Saco Coastal Waters Commission
Minutes of the July 1, 2009 Meeting

I. Call Meeting to Order – At 7:02 p.m. a Saco Coastal Waters Commission meeting was held at City Hall.

II. Roll Call of Members – The members present constituted a quorum. The members present: Chairman Gary Marston, Vice-Chairman Mike Gray, Treasurer Robert Barris, Todd Stewart, James Katz and Thomas Casamassa (7:07 p.m.). Also present: Harbormaster Daniel Chadbourne, Council Liaison Sandra Bastille and Dock Master Jerry McMillan. Absent this evening: Secretary Robert Steeves (Notified), and Deputy Director of Public Works Patrick Fox (Notified).

III. Approval of Minutes – June 3, 2009

Robert Barris moved, Todd Stewart seconded to approve the June 3, 2009 minutes as written. The motion passed with five (5) yeas.

IV. General

A. 5000 Account Review

1. Discussion & Account Summary

Treasurer Robert Barris did not receive the financial information from the City Hall, so there was no revenue and expenditure report this evening. He did clarify that the varying mooring prices that were questioned last month were due to some permit holders being given wait list fee credit. The wait list fee credits are $25.00 for the first time, and $10.00 for renewal applications.


There will be no meetings this summer. Meetings will start again in September.

1. Status of Buoys, Headway Speed Only Signs and related Brochure

No-Wake Buoys – The hold up on putting the buoys in has been the resigning of them with ‘Headway Speed Only’. They are all set now. Biddeford Assistant Harbormaster Paul Larivierre put 4 buoys in last night and the rest will be put in before the weekend. It was suggested that in the future, the buoys should be put in by May 15th each year.

Headway Speed Only Signs - Biddeford Public Works now has the headway speed only signs, and they should be put in shortly.

Brochures – Saco Police Chief Bradley Paul received the following estimates for 1000 brochures on glossy paper:

1) Staples – $2,250.  2) Quick Copy – $1600.

Robert Barris moved to authorize the Saco Police Dept. to have 500 brochures printed. Due to a lack of a seconded the motion failed.

Todd Stewart volunteered to get a quote from Atlantic Coastal for 500 copies.

Robert Barris moved, James Katz seconded to authorize Todd Stewart to order a minimum of 500 brochures and additional quantities with the total purchase not to exceed $1000. The motion passed with six (6) yeas.

2. Status of Dredging Project

No new information.

2) Harbor Master

1. Comments/Issues

a. Need to order the following signs:

Harbormaster Daniel Chadbourne will follow up with Dep. Dir. of Public Works Patrick Fox on the five signs, and report back to the commission the costs associated of getting these made up.

b. Moorings – Not being used

It was brought up that there are about 6 or 7 people who have not used their moorings this year. The River, Harbor and Waterfront Ordinance §118-6 (C-2d) states that ‘Moorings that are not used for any consecutive three-month period between May 1 and September 30 shall be presumed to be abandoned and be removed at the owner’s expense, and the location shall be reallocated’. It was recommended that the Harbormaster send a letter out around July 20th, to these people to let them know that they need to have a boat or skiff on their mooring by August 1st, in order not to lose their mooring spot.

There was discussion about implementing a 1 year wait period before a person who loses their mooring spot can go back onto the mooring wait list. This penalty discussion was tabled until next month.

V. Old Business

A. Pending Requests: Maintenance & Care of City-Owned Waterfront Facilities – Planning Harbor Improvements

1) Camp Ellis Float Dredging
2) Install Pier Charter Boