

STATE OF MAINE

COUNTY OF YORK

CITY OF SACO

Note: Council meeting packets and video recordings are posted on the city website, available for public review.

- I. CALL TO ORDER** – On Monday, January 27, 2020, at 6:30 p.m. a Council Meeting was held in the City Hall Auditorium.
- II. RECOGNITION OF MEMBERS PRESENT** – Mayor William Doyle recognized the members of the Council and determined that the Councilors present constituted a quorum. Councilors present: Marshall Archer, James Purdy, Joseph Gunn, Lynn Copeland, Alan Minthorn, Jodi MacPhail and Nathan Johnston. City Administrator Bryan Kaenrath was also present this evening.
- III. PLEDGE OF ALLEGIANCE**
- IV. GENERAL** - (Video recording 5.45 minute mark)
- A. CENSUS INFORMATION**
- V. COMMITTEE CORRESPONDENCE TO COUNCIL** - (Video recording 6.40 minute mark)
- Councilor Minthorn – Shuttlebus-Zoom
- VI. PUBLIC COMMENT**
- VII. APPROVAL OF MINUTES**
- VIII. CONSENT ITEMS**
- IX. ACTION ITEMS**
- A. APPROVAL OF HABITAT FOR HUMANITY REQUEST OF A LAND DONATION** - (Video recording 6.40 minute mark)

Councilor Purdy moved, Councilor Johnston seconded to forward ‘Approval of Habitat for Humanity’s request of a Land Donation’ to the Planning Board for review, pursuant to Chapter 81 – City Property. The motion passed with seven (7) yeas.

- X. NEW BUSINESS**
- A. STRATEGIC GOAL PLANNING EXERCISE** - (Video recording 10.05 minute mark)

City Administrator Bryan Kaenrath and Mayor Doyle gave a brief overview of the strategic planning process.

Denise Clavette facilitated the process with her team consisting of Emily Roy, Jack Clements, and Ryan Sommer using the prioritizing grid.

PRIORITIZING GRID

Prioritizing Grid for 10 Items

Whenever you have ten items (or less) where you need to decide which one is most important to you, which one is next most important, etc. this prioritizing grid should help immensely. Instead of trying to decide between ten items, you need only decide between two items at a time. The question is always: "If I could have **a** in my life or **b**, or **b** but not **a**, which one would I choose?"

There are four steps. *First*, just list the items you need to decide between, in any order whatsoever (this is Section A).

Secondly, compare two items at a time, using the grid in Section B.

The *third* step is to total the number of times each item/number got circled, and then do the final ranking based on that — the item/number with the most circles has a final rank of #1, the item/number which was next most circled has a final rank of #2, etc. — all of this in Section C.

The *fourth* and final step is to copy the list all over again, this in Section D, putting the item you gave a final rank of #1 (in Section C) as your item 1

In Section D — but write out the name of the item, fully. Then look in Section C to see which has final rank #2 and copy it as 2 in section D, etc., until you have written out your whole list — now in exact order of preference.

Source: What Color is Your Parachute?, by Richard N. Bolles. (Ten Speed Press, publishers).

Section A
Before Prioritizing
Items in any order

Section B

	1	2	3	4	5	6	7	8	9	10
1										
2	2									
3	3	2								
4	4	2	3							
5	5	5	4							
6	6	6	6	5						
7	7	7	7	7	6					
8	8	8	8	8	8	7				
9	9	9	9	9	9	9	8			
10	10	10	10	10	10	10	10	9		

Section C

	1	2	3	4	5	6	7	8	9	10	Item number
											How many times circled
											Final rank

Section D
After Prioritizing
Items in final order

1 Risk infrastructure, community services, and recreation.

2 Employee retention and recruitment.

3 Sustainable tax base, diverse residential/commercial.

4 Evaluate ordinances, policies, and charter.

5 Interdept. collaboration, transparency, and citizen engagement.

6 Guide planning, land use, and economic development.

7 Resiliency, environmental sustainability, climate change, and coastal erosion.

8 Technology, infrastructure, and resources, facility maintenance.

9 Inter-connected, multi-modal transportation system.

10

Mayor Doyle called for a Recess at 6:58 p.m.
Mayor Doyle Reconvened the meeting at 7:15 p.m.

Councilor Copeland moved, Councilor Minthorn seconded to adopt goals that the council voted on, 1-9 for the next term. The motion passed with seven (7) yeas.

