Saco Coastal Waters Commission
Minutes of the October 3, 2007 Meeting

I. Call Meeting to Order – At 7:03 p.m. a Saco Coastal Waters Commission meeting was held at City Hall.

II. Roll Call of Members – The members present constituted a quorum. The members present: Chairman Joseph Stephenson, Vice-Chairman Robert Morowski Jr., Wayne Hutchins, Todd Stewart, Mike Gray and Thomas Casamassa. Also present: Harbormaster Don Abbott, Deputy Director of Public Works Mark Lorello, Public Works Supervisor Dale Shannon. Absent: Robert Barris (Notified), and Asst. Harbormaster Daniel Chadbourne (Notified).

III. Approval of Minutes – September 5, 2007

Wayne Hutchins moved, Thomas Casamassa seconded to approve the September 5, 2007 minutes as written. The motion passed with six (6) yeas.

IV. General
A. 5000 Account Review

No report this evening.

V. Old Business
A. Hoist & Project Expenditure - Update

Both hoists are up and operational. The actuator was off on the upstream hoist. The problem was that there was some air trapped in the bottom of the actuator. A key switch has also been added to the hoists. These are special keys that can’t be duplicated.

The cable jumping out of the pulley is a problem. Mark Lorello will check to see if the speed is adjustable on the actuator to slow it down a little. The controls don’t go to where the cable is, and it is difficult to unhook. A suggestion was too put the controls on the other side.

B. Mooring Software

A demonstration will be given next Wednesday the 10th at 3:00 p.m. in the City Hall Conference room.

C. SHIP Grant

SHIP Grant - The grant was submitted last Friday (09/28/07). Floats (7), piles (6) with a total expenditure of $107,100. $80,325 we are requesting, and the City will match 25% to make the grand total of $107,100.

Boating Improvement Grant (BIG) – Floats (5) @ $3,500 each to expand the dock space. Total $17,500 with the cities share at $4,375, which is a 25% match.

VI. New Business

No report.

B. Harbor Patrol Out of Gas Rescues

Should maybe set some guidelines for the Police Dept., if we are helping to fund (gas) the patrol boat.
C. Workshop for the Ad Hoc Joint Committee Guidelines

November 14, 2007 at 5:30 p.m. To discuss: Chapter 118 River and Harbor and Waterfront new Policies & Guidelines, Guidelines for the Ad Hoc Committee, and ideas & issues for the patrol coverage to suggest to the police dept’s, and possibly some ordinances for prior issues that have been discussed.

D. Gate & Ticket Automated System

This will be discussed at a later meeting.

E. Up-River Ladder

Needs to be straightened out.

F. New Boat Owner – Bought Kenny Pendleton’s Boat

He needs to be notified that he doesn’t have a mooring there, and if he does get a mooring, he will be expected to pay the applicable fee. Harbormaster Don Abbott will instruct the new boat owner to come in and to get on the Mooring Waiting list.

VII. Adjournment

Robert Morowski moved, Thomas Casamassa seconded to adjourn at 8:28 p.m.

Attest: Michele L. Hughes, Recording Secretary

Date Approved: November 7, 2007