$300.00
	Shining Stars Team	\$300.00	\$300.00
	Super Stars Team	\$350.00	\$350.00
	SNAP (Special Needs Athletic Program) Shimmering Stars Competition Cheering	FREE	FREE
	Fall Mini Cheering		

## CITY OF SACO Fee Schedule: Appendix C

### Program Fees As of July 1, 2020

Code	Subject	Resident	Non-Resident
	Twinkling Stars Mini Cheering	\$30.00	\$35.00
	Rising Stars Mini Cheering	\$30.00	\$35.00
<b>Teen Sports</b>			
	Saco Bay Babe Ruth Baseball	\$110.00	\$110.00
<b>Teen Activity</b>			
	Safe Sitter Babysitting Class	\$60.00	\$65.00
<b>Adult Activities and Sports</b>			
	Basketball , Drop In Over 30	\$3.00	\$4.00
	Full Session Walking Fee, September-June	\$20.00	\$20.00
	Women's Softball League, Team Payment	\$650.00	\$650.00
	Women's Volleyball Team	\$275.00	\$275.00
	Drop-in Volleyball	\$3.00	\$4.00
	Drop-in Pickleball	\$3.00	\$4.00
	Adult Indoor Field Hockey Session	\$3.00	\$4.00
<b>Special Activities</b>			
	Haunted Breakfast Adult	\$6.00	\$7.00
	Haunted Breakfast Child	\$4.00	\$5.00
	Santa Breakfast Adult	\$6.00	\$7.00
	Santa Breakfast Child	\$4.00	\$5.00
	Gingerbread House Decorating	\$25.00	\$25.00
	Family Bingo Night Adult	\$6.00	\$7.00
	Family Bingo Night Child	\$4.00	\$5.00
	Easter Egg Hunt, Ages 7-10 Years Old	FREE	FREE
	Easter Egg Hunt, Ages 3-6 Years Old	FREE	FREE
	Haunted Community Center	FREE	FREE
	Winter Penny Carnival	FREE	FREE
	Family Open Gym Basketball	FREE	FREE
	Snowshoe Rentals - Daily	\$5.00/Children \$8.00/Adult	Plus \$1.00
<b>SENIORity Programs</b>			
	SENIORity Program Annual Membership	\$20.00	\$20.00
	Full Sessions Walking Fee for SENIORity Members	FREE	FREE
	Drop-in for all SENIORity Exercise programs	\$5.00/Members	\$6.00/Non-Members
	Drop-in Yoga Fit & Healthy	\$5.00/Members	\$6.00/Non-Members
	Drop-in Pickleball	\$3.00/Members	\$4.00/Non-
	SENIORity Card games (Registration Only)	\$0.00	\$0.00
	Spring Indoor BBQ	FREE/Members	\$2.00/Non-Members
	Fall Welcome Breakfast	FREE/Members	\$2.00/Non-Members
	Senior Thanksgiving Lunch	FREE/Members	\$2.00/Non-Members
	Coffee with the Chiefs	FREE	FREE
	SENIORity Lunch and Learn Program	\$3.00	\$3.00
	SENIORity Bus Trips - vary by trip	\$3.00 - \$75.00	\$3.00 - \$75.00
<b>Community Garden</b>			
	Year-Round Plot Rental	\$35.00	\$45.00
	Seasonal Plot Rental	\$25.00	\$35.00



## CITY OF SACO Fee Schdule: Appendix D

### TRANSFER STATION FEE SCHEDULE

HOURS: Tuesday Through Saturday 8:00 am to 4:00 pm (Gates close at 3:45pm) Closed: Sunday & Monday

Closed Holiday's / Closed During Snow Events

TELEPHONE: 207-282-7230 LOCATION: 24 FOSS RD

#### HOUSEHOLD/CONSTRUCTION/DEBRIS

<b>RESIDENTIAL Loads</b>	<b>\$15.00</b> Per Cubic Yard*	<b>COMMERCIAL Loads</b>	<b>\$30.00</b> Per Cubic Yard*
<b>BRUSH**</b>	\$3.00/Yd. Resident \$5.00/Yd. Commercial	<b>Leaves/Grass</b>	Free Resident \$5.00/Yd. Commercial

