

STATE OF MAINE

COUNTY OF YORK

CITY OF SACO

**I. CALL TO ORDER** – On Monday, October 2, 2017 at 6:30 p.m. a Council Meeting was held in the City Hall Auditorium.

**II. RECOGNITION OF MEMBERS PRESENT** – Mayor Roland Michaud recognized the members of the Council and determined that the Councilors present constituted a quorum. Councilors present: David Precourt, Roger Gay, William Doyle, Kevin Roche (6:39 p.m.), Alan Minthorn, Eric Cote and Nathan Johnston. City Administrator Kevin Sutherland was also present this evening.

**III. PLEDGE OF ALLEGIANCE**

**IV. GENERAL  
MOMENT OF SILENCE**

Mayor Michaud asked for a moment of silence for the victims and the families of the victims in the Las Vegas shooting.

**RECOGNITION OF SANDY SHAW**

Mayor Michaud and the Conservation Commission presented Sandy Shaw with a plaque and also recognized Sandy Shaw as follows:

**CITY OF SACO  
OFFICE OF THE MAYOR  
PROCLAMATION**

**WHEREAS,** Ms. Sandy Shaw has dedicated a large part of her life to making Saco a welcoming and thriving community; and

**WHEREAS,** Sandy demonstrated her commitment to our community's children by serving as a Saco Representative on the School Union 6 Board that conceived and constructed the Saco Middle School; and

**WHEREAS,** Sandy served as Planning Board member during a period of rapid growth, and was a driving force behind the revision of the subdivision standards that continue to service our community today; and

**WHEREAS,** Sandy has dedicated more than twenty-three years as an active member of our Conservation Commission working tirelessly to protect our environment for the benefit of future generations; and

**WHEREAS,** an American chestnut tree has been planted on Front Street in Saco to recognize Sandy's dedication and service to the community.

**NOW, THEREFORE,** Be it resolved that I, Roland Michaud, Mayor of the City of Saco and the Saco City Council, do hereby proclaim Tuesday, October 3, 2017 as

**Sandy Shaw Day**

in the City of Saco, in recognition of her many contributions to our community.

Given under my hand and seal of the City of SACO, on this 2<sup>nd</sup> day of October 2017

\_\_\_\_\_  
Mayor Roland Michaud



## INTRODUCTION OF GLENYS SALAS, SACO'S NEW FINANCE DIRECTOR

City Administrator Kevin Sutherland introduced Saco's newly appointed Finance Director Glenys Salas. Glenys had been working in the private sector in New York. She officially started with the city on September 25, 2017.

### V. PUBLIC COMMENT

- Sandra Guay – Contract Zone for the Village at Pine Meadows (Elder and disability housing), 994 Portland Road – One of the comments I heard in the Public Hearing was about the Contract Zone being of an unusual nature or location. I did want to point out that this property is located in the MU3 which is a mixed plan use district which contemplates large scale development and plan unit and master plan developments. The ordinance provides the MU classification intent is to allow high quality mixed use neighborhoods on either side of Route 1. Providing a range of both residential and non-residential uses. Most of the parcels in the MU3 are quite large with 25, 50 or 10 + acres. Which are susceptible for use in these master plan use developments. This particular parcel is 2 acres so it is not conducive to large scale development such as was contemplated with the MU3 zone. So for that reason it is a unusual location for this size parcel. But more importantly 994 Portland Road is already approved for a 38 unit motel/cottage development. To the best of my knowledge there are no other 2 acre parcels in the MU3 that can pull a building permit for a Route 1 transient cabin use. I think that that makes this lot an unusual parcel. Instead the contract zone is going to allow for reducing 38 transient cabins to 35 cabins for elderly disabled housing. What would be the difference between the 38 transient cabins and the 35 elderly/disabled housing and the traffic engineer estimated about a 45 % in PM peak hour trips. The project includes a community service meeting house where patients can talk with doctors and link up which I think is unique as well. The project provides quality housing. The price point in the project is estimated to be between \$89,000 - \$140,000 range. Bill Koch did speak with the Executive Director of the Biddeford-Saco-OOB Transit Committee who indicated that services could start to this project site as early as next year. This project can be services by the nearby Saco Fire Station Emergency Response through a aid agreement. The Cascade development is growing and this will help serve the needs of the residents in Park North and The Village at Pine Meadows. At the last meeting there was confusion on the proposed traffic signal at Waterfall Drive and Route 1. A letter from Elliott Chamberlain states that the traffic signal will be installed in 2018.

Councilor Roche arrived to the meeting at the beginning of Sandra Shaw's public comments.

- John Harkins, 4 Christopher Terrace – Chair of Saco Citizens for Sensible Government - Our groups has received many, many calls with respect to the recent changes in land values in the community. After having explored this and sat through many council meetings I do not recall where a town wide revaluation of land values was authorized by this council. I question the legality of that process. I would like to know who authorized this undertaking?
- Lynn Copeland, 526 Ferry Road – Speaking on behalf of the Saco Conservation Commission – We are working today on solid waste and we had the Director of Saco DPW. There are some statistics that we would like to point out. Twenty three percent of our trash is recycled. That is way too low. The goal is 33% and if we recycle that 10% more it will save the City of Saco \$60,000 more a year. If you can compost, food waste is 45% of the trash waste. The DPW does have compost equipment that you can buy.

### VI. CONSENT AGENDA

Councilor Minthorn moved, Councilor Doyle seconded to approve consent agenda items #A and B as follows:

- A. Be it ordered that the City Council approve the minutes for September 18, 2017. Further move to approve the order;
- B. Be it Ordered that the City Council grant the application for a License to operate Games of Chance as follows: Nevada Gold (2 games), Daily Attendance (1 game) and Queen of Hearts (1 game) from October 1, 2017 to September 30, 2018 as submitted by the Biddeford & Saco Elks #1597. Further move to approve the Order.

The motion passed with seven (7) yeas.

**VII. AGENDA**

**A. SACO MAIN STREET QUARTERLY REPORT**

Executive Director of Saco Main Street Rob Biggs gave a brief quarterly report as follows:

- He introduced Cort Mendez from Krispy Kreme Donuts. Mr. Mendez’s business opens up tomorrow morning at 6:00 a.m. A ribbon cutting will be held at 5:45 a.m. Mr. Mendez thanked Mr. Biggs, Bill Mann and the city staff for the outreach and being so welcoming.
- Main Street happenings – It is about community – Again this year there are Adirondack Chairs on Main Street which will be auctioned off shortly and flowers on Main Street. Several new businesses have opened up in the past 6 months: Quiro Café, CIA, Rugged Spruce, iRepair and Krispy Kreme.
- It’s also about giving back – Roughly 8,000 volunteer hours have been given to the community.
- Working together – Mr. Biggs has been working with Delilah Poupore, Executive Director of The Heart of Biddeford on co-sponsored events as well such as the RiverJam Festival.
- Events such as: Music and dancing in the park, Pumpkin Harvest Festival, Classic Car Show, Holiday Festival and Light Parade, Holly Star movie produced in the community and the RiverJam Festival.

Mayor Michaud stated that it was Rob’s enthusiasm that made these events great.

**B. PRESENTATION ON 2017 BOND QUESTIONS**

City Administrator Kevin Sutherland and Public Works Director Pat Fox presented the 3 referendum questions.

# Municipal Referendum Questions

- **Question 1.** Shall the Order of the City Council of the City of Saco entitled “Order Authorizing the City of Saco to borrow an amount not to exceed \$2,000,000 for City facilities, including the Ocean Park Road drainage system, the Police Station roof, the City Hall and Parks and Recreation facility HVAC systems, the Middle School baseball field, the Foss Road recreation site, Lincoln Street reconstruction and Camp Ellis erosion protection” be ratified and approved?
- **Question 2.** Shall the Order of the City Council of the City of Saco entitled “Order Authorizing the City of Saco to borrow an amount not to exceed \$7,250,000 for construction and equipping of a new public works facility on Industrial Park Road and to sell the existing public works facility on North Street and to expend such sale proceeds on such new public works facility” be ratified and approved?
- **Question 3.** Shall the Order of the City Council of the City of Saco entitled “Order Authorizing the City of Saco to borrow an amount not to exceed \$2,500,000 for Route One sewer extension and sidewalk, pedestrian and traffic signal improvements” be ratified and approved?

## Question 1

### Improvements to City Facilities, Roads, Drainage, and Infrastructure

• <b>Ocean Park Road Area Drainage System Replacement</b>	<b>\$295,000</b>
• <b>Police Station Roof Replacement</b>	<b>\$120,000</b>
• <b>City Hall and Parks &amp; Recreation HVAC Systems</b>	<b>\$140,000</b>
• <b>Saco Middle School Baseball Field</b>	<b>\$120,000</b>
• <b>Foss Road Recreational Site Improvements</b>	<b>\$125,000</b>
• <b>Lincoln St. Utility, Sidewalk, &amp; Roadway Reconstruction</b>	<b>\$950,000</b>
• <b>Camp Ellis Area Coastal Erosion Protection</b>	<b>\$250,000</b>

## Question 1 Tax Rate Impact



- Mill Rate on new bond payment = \$ 0.06
- Mill Rate impacts of improvements = -\$ 0.06
- Net tax payer change = \$ 0.00

## Question 2

### Relocation of the Public Works Facility and Redevelopment of the Existing Site along the Turnpike

- **New Public Works Facility and Sale of Existing Site** **\$7,250,000**

## Stay or Go- By the Numbers

### Stay and Rehabilitate 351 North Street Facility

- Requires \$3.9M over the next 5 years to make suitable for 20 years of use.
- Over \$750,000 of the current annual \$1M capital plan would need to be spent solely on Rehabilitating the existing Public Works facility for 5 years.
- Does not include any private redevelopment options for our City gateway.
- Produces significant short-term impacts to the tax rate.

### Relocate to the Industrial Park and Sell 351 North St

- New facility bond amount would \$7.25M with annual payments of \$465,000.
- Sale and redevelopment of the existing facility parcel could produce > \$200,000/year in new property tax revenue.
- Timing takes advantage of the City retiring over \$480,000 in annual Debt payments from past bond projects.
- Allows for short-term tax rate relief and long-term commercial tax base growth.

## Question 2 Tax Rate Impact



- Mill Rate benefits of retiring debt = -\$ 0.22
- Mill Rate impacts of New Facility = \$ 0.22
- Net tax payer change = \$ 0.00

This does not take into consideration the sale and redevelopment of the existing facility parcel which could produce \$200,000/year in new property tax revenue (further reduction of the tax levy by nearly \$.10)

# Question 3

## Route One Utility and Sidewalk Improvements

- **Sidewalk Construction & Pedestrian Safety Improvements \$500,000**
- **Sewer Extension to Incentivize Commercial Development \$2,000,000**

## Question 3 Tax Rate Impact



- Mill Rate on new bond payment = \$ 0.07
- Mill Rate impacts of improvements = -\$ 0.07
- Net tax payer change = \$ 0.00

## City Facilities Capital Planning

- There are 10 City Services Facilities with replacement values totaling over \$40 Million.
- Major Rehabilitation or Replacement of one City facility every 5 years will keep service levels high and annual operating/repair costs low.
- Bonding City facility replacements is a sound investment and spreads the costs steadily over the life of the facility.
- The last City facility built was the Central Fire Station in 2011.

## Election Information

- All citizens vote at the Community Center located at 75 Franklin Street.
- The polls are open from 7:00 AM to 8:00 PM on November 7<sup>th</sup>.
- Absentee ballots are available beginning the second week of October.
- If you have questions about elections and absentee voting, please contact the City Clerk's office at (207)284-4831 or visit [Sacomaine.org](http://Sacomaine.org).
- If you have questions about the projects, please contact Patrick Fox at (207)284-6641.

### C. CONTRACT ZONE – 994 PORTLAND ROAD – (SECOND & FINAL READING)

Applicants Bill Koch and Sandra Murray dba The Village at Pine Meadows propose to establish an Elder/Disability Housing Facility at 994 Portland Road. Similar related uses such as “Adult Care Services” and “Elderly Congregate Housing” are allowed in the MU-3 zone, but neither fully addresses the concept that the applicants have in mind. “Elder/Disability Housing Facility is defined by the Zoning Ordinance as “...housing in dwelling units for senior households in which a head of household is at least 55 years old or for disabled persons regardless of age.”

The Planning Board held a public hearing on this proposal at its July 11, 2017 meeting, and voted to forward a positive recommendation.

Councilor Doyle moved, Councilor Minthorn seconded the “Saco City Council hereby ordains and approves the Second and Final Reading of the document entitled ‘Contract Zone Agreement by and Between The Village at Pine Meadows, LLC and the City of Saco’ dated July 11, 2017”. The motion passed with five (5) yeas and two (2) nays – Councilors Roche and Johnston.

#### **Contract Zone Agreement by and Between The Village at Pine Meadows, LLC and the City of Saco**

**July 11, 2017**

#### **THE CITY OF SACO HEREBY ORDAINS:**

- I. That the Zoning Ordinance of the City of Saco, dated January 2, 1985, and amended through February, 2017 is hereby further amended by adopting this Contract Zone Agreement by and between the City of Saco and The Village at Pine Meadows, LLC, (“Applicant”)**
  1. The Applicant proposes to establish an Elder/Disability Housing Facility, as defined in the Zoning Ordinance, at 994 Portland Road (“Subject Property”).
  2. The Subject Property is identified as Tax Map 63 Lot 5 on City of Saco tax maps and is located in the MU-3 zoning district.
  3. Subject property as it exists includes a two-family dwelling, and seven detached cabins. It has been utilized in the past as guest cabins. The Subject property is currently subject to a Planning Board approval for a “Motel” use, which is effective through May 19, 2018.
  4. Right, title and interest is demonstrated with the Applicant’s submission of a fee ownership deed as recorded in the York County Registry of Deeds Book 16914 Page 44.
  5. The proposed Elder/Disability Housing Facility is not an allowed use in the MU-3. The MU-3 zone does include “Adult Care Services” as a permitted use, and does include “Elderly Congregate Housing” as a permitted use if part of a Master Planned Development. However, neither is specific to the applicant’s objective.
  6. As stated in Section 1403-1 of the Zoning Ordinance, “Occasionally, competing and incompatible land uses conflict; and traditional zoning methods and procedures such as variances, conditional use permits and alterations to the zone boundaries are inadequate to promote desirable growth. In these special situations, more flexible and adaptable zoning methods are needed to permit differing land uses in both developed and undeveloped areas and at the same time recognize the effects of change.”
  7. Recognizing the use restrictions imposed by the Zoning Ordinance, the Applicants hereby make application for a Contract Zone that would allow an Elder/Disability Housing Facility to be established on the Subject Property.
- II. This Contract Zone, specifically and exclusively for the Subject Property, would allow the Applicant to establish an Elder/Disability Housing Facility as proposed on the Subject Property, subject to the following conditions, as provided for in Section 1403 of the Saco Zoning Ordinance.**

1. An Elder/Disability Housing Facility shall be allowed to operate as a permitted use on the Subject Property.
2. Said Elder/Disability Housing Facility shall be fully serviced by public utilities, including water and sewer.
3. The Applicants propose a metal bulkhead basement access at the rear of the proposed individual dwellings. The setback from side and rear property lines for said access structures shall be fifteen (15) feet, while the setbacks for the dwellings shall be twenty (20) feet. Said access structures shall be of metal construction, shall be limited to the rear of individual dwellings, and shall not be allowed on the sides of dwellings.
4. All other standards and requirements applicable to development in the MU-3 zone shall apply.
5. Upon approval of this contract by the City Council, the Applicant shall submit materials required for site plan review to the Planning Office in order that the project may be reviewed by the Planning Board. Failure of the Applicant to secure site plan approval from the Planning Board within one (1) year of the approval of this Contract by the Saco City Council shall render this Contract null and void. In the event that permits or approvals are delayed due to circumstances beyond the control of the Applicant, this one (1) year deadline may be extended by one (1) year upon written request to the City Council.
6. Minor changes may be approved by the staff of the City of Saco. Any changes determined by the staff to be "major" shall be submitted to the Planning Board for review. If it is determined that the changes constitute a change in the contract, then the developer shall be required to obtain City Council approval of the changes.
7. This contract and its provisions shall specifically and exclusively apply to the Contract Zone request submitted by the Applicant. Approval of this Contract Zone is in part based on the financial and technical qualifications of the Applicants as submitted to the City. A change in ownership prior to completion of the terms of this Contract may necessitate review and approval by the City Council. Determination of such shall be made by the Planning Office.
8. Failure of the Applicant to initiate construction of the Elder/Disability Housing Facility as described in the application materials for this Contract Zone within (2) years of the date of approval shall render this agreement null and void. Said two (2) year period may be extended for a period of one (1) year upon written request to the Planning Office prior to termination of said two (2) year period.
9. Breach of these conditions and restriction by the owner shall constitute a breach of the contract, and the owner may be required to apply for a contract modification. Failure to apply for, or to obtain a modification shall constitute a zoning violation, subject to enforcement action.