1. Guide and promote best practices in planning, land use, and economic development.

Mayor & Council Goals:

- *Continued residential development on Route 112.*
- *Smart Growth- Long range planning for development to ensure we are not growing faster than the city can provide services and that we are growing in an economical way for all.*
- *Additional restaurants*
- *Downtown area improvements and business development.*
- *Planned Commercial & Residential Smart Growth.*
- *Continued business development with emphasis on terms of practicality and opportunity on route one from the city line to the intersection of Cascade Road.*

2. Implement resiliency measures to foster environmental sustainability and mitigate the effects of climate change and coastal erosion.

Mayor & Council Goals:

- *Camp Ellis resolve.*
- *Work towards carbon neutrality.*
- *Resolve Camp Ellis/ Saco Bay erosion issue.*
- *Create plan to reduce municipality (and school building) energy consumption by 50% to aid in climate control crisis.*
- *Continue efforts towards energy and sustainability upgrades, recognizing the city's role in saving taxpayers money but also its role in climate change.*

3. Invest in technology, infrastructure, and resources to ensure sustainable service delivery and facility maintenance.

Mayor & Council Goals:

- *School location and plan.*
- *New school & space construction.*
- *Work collaboratively with the School Department towards addressing long range school infrastructure needs.*
- *Further Upgrades to A/V at City Hall and other city buildings.*
- *Broadband in the downtown.*
- *Coordinated Broadband downtown.*

4. Ensure an equitable and sustainable tax base that offers diverse residential and commercial opportunities.

Mayor & Council Goals:

- *Look to establish affordable housing, with an emphasis on apartments.*
- *Target specific areas of the city that would be more efficient with public-private partnerships.*
- *Further expansion of the Commercial/ Industrial tax base will provide places for our residents to work and new tax revenue will help offset the burden on residential taxpayers.*

5. Support an inter-connected, multi-modal transportation system to accommodate community growth and meet service level expectations.

Mayor & Council Goals:

- *Rt5/112 connector road.*
- *Route 1 Traffic Changes.*
- *Traffic calming and speed details in neighborhoods.*
- *Increase sidewalks, invest in rural roads, and enhance pedestrian and bicycle safety.*
- *Increase parking - parking garage? Saco Island?*
- *Better traffic management during Exit 36 project.*
- *Handicap accessible Main Street.*
- *Continued support of BSOOB Transit and development of a downtown collector.*

6. Foster interdepartmental collaboration, enhance transparency, and promote citizen engagement.

Mayor & Council Goals:

- *Improve communication and collaboration with schools.*
- *Increase regular communication with Thornton Academy.*
- *Community Calendar and TV/ public engagement.*

7. Enhance park infrastructure, community services, and opportunities for recreation.

Mayor & Council Goals:

- *Green belt initiatives.*
- *Add recreation opportunities by the river.*
- *Eastern trail improvements.*
- *Continue creating a Saco Greenbelt.*
- *Getting our teen center up and running.*
- *Park enhancements: shade at dog park, water station.*
- *Evaluate and develop city owned properties.*
- *Front street boat launch, water recreation, and Riverwalk enhancements.*
- *Look to improve existing and purchase from private owners more public places for recreation by the river.*
- *Properly maintain our existing parks. Explore partnerships.*

8. Enhance recruitment, retention, and professional development strategies to maximize service delivery.

Mayor & Council Goals:

- *Analysis of department personnel needs and wage survey.*
- *Update pay scale for competitiveness and equity.*

9. Evaluate city ordinances, policies, and the charter, and update or amend to reflect current and relevant standards.

Mayor & Council Goal:

- *Research, identify, and amend inconsistencies between the charter, ordinances, and policies.*
- *Update charter to avoid confusion.*

XI. ADMINISTRATIVE UPDATE - (Video recording 55.36 minute mark)

City Administrator Bryan Kaenrath provided the council with an administrative update.

XII. COUNCIL DISCUSSION AND COMMENT - (Video recording 57.06 minute mark)

- Councilor Copeland
- Councilor Johnston

XIII. EXECUTIVE SESSION – N/A

XIV. ADJOURNMENT

Councilor Minthorn moved, Councilor Johnston seconded to adjourn the meeting. The motion passed with seven (7) yeas. Time: 7:26 p.m.

Attest: _____
Michele L. Hughes, City Clerk