\*CUBIC YARDS ARE CHARGED IN \*\*Brush must be 3 inches or less

#### FURNITURE/APPLIANCES

<b>Mattress/Box spring</b>	\$10.00 Each	<b>White Good/ Appliance</b>	\$10.00 Each
<b>Couch</b>	\$15.00 Each	<b>Freon Appliance</b>	\$15.00 Each
<b>Loveseat</b>	\$10.00 Each	<b>Metals</b>	Free
<b>Recliner</b>	\$5.00 Each		

#### Universal Waste/Electronics

<b>Computer Monitor</b>	\$2.00 Each	<b>Television Up to 32 inch</b>	\$2.00 Each	<b>Copier/printer/fax/ scanner</b>	\$7.00 Ea.
<b>CPU Tower</b>	\$3.00 Each	<b>Television 33 inch and Up</b>	\$5.00 Each	<b>Floor Copier</b>	\$30.00 Ea.
<b>Laptop</b>	\$2.00 Each	<b>Keyboard/speakers/mouse</b>	\$1.00 Each	<b>Mercury Device</b>	\$5.00 Each

<b>Fluorescent Straight Bulb</b>	\$0.10 Foot	<b>HID Lamp</b>	\$1.50 Each	<b>Crushed Lamp</b>	\$2.00 Lb.
<b>U-Lamp/Circle</b>	\$0.75 Each	<b>UPS battery</b>	\$9.00 Each	<b>CFL Bulb</b>	\$0.75 Ea.
<b>Commercial CRT</b>	\$10.00 Each	<b>Commercial Straight Fluorescent</b>	\$0.20 Ft		

#### OTHER - MISC ITEMS

<b>Sm. Equip Tire</b>	<b>\$2.50</b>	<b>Bike Tire</b>	\$1.00 Each	<b>Truck Tire</b>	\$10.00 With Rim \$12.00
<b>Car Tire</b>	\$5.00 With Rim \$7.00 Each				

<b>Shingles</b>	\$45.00 Residential	\$60.00 Commercial	<b>CLEAN CARDBOARD AND OVERFLOW RECYCLING IS ALWAYS FREE FOR DROP OFF AT THE TRANSFER STATION SILVER BULLET.</b>
<b>Pallett</b>	\$2.00 Each		

## CITY OF SACO Fee Schedule: Appendix E

### Application Fee & Escrow Review Schedule: Planning & Development

<b>Planning Board Applications</b>				
Application Type	Application Fee	Per Lot App Fee	Escrow Fee	Escrow Per Lot
Sketch Plan Review	\$250	\$0	\$0	\$0
Subdivision Review	\$500	\$25	\$1,000	\$150
Subdivision Amendment*	\$250	\$25	\$500	\$150
Conditional Use	\$250	\$0	\$500	\$0
Site Plan Review	\$500	\$0	\$1,000	\$0
Site Plan Review - Minor	\$250	\$0	\$500	\$0
Site Plan Review - expedited/limited	\$100	\$0	\$0	\$0
Site Plan Amendment	\$250	\$0	\$500	\$0
Site Location of Development - Subdivision	\$500	\$25	\$3,000	\$150
Site Location of Development - Site Plan	\$500	\$0	\$2,000	\$0
Planned Development Application	\$750	\$25	\$1,500	\$100
Inspection of subdivision, site plan, conditional use or shoreland zoning improvements	3% of performance guarantee			

\*Lot fee charged per ADDITIONAL NEW lot.

<b>Street Acceptance Applications per Chapter 186</b>		
Application Type	Application Fee	Escrow Fee
Street Acceptance Petition	\$250	

<b>Zoning Applications - Amendments, Contract Zoning, Zoning Board of Appeals</b>		
Application Type	Application Fee	Escrow Fee
Zoning Map Amendment	\$350	
Zoning Text Amendment	\$350	
Contract Zoning	\$750	
Contract Zoning Amendment	\$350	
Zoning Board of Appeals - Administrative Appeal	\$100	
Shoreland Zoning Permit Application	\$100	
Flood Hazard Building Permit	\$100	

<b>Tax Increment Financing (TIF) &amp; Credit Enhancement Agreements (CEA)**</b>	
Application Type	Application Fee
Tax Increment Financing (TIF) District (New District)	\$500
Tax Increment Financing (TIF) District (Amendment)	\$350
Credit Enhancement Agreement (CEA) - (New Agreement)	\$500
Credit Enhancement Agreement (CEA) Amendment	\$350

\*\*Billables and billable hours charged back to the Company

**Notes:**

Per Chapter 83, the City of Saco will continue to charge Staff's review time and consultant review time to account. Application Fee is non-refundable.