

STATE OF MAINE

COUNTY OF YORK

CITY OF SACO

*Note: Council meeting packets and video recordings are posted on the city website, available for public review.*

**I. CALL TO ORDER** – On Tuesday, January 21, 2020, at 6:30 p.m. a Council Meeting was held in the City Hall Auditorium.

**II. RECOGNITION OF MEMBERS PRESENT** – Mayor William Doyle recognized the members of the Council and determined that the Councilors present constituted a quorum. Councilors present: James Purdy, Joseph Gunn, Lynn Copeland, Alan Minthorn, Jodi MacPhail and Nathan Johnston. Councilor Archer was excused this evening. City Administrator Bryan Kaenrath was also present this evening.

**III. PLEDGE OF ALLEGIANCE**

**IV. GENERAL**

**V. COMMITTEE CORRESPONDENCE TO COUNCIL** - (Video recording 6.46 minute mark)

- Councilor Minthorn – Transit Committee

**VI. PUBLIC COMMENT** - (Video recording 7.17 minute mark)

- Rob Biggs, 92 Middle St., Executive Director of Saco Main Street
- Stephen Shiman, Vice Chair of School Board

**VII. APPROVAL OF MINUTES: JANUARY 6, 2020 AND JANUARY 13, 2020**

Councilor Minthorn moved, Councilor Copeland seconded to approve the minutes of January 6, 2020 and January 13, 2020 as written. The motion passed with six (6) yeas.

**VIII. CONSENT ITEMS** - (Video recording 9.57 minute mark)

Councilor Copeland moved, Councilor Johnston seconded to remove item #A – Appointments to Zoning Board of Appeals from the consent agenda down to Action Items. The motion passed with six (6) yeas.

**B. APPOINTMENTS TO SACO SHORELINE COMMISSION**

Councilor Copeland moved, Councilor Minthorn seconded “Be it Ordered that the City Council confirms the Mayor’s appointment of David Plavin and re-appointment of Pamela Cardin as full members, with 3-year terms ending on January 21, 2023. Further move to approve the Order. The motion passed with six (6) yeas.

**IX. ACTION ITEMS**

**A. APPOINTMENT TO ZONING BOARD OF APPEALS –(MOVED FROM ABOVE CONSENT AGENDA)** - (Video recording 12.50 minute mark)

Councilor Minthorn moved, Councilor Gunn seconded “Be it Ordered that the City Council confirm the Mayor’s appointment of Jeffrey Grossman and Gregory Copeland as Associate members to the Zoning Board of Appeals for a 5-year term to begin January 21, 2020 and to expire on September 16, 2025. Further move to approve the Order. The motion passed with five (5) yeas and one (1) abstention – Councilor Copeland.

**B. RENEWAL APPLICATION FOR A SPECIAL ENTERTAINMENT PERMIT – RIVER WINDS FARM AND ESTATE – (PUBLIC HEARING)** - (Video recording 13.57 minute mark)

Councilor Minthorn moved, Councilor Copeland seconded to open the Public Hearing. The motion passed with six (6) yeas.

- Inga Browne, 161 Simpson Road

Councilor Minthorn moved, Councilor Gunn seconded to close the Public Hearing and Be it Ordered that the City

Council grant the renewal application submitted by Beth Austin d/b/a River Winds Farm and Estate for a Special Entertainment permit to be concurrent with the establishment's liquor license. Further move to approve the Order.

Further discussion ensued regarding Ms. Browne's inquiries.

- Councilor Copeland
- Mayor Doyle
- Councilor Minthorn
- Beth Austin, Owner of River Winds Farm
- Gina Martinez, Food and Beverage Manager at River Winds Farm
- Councilor Johnston
- Richard Lambert, Code Enforcement Officer

Mayor Doyle called for a vote on the motion. The motion passed with six (6) yeas.

**B. CONFIRM MAYOR'S APPOINTMENTS TO PARKS AND RECREATION ADVISORY BOARD – (TABLED) - (Video recording 23.02 minute mark)**

Councilor Copeland moved, Councilor Minthorn seconded to take from the table, 'Confirm Mayor's Appointments to the Parks & Recreation Advisory Board'. The motion passed with six (6) yeas.

