

## WORKSHOP ITEM: b (2)

Date: April 16, 2013

### WORKSHOP ITEM COMMENTARY

**AGENDA ITEM:** Adoption of FY14 Municipal Budget

**COUNCIL RESOURCE:** Councilor Phil Blood

**STAFF RESOURCE:** Richard R. Michaud, City Administrator  
Cheryl Fournier, Finance Director

The Council discussed the budget in workshop on April 1, 2013.

**SUGGESTED MOTION:** Below is a motion for the adoption of the Fiscal Year 2013 - 2014 Budget for the City of Saco as proposed by the City Administrator and incorporates changes discussed in workshops.

*“Be it Ordered that the City Council move to approve* an appropriation order for the adoption of the Fiscal Year 2013 - 2014 budget, **excluding all school related items**, per Section 6.06 and 6.07 of the Charter of the City of Saco, Maine as follows:

Approve gross expenditures of \$25,735,290 which represents \$22,230,429 in municipal expenditures, \$500,000 in overlay, \$1,100,295 in County taxes, \$750,000 in TIF transfers, and \$1,154,536 in capital improvements for municipal operations; to be offset by \$25,735,290 in anticipated revenues and other credits, which represents \$7,452,728 in anticipated municipal revenues, and other credits of \$500,000 from the Ambulance Fund, \$25,000 from the Saco Island TIF, and \$1,000 from the Camp Ellis Fund, and \$500,000 from the Undesignated Fund Balance; and thereby raising municipal gross taxes of \$16,156,237 and county gross taxes of \$1,100,295 and further ordering that the amounts set in the following attached schedule titled “CITY OF SACO FY 2014 CITY BUDGET” which shall become a part of the City Clerk’s records and shall designate the form of the City of Saco Budget for Fiscal Year 2013-2014 as authorized under Section 6.04 of the Charter of the City of Saco, Maine.

*“I move to approve the order.”*

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**FY 2014 CITY BUDGET AND CAPITAL PROGRAM**

<u>MUNICIPAL BUDGET</u>	<b>COUNCIL APPROVED FY 12-13</b>	<b>CITY ADMIN FY 13-14</b>	<b>REQUESTED CHANGE</b>	<b>% CHANGE</b>
Mayor-Council (Legislative)	\$ 20,325	\$ 20,600	\$ 275	1.35%
City Administration	\$ 292,273	\$ 325,120	\$ 32,847	11.24%
Finance Department	\$ 380,672	\$ 388,801	\$ 8,129	2.14%
Technology Department	\$ 440,851	\$ 434,703	\$ (6,148)	-1.39%
City Clerk	\$ 284,584	\$ 323,709	\$ 39,126	13.75%
Tax Assessor	\$ 187,503	\$ 205,442	\$ 17,940	9.57%
City Building Maintenance	\$ 117,174	\$ 119,149	\$ 1,975	1.69%
Legal Department	\$ 182,500	\$ 185,000	\$ 2,500	1.37%
Police Department	\$ 3,332,730	\$ 3,598,791	\$ 266,061	7.98%
Fire/Ambulance Department	\$ 2,777,318	\$ 2,844,252	\$ 66,934	2.41%
Building Inspection	\$ 212,671	\$ 218,416	\$ 5,745	2.70%
Planning & Economic Development	\$ 314,637	\$ 319,075	\$ 4,437	1.41%
Public Works Department	\$ 4,672,673	\$ 5,328,096	\$ 655,422	14.03%
Public Agencies	\$ 100,200	\$ 100,200	\$ -	0.00%
City Agencies	\$ 598,100	\$ 608,100	\$ 10,000	1.67%
Emergency Management	\$ 5,820	\$ 5,900	\$ 80	1.37%
Parks & Recreation Department	\$ 1,244,217	\$ 1,419,804	\$ 175,587	14.11%
Debt Service	\$ 2,232,515	\$ 2,344,930	\$ 112,415	5.04%
Employee Benefits	\$ 2,947,169	\$ 3,137,379	\$ 190,210	6.45%
Insurance	\$ 166,963	\$ 169,963	\$ 3,000	1.80%
Contingency	\$ 163,200	\$ 133,000	\$ (30,200)	-18.50%
Capital Improvement - Facility	\$ 86,000	\$ 548,000	\$ 462,000	537.21%
Capital Improvement - Parks & Rec	\$ 108,500	\$ 75,000	\$ (33,500)	-30.88%
Capital Improvement - Roads & Infrastructure	\$ 1,299,500	\$ 525,536	\$ (773,964)	-59.56%
Capital Improvement - Sewer	\$ 6,000	\$ 6,000	\$ -	0.00%
<b>Gross Municipal Budget</b>	<b>\$ 22,174,094</b>	<b>\$ 23,384,965</b>	<b>\$ 1,210,871</b>	<b>5.46%</b>

