

## MINUTES

### Goosefare Brook Restoration Committee Meeting

Wednesday, February 27: 10:00 am - 12:00 pm • Saco City Hall Auditorium, 2<sup>nd</sup> floor

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#### Attendees:

Whitney Baker, YCSWCD  
Melissa Brandt, YCSWCD  
John Daigle, OOB Campground  
Kristin Feindel, ME DEP  
Sarah Gensel, MHB/ME DEP Intern  
Joe Laverriere, City of Saco  
Meagan Sims, MHB/ME DEP

#### Phase I Project Tasks

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##### ➤ Project Management

##### ○ MATCH discussion

- Whitney will send out a copy of the most current match spreadsheet along with the meeting minutes. Please fill out the blank match table on the 2<sup>nd</sup> tab with your time spent on any project task, expenses paid and mileage and email to Whitney so she can update the master spreadsheet.
- Margaret Murphy School Project match: Total match for the overall project = \$57,869.00. However, only the treatment from EXISTING impervious surfaces was funded by the grant, so we cannot report the total match amount. Whitney suggested that we calculate the percentage of existing impervious area out of the total treated impervious area and apply the same percentage to the match total. Kristin F. and Joe L. agreed. Joe L. to provide figures for Whitney so she can update match document.

##### ➤ Project Task Status

##### ● Stormwater Retrofits

##### ○ Remaining Projects:

- SWR 11A (Alt) – Saco: Conceptual designs complete and scheduled for construction this spring by Saco DPW with oversight by ACF Environmental. Joe L. to coordinate with YCSWCD following construction to organize plant order, delivery, and installation.

- SWR 25 – OOB: Bid approved and ready for construction this summer.
  - Stream Buffer and Erosion Sites
    - Remaining Projects:
      - Live-staking at site E25 and E26: Project team needs to keep a close eye on the weather in Saco/OOB. Livestaking at Site E25 and E26/B13 to be coordinated by YCSWCD with assistance from OOB Campground staff. John Daigle stated he can provide labor, rebar, and mallets/hammers for installation. We need ground to be soft enough to install the livestakes, but stakes must still be dormant. Needs to occur in March/April while plants are still dormant.
      - Outreach at 59 Cumberland re: Buffer Site B13
        - Permitting and plant/product list complete: John Daigle stated he can stop by 59 Cumberland if he sees that the owners are home to discuss potential buffer planting. Whitney has not been able to contact owners (1 mailed letter; 2 visits to the residence)
      - There is an additional \$20k remaining in the construction budget originally budgeted for engineering services to design SWR 11A (on TA property) that is no longer moving forward. Joe L. to investigate potential sites surrounding planned DPW work in 2019 that might be eligible for grant funding.
- Private Property Stormwater Retrofit Matching Grants
  - Update from Joe Laverriere, Saco: 1 site completed in 2018 (Margaret Murphy School) that utilized \$3,712 out of the total \$12k budgeted for construction for this task. However, this 1 project provided well over the amount of match needed to meet the goal for this task.
  - \$8,288 remains available for retrofit matching grants if a new project is found that can be completed before the end of this year. Unfortunately, these funds cannot carry forward into phase II of the grant project.
  - Joe L. – scoping of potential sites is ongoing as projects come in for review by planning and engineering departments. Potential projects exist on multiple properties on the Route 1 corridor and Joe continues to work with the property

owners/representatives for opportunities for redevelopment. However, Joe thinks these projects will most likely occur during the phase II timeline and not before the end of this year during phase I.

- OOB Ordinance Development
  - Update from Planning Department, OOB: **No update.**
- Education and Outreach
  - Stream crossing signs are complete and ready for installation: **Saco DPW to provide posts and mounting hardware as match and install at 9 selected crossing locations this spring/summer.**
- 2018 Bacteria Monitoring/Source Tracking
  - Meagan Sims, Maine Healthy Beaches/ME DEP: **See handout Provided by Meagan Sims for summary of 2018 bacteria monitoring in Goosefare Brook.**

## Phase II Project Tasks

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- Project Management
  - Phase II grant is encumbered and ready for start-up. Whitney provided a project schedule (see attached handout) and went over the phase II project workplan (attached) with the committee.
- Phase II next steps:
  - 2019 Goosefare Brook Cleanup Day
    - Potential Dates: May 4, May 11, and May 18
    - Both OOB and Saco need to select a clean up location, volunteer meet up spot (if different from cleanup location), and coordinate with Public Works Departments for removal of trash and debris on the day of the cleanup. OOB and Saco DPW to provide reflective vests, trash bags, and gloves.
    - Whitney to update last year's flyer with this year's info and send out to group once cleanup locations are selected.
  - OOB Stormwater Retrofit Projects for 2019
    - School projects that don't need engineering can begin planning ASAP for construction this summer (while kids are on vacation).
    - Catch basin insert at carwash can be completed right away as well.
    - Whitney to discuss construction plan with Joe Cooper.
  - Buffer planting/workshop and watershed signage art contest
    - Buffer planting / workshop in early Fall after construction at site behind Jameson School. Art contest to take place after workshop/buffer planting in Spring 2020 (see project schedule).

- Kimbark and Bob to assist with organizing a meeting with teacher(s) from Jameson and/or Loranger to discuss buffer planting workshop and stream crossing signage art contest.
- Other Updates:
  - Whitney Baker informed the committee that she will be leaving YCSWCD as she and her family have relocated to western Maine. The district has hired her replacement, Jennifer Harris (Formerly ME DEP), who will be starting mid-April. Whitney has now started a new position in her new setting, but will continue to work for the District in a very part-time capacity (remotely, via email) to help manage current projects and keep momentum moving forward until the new project manager starts.