Councilor Copeland moved, Councilor Johnston seconded "Be it Ordered that City Council confirm the Mayor's re-appointment of Andrew Bracy to the Parks and Recreation Advisory Board with a term expiring 6/30/2020. The re-appointment of Cindy Bridges to the Parks and Recreation Advisory Board with a term expiring 6/30/2021 and the re-appointment of Susan Spath and Candice Eng to the Parks and Recreation Advisory Board with a term expiring 6/30/2022. Further move to approve the Order. The motion passed with six (6) yeas.

**C. ACCEPTANCE OF COUNCIL RULES AND ORDER OF BUSINESS - (Video recording 25.45 minute mark)**

Councilor Minthorn moved, Councilor MacPhail seconded "The City Council hereby approves the recommended changes made to the Rules and Order of Business as identified in Exhibit 1."

Councilor Copeland referenced Councilor Archer's e-mail below (Under Council Discussion & Comment) and stated she agreed.

Amendment - Councilor Copeland moved, Councilor Gunn seconded to remove the last sentence of section #F iPads. The motion passed with six (6) yeas.

Mayor Doyle called for a vote on the main motion with amendment. The motion passed with six (6) yeas.

**D. CREATION OF BICYCLE & PEDESTRIAN ADVISORY COMMITTEE – (Video recording 30.03 minute mark)**

Councilor Copeland moved, Councilor Minthorn seconded "The City Council hereby approves the creation of a Bicycle and Pedestrian Advisory Committee." The motion passed with six (6) yeas.

**E. ROSS RIDGE OPEN SPACE ACCEPTANCE - (Video recording 30.03 minute mark)**

Councilor Gunn moved, Councilor Minthorn seconded to accept Lots 46 and 47 of the Ross Ridge Subdivision. The motion passed with five (5) yeas and one (1) nay – Councilor Johnston.

**F. STREET ACCEPTANCE REQUEST – FRANCES LIBBY WAY - (Video recording 39.35 minute mark)**

Councilor Purdy moved, Councilor Minthorn seconded to accept Frances Libby Way as a city street. The motion passed with five (5) yeas and one (1) nay – Councilor Johnston.

**X. NEW BUSINESS**

**A. BUDGET UPDATE – 2<sup>ND</sup> QUARTER - (Video recording 49.39 minute mark)**

Finance Director Glenys Salas reviewed the 2<sup>nd</sup> Quarter (through December 31<sup>st</sup>) – General Fund Balance Update.

**XI. ADMINISTRATIVE UPDATE - (Video recording 58.55 minute mark)**

City Administrator Bryan Kaenrath provided the council with an administrative update.

**XII. COUNCIL DISCUSSION AND COMMENT - (Video recording 1:01:38 minute mark)**

- Councilor Copeland
- Mayor Doyle asked the Council if they had any objection to submitting Councilor Archer e-mail into the record, and there was no objection. E-mail below.

1/18/2020

Ciao,

Please incorporate the following into the council's minutes.

I have no concerns with the consent items, and would speak in favor of both appointments.

I support Action Item A, Action Item E and F. Same concerns as always when accepting a street or land. Has the developer met all conditions before the city accepts the street.?

The other Items I will not comment since I will not be there to address amendments or take into consideration new information.

Action Item C addressed below

Should other councilor discuss perspectives similar to mine I would encourage the councilor/s to read the sections of this email that pertains To their discussion out loud.

In Rules in OOB Sec F, IPADs, I would like to see "Replacement of charging cables deleted. In past experiences with apple products, the charging cable and its accessories are known to fray or easily be lost. The IPADs are not an ancillary benefit for the council and is in fact provided to council for the benefit of the city. The IPADS afford the city cost savings in regards to printing, sometimes as high as 100's of pages (this packet has 132), reduce carbon emissions from the savings related to printing and staff time related to the police having to physically deliver the packet.

In addition, to other past practices not related to the city, I have never required any of my employees to pay for legitimate wear and tear on items used to benefit the organization they serve. To be clear, I would not permit this policy and would vote against this policy if it were to apply to our city staff.

Buona Serata,

Marshall  
Sent from my iPad

**XIII. EXECUTIVE SESSION**  
**XIV. ADJOURNMENT**

Councilor Minthorn moved, Councilor Johnston seconded to adjourn the meeting at 7:30 p.m. The motion passed with six (6) yeas.

Attest: \_\_\_\_\_  
Michele L. Hughes, City Clerk