**III. A. The parcel identified as Tax Map 63 Lot 5 is a parcel of an unusual nature and location, for the following reasons:**

1. The property is the site of a former "motor court," catering to those seeking transient lodging, generally on a seasonal basis. Popular with the motoring public in the mid-20<sup>th</sup> century, such uses are slowly disappearing as other forms of overnight accommodations take their place.
2. The property operates today as a motel, based on the May 19, 2015 approval granted by the Planning Board, that would allow an expansion of the existing two-family dwelling and seven cabins with an additional twenty-nine cabins, swimming pool, stormwater management system, and extension of the public sewer system so as to service the project.

**B. The proposed rezoning is consistent with the 2011 Saco Comprehensive Plan, based on the following goals:**

Chapter 5. Community Goals and Policies

The City should continue to provide for the construction of a wide range of types of housing at a variety of densities and types to assure that a diversity of people can continue to live in the City including younger households.

G. Housing

The City should continue to allow housing for the elderly to be built at higher densities than other types of housing in recognition of the lower impact that this type of housing has on the community.

The City should continue to work with nonprofit organizations and private developers to expand the supply of housing that is affordable to lower and moderate income households. The City should consider offering economic and/or regulatory incentives for such affordable housing developments and, if appropriate, continue using contract zoning and similar techniques to allow case-by-case consideration of proposals for new affordable housing.

**C. The proposed use is consistent with the existing uses and permitted uses within the original zone.**

The MU-3 zone was established in July, 2013 "... to allow for the development of high-quality mixed-use neighborhoods on either side of Route One with a wide range of both residential and non-residential uses." (Sec. 405A-3, Zoning Ordinance) Existing uses found in the MU-3 zone include residential dwellings, amusement park, mobile home park, self-storage, financial institution, retail businesses, drive-in theater and others. Permitted uses in the MU-3 zone include Health and Fitness Clubs, Day Care Centers, Adult Care Services, Mobile Home parks in designated Mobile Home Park Overlay Districts, and Eating Establishments, among several others.

**D. The conditions proposed are sufficient to meet the intent of Section 1403. Contract Zoning, of the Saco Zoning Ordinance.**

**IV. Based on the above findings, conditions and restrictions, the City Council hereby incorporates this Contract Zoning agreement in the Saco Zoning Ordinance by reference. By signing this contract, both parties agree to abide by the conditions and restrictions contained herein.**

Adopted by the Saco City Council on September \_\_\_\_, 2017

By: \_\_\_\_\_

Kevin L. Sutherland  
City Administrator

By: \_\_\_\_\_

William Koch  
Village at Pine Meadows, LLC

By: \_\_\_\_\_

Sandra Murray  
Village at Pine Meadows, LLC

**D. ZONING MAP AMENDMENT – 47 FERRY ROAD – (SECOND & FINAL READING)**

Mark and Judy Thayer of 47 Ferry Road have initiated this request, asking that the City consider changing the zoning for their 0.34 acre parcel at the corner of Ferry and Pine Ridge Road from R-1a to R-2. The Thayer's have a single-family dwelling, and would like the ability to create two additional residential units in the attached barn.

The parcel has an area of 14,810 s.f., while 5,000 s.f. per unit is required for a multi-family dwelling in the R-2 zone. They mention the possibility of acquiring some additional land from an abutter. At this time, however, their parcel falls 190 s.f. short of supporting the proposed 3-unit dwelling.

The Planning Board held a public hearing for this request on August 8, 2017, and voted to recommend to the City Council that the request not be approved.

Councilor Roche moved, Councilor Precourt seconded the "Saco City Council hereby ordains and approves the Second and Final Reading of the proposed amendments to the Zoning Map that rezones the parcel identified as Tax

Map 22, Lot 28, from R-1a to R-2". The motion failed with zero (0) yeas and seven (7) nays.

#### **E. CODE AMENDMENT – CHAPTER 186, ARTICLE III, BUILDING AND STREET NUMBERING – (SECOND & FINAL READING)**

In accordance with the State of Maine E911 system, the city is concentrating on the growing number of private roads and driveways with more than 2 houses, which do not have a name. The citizen-s who live on these unnamed private roads, etc., have addresses located on the main road, making finding them in an emergency harder to accomplish.

The goal going forward is to have these private roads/ROW's/ and driveways with more than 2 houses be given a name and number whether it be at the Planning Board stage or the Building Permit Stage. In order to provide guidance in this area, Chapter 186 of City Code is being updated with proposed language to fulfill this mission.

Councilor Minthorn moved, Councilor Doyle seconded the “Saco City Council hereby ordains and approves the Second and Final Reading on the Amendment to Chapter 186, Article III, Building and Street Numbering for October 2, 2017.” The motion passed with seven (7) yeas.

**Proposed Language:** City Code Zoning Ordinance— Chapter 186: Streets and Sidewalks, Article III, Building and Street Numbering §186-46

*(please note underline represents new language, while ~~strikethrough~~ is language to be deleted.)*

If there are three or more developed parcels that abut a private lane or way, the owners of those lots, with a consensus of opinion, may shall petition the City E911 Addressing Officer to name the private way. ~~The Assessor will then issue street numbers for that road.~~ The name of the private way cannot conflict with or sound similar to existing road names. It will be the sole responsibility of the owners to purchase a street sign from the Department of Public Works, and maintain the street sign at the entrance to the private way in accordance with public works standards for public and private road signs. ~~The name of the private way cannot conflict with or sound similar to existing road names.~~ The City will then issue street numbers for that road.

#### **F. CONTRACT ZONE – 15 OCEANSIDE DRIVE – (FIRST READING)**

Councilor Roche moved, Councilor Gay seconded to approve the First Reading and subsequently schedule a Public Hearing for October 16, 2017 for the contract zone document entitled ‘Contract Zone Agreement By and Between J. George and Nancy S. Driscoll and the City of Saco dated October 3, 2017’ for the property identified as Tax Map 11, Lot 116 as authorized by Section 1403 of the Zoning Ordinance, pursuant to 30A M.R.S.A. Section 4352(8).”

Councilor Gay withdrew his second therefore the motion was not considered due to a lack of a second.

#### **VIII. COUNCIL DISCUSSION AND COMMENT**

- Councilor Cote – Inquired what the present thoughts were to promote the 3 bond questions to the community. City Administrator Kevin Sutherland stated that the city staff is working on allot of social media outreach. One of the outreach efforts is a video to promote the projects. The Mayor has also suggested a mailing to the community depending on how much it will cost and also providing all the candidates with material that they can hand out as they are on the campaign trail. The city is not allowed to advocate a “yes” or “no”, we can only provide information.
- Councilor Precourt – In the discussion of all the bond issues nobody has brought up the fact that the city may be funding a school bond in the near future. City Administrator Kevin Sutherland stated not in this current year though. There is a good possibility that if the city doesn't get state funding for a new school that we will be funding this through the city. We should be honest and tell the people that we may be looking at maybe a \$20 million bond above and beyond what you are projecting now. City Administrator Kevin Sutherland stated he thought that was not taking into consideration that the Superintendent has informed us that we are likely pretty high on the list in terms of state funding for that project. Councilor Precourt noted that didn't mean that we were going to get it. So if this doesn't pass in the state we will be looking at a \$20 million plus bond which should be put in the picture as well. Councilor Roche noted that

to David's point it wasn't and "if" or "but" from our Superintendent he basically said in public 100% no guarantee. So, in the information packet I do believe that you should put some information in there when you are saying the debt is coming off the books what school debt would look like if we did not pass on that list. I think that would be fair to put on there. Mayor Michaud stated the flyers should be information and factual only. Councilor Roche said that you can't say it is factual to say we are on the state list for schools. Mayor Michaud said that we don't know that yet for a year.

## **IX. EXECUTIVE SESSION**

Councilor Minthorn moved, Councilor Doyle seconded "Be it Ordered that the City Council enter into executive session, Pursuant to [M.R.S.A. Title 1, Chapter 13, Subchapter 1, §405(6)

- A. 1. Personnel and employee relation matters
- A. 4. Discussion of the City Administrator's contract

And

- F. Pursuant to Title 36 M.R.S.A §841(2)
- E. Hearing and proceedings

Further move to approve the order. The motion passed with seven (7) yeas. Time: 7:59 p.m.

## **X. REPORT FROM EXECUTIVE SESSION**

Councilor Minthorn moved, Councilor Doyle seconded to move from the Executive Session. The motion passed with unanimous consent. Time: 9:03 p.m.

Mayor Michaud conducted a roll call of the members and determined that the Councilors present constituted a quorum. Councilors present: David Precourt, Roger Gay, William Doyle, Kevin Roche, Alan Minthorn, Eric Cote and Nathan Johnston.

There was no report this evening.

## **XI. ADJOURNMENT**

Councilor Minthorn moved, Councilor Doyle seconded to adjourn the meeting at 9:05 p.m. The motion passed with unanimous consent.

Attest: \_\_\_\_\_  
Michele L. Hughes, City Clerk