<u>MUNICIPAL ANTICIPATED REVENUES</u>	<b>COUNCIL APPROVED FY 12-13</b>	<b>CITY ADMIN FY 13-14</b>	<b>REQUESTED CHANGE</b>	<b>% CHANGE</b>
Non-Property (Excise) Taxes	\$ 3,007,500	\$ 3,040,000	\$ 32,500	1.08%
Permits/Licenses/Fees	\$ 664,800	\$ 675,600	\$ 10,800	1.62%
Intergovernmental Revenues	\$ 1,986,131	\$ 2,104,128	\$ 117,997	5.94%
Charges for Services	\$ 1,109,300	\$ 1,224,000	\$ 114,700	10.34%
Other Unclassified/Miscellaneous	\$ 409,000	\$ 409,000	\$ -	0.00%
<b>Subtotal Revenues</b>	<b>\$ 7,176,731</b>	<b>\$ 7,452,728</b>	<b>\$ 275,997</b>	<b>3.85%</b>

Other Credits Municipal

General Fund - Unassigned Fund Bal.	\$ 785,000	\$ 500,000	\$ (285,000)	-36.31%
Ambulance Fund transfer	400,000	500,000	100,000	25.00%
Saco Island/Downtown transfer	25,000	25,000	-	0.00%
Camp Ellis Fund transfer	1,000	1,000	-	0.00%
<b>Subtotal Other Credits Municipal</b>	<b>\$ 1,211,000</b>	<b>\$ 1,026,000</b>	<b>\$ (185,000)</b>	<b>-15.28%</b>

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Total Revenues/Credits Municipal    \$    8,387,731    \$    8,478,728    \$    90,997    1.08%

<u>SUMMARY</u>	<u>COUNCIL APPROVED FY 12-13</u>	<u>CITY ADMIN FY 13-14</u>	<u>REQUESTED CHANGE</u>	<u>% CHANGE</u>
Municipal Expenditures	\$ 22,174,094	\$ 23,384,965	\$ 1,210,871	5.46%
Municipal Revenues/Credits	(8,387,731)	(8,478,728)	(90,997)	1.08%
Overlay	755,000	500,000	(255,000)	-33.77%
TIF Taxes	803,000	750,000	(53,000)	-6.60%
Net Taxes to be raised Municipal	\$ 15,344,363	\$ 16,156,237	\$ 811,874	
Net Taxes to be raised County Taxes	\$ 1,100,295	\$ 1,100,295	\$ -	
Net Taxes to be raised Education	\$ 19,588,219	\$ 19,588,219	\$ -	
<b>Gross Taxes to be raised</b>	<b>\$ 36,032,877</b>	<b>\$ 36,844,751</b>	<b>\$ 811,874</b>	<b>2.25%</b>
Taxable Valuation	\$ 1,968,500,000	\$ 1,968,500,000	\$ -	0.00%
Mil Rate-Preliminary Estimate	\$ 18.30	\$ 18.72	\$ 0.42	2.30%