SACO COASTAL WATERS COMMISSION
Minutes of June 1, 2005

I. Call to Order - On Wednesday, June 1, 2005 at 7:10 p.m. a meeting of the Saco Coastal Waters Commission was held in the City Hall Conference Room.

II. Roll Call of Members – The members present constituted a quorum. The members present: Chairman James Bastille, Peter Scontras, Wayne Hutchins and Treasurer Robert Barris.

Dale Shannon and Mark Lorello from the Public Works Department, Don Abbott, Harbor Master and Councilor Roland Michaud were also in attendance.

III. Approval of Minutes May 4, 2005 – Minutes were approved as printed.

IV. General
   A. 5000 Account Review

Mr. Barris reviewed the Revenue and Expense Summary with the Commission providing the estimated fund balance as of 5/31/05.

Summary of Saco Coastal Waters Commission YTD Revenues and Expenditures for FY2005

<table>
<thead>
<tr>
<th>Description</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund balance @ FY2004 Ending</td>
<td>$81,262</td>
</tr>
<tr>
<td>Adjustments to be added back into account</td>
<td>$0</td>
</tr>
<tr>
<td>Revenues as of 05/31/05</td>
<td>$51,376</td>
</tr>
<tr>
<td>Expenditures as of 05/31/05</td>
<td>$23,689</td>
</tr>
<tr>
<td>Estimated Fund Balance as of 05/31/04</td>
<td>$108,949</td>
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</tbody>
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Old Business
   A. Appointment of Harbormaster

A motion was made by Peter Scontras and seconded by Robert Barris that the commission moves to an executive session for a discussion involving the Harbor Master. The motion passed with three yeas and one nay. Mr. Wayne Hutchins voted in the negative. TIME: 7:20 p.m.

Mr. Robert Morowski, Jr. arrived at 7:30 p.m.
A motion was made by Peter Scontras, seconded by Wayne Hutchins to come out of executive session at 7:50 p.m. The motion passed by unanimous vote.

Peter Scontras moved, Wayne Hutchins seconded, that a recommendation be made to the City Administrator that Don Abbott be reappointed as Harbor Master for a period of one (1) year. The motion passed with three (3) yeas and one (1) nay. Mr. James Bastille voted in the negative. Mr. Robert Morowski, Jr. abstained.

B. Parking Lot Update

Mr. Mark Lorello spoke of various concerns at the parking lot over the past weekend. Several individuals who had parked at the lot left without making payment.

There was a discussion of placing a gate at the exit in order to insure that patrons would pay their parking fees.

Despite the problems with those who avoided paying for parking the lot cleared approximately $400 over the weekend.

C. City Ordinance Proposal for Fines and Violations

This matter was unanimously tabled until next month.

D. SHIP Grant Camp Ellis- Update

Mr. Lorello met with engineers from Oest Associates and that documentation has been submitted to the Planning Department for administrative review.

Mark also stated that the engineering firm had taken four or five test borings at the site.

E. Saco River Re-designation – Yacht Club Moorings

The City received confirmation from the Department of the Army that the moorings located up by the yacht club may remain in place for this season provided local approval from the harbormaster is received.

Mr. Abbott approved the use of the moorings, with restriction as stated in the correspondence. The individuals will be notified by the City Clerk’s office and payment for these moorings must be received on or before June 30, 2005.

F. Jib Crane and Hoists

Representatives from NH Bragg and Yale Corp. met with Mark Lorello and conducted an inspection of the hoist. Changes to be made would be structural. This matter is in the working stage.
G. Mooring List

The “wait” mooring list was presented to the members and a discussion ensued regarding the placement of the moorings. Mr. Abbott and Mr. Cassamassa will issue moorings according to physical characteristics of the boats.

V. New Business
   A. Upcoming Vacancies

There are four terms on the commission that will expire in 2005. Recommendations for re-appointments or new appointment will be addressed according to expiration dates.

B. Damage from Last week’s Storm

Damage repair at Camp Ellis, from a recent northeaster, was estimated at approximately $1,000. The public works department estimated 30 man-hours, 30 machine hours and $230 in materials when determining the cost related to the storm.

Mr. Ray Cantara, whose son recently expired, has requested permission to have a memorial in his honor. Mr. Cantaras’ request was for a bench with a plaque that would be placed at Camp Ellis. Discussion centered on the type of memorial(s) that would be appropriate, secured and the location of the memorial.

Adjournment

Robert Barris moved, Jim Bastille seconded, to adjourn at 9:20 p.m. The motion passed unanimously.

ATTEST: _________________________  Date Approved: __July 6, 2005___
Lucette S. Pellerin, City Clerk