Saco Coastal Waters Commission
Minutes of the November 2, 2005 Meeting

I. Call Meeting to Order – At 7:06 p.m. a Saco Coastal Waters Commission meeting was held at City Hall.

II. Roll Call of Members – The members present constituted a quorum. The members present: Chairman James Bastille, Treasurer Robert Barris, Wayne Hutchins, Robert Morowski Jr, Peter Scontras, Joseph Stephenson, and Todd Stewart. Also present: Council Liaison Roland Michaud, Deputy Director of Public Works Mark Lorello, Harbor Master Don Abbott, and Dale Shannon from Public Works.

III. Approval of Minutes – October 19, 2005

Robert Barris moved, Joseph Stephenson seconded to approve the minutes of October 19, 2005 with the exception of pulling out the Amendments to Chapter 118 River and Harbor Ordinance. The motion passed seven (7) yeas.

IV. General
A. 5000 Account Review

There was no report this evening.

B. Vice-Chair Appointment

Todd Stewart moved, Wayne Hutchins seconded the appointment of Robert Morowski Jr, as the Vice-Chairman. The motion passed with seven (7) yeas.

V. Old Business
A. Modifying or Replacing Fuel Tank in Camp Ellis for new Bait Building.
   No access for cleansing or maintenance (inspections or recertifications)

Joseph Stephenson moved, Wayne Hutchins seconded to TABLE this item. The motion passed with seven (7) yeas.

B. Code Amendment – City Waterways Ordinance for Violations & Fines (Review of the fines)

City Attorney Tim Murphy merged the two Ordinances, and took out the original fines that were proposed, and set a flat fine of $500. The original proposal was a sliding fine schedule set up to address repeat offenders with higher fines each time they offend. Commission members felt that this needed more discussion.

Robert Morowski moved, Peter Scontras seconded to have a Workshop with City Attorney Tim Murphy present. The motion passed with seven (7) yeas.

C. Mooring Fees Paid – Moorings not set – Money to be applied to next year

Paul J. Urbanek, and Joyce Miele both paid mooring fees in 2005, and they didn’t get their moorings set. City Administrator Rick Michaud agreed to grant their requests to have the mooring fees they paid this year, applied to next years Mooring application.

The standard letter that gets sent to all mooring holders will be amended next month explaining that the Harbor Master does not set Moorings anymore, as well as language is to be changed on the Mooring application.

Robert Morowski moved, Joseph Stephenson seconded to close off the Saco side of the River to the issuance of all new mooring permits until the field is defined and the position of existing moorings is determined and identify the number and location of moorings for the 2006 season. The Coastal Waters Commission will review this not later
than April 30, 2006 and review as to whether to open the river to any new mooring for the 2006/2007 season with the approval of the Harbor Master. The motion passed with seven (7) yeas.

VI. New Business
   A. Saco River Inter-local Agreement

The City of Saco and the City of Biddeford share numerous common interests relating to the Saco River. We share common concerns for police patrol, location of mooring fields, and access to the River.

Saco’s Coastal Waters Commission has expressed interest in collaborating with Biddeford’s Harbor Commission in working on common River issues.

This agreement was approved by the City Council on February 17, 2004.

The Coastal Waters Commission members stated that the City Administrator Rick Michaud should take the next step.

   B. Over-night Parking by Permit Only

John Williamson from Kennebunk is starting up a Charter Boat Business and would like Camp Ellis to be the base for his business. Mr. Williamson is currently a Commercial Pier User, and purchases diesel fuel from Camp Ellis. He is seeking two over-night parking spots, and to be able to obtain over-night parking permits for up to two additional vehicles on as “as needed” basis.

Joseph Stephenson moved, Peter Scontras seconded that since the ordinance doesn’t provide for over-night parking, the request in denied. The motion passed with seven (7) yeas.

   C. Assistant Harbor Master Position

Robert Morowski moved, Joseph Stephenson seconded that the Assistant Harbor Master position shall be appointed by the Director of Public Works. The motion passed with six (6) yeas, and one (1) nay – Scontras.

Harbor Master Concerns
Harbor Master Don Abbott inquired as to whom he should report to that he fell while pumping out a boat in the line of duty? He has also incurred some medical bills do to this.

Harbor Master Don Abbott also inquired as to the price of the oil that is being delivered to the Camp Ellis Fuel Tank.

Bait House Bid Process
Deputy Director of Public Works Mark Lorello reported that there was only one company at the pre-bid for the Bait House, and since that time 4 general contractors and one electrical contractor have inquired about project. Mark Lorello said he would check out the particulars of the performance bond, and get the information out to the Commission by e-mail.

VII. Adjournment

Joseph Stephenson moved, James Bastille seconded to adjourn at 9:15 p.m.

Attest: Michele L. Hughes, Recording Secretary Date Approved: December 7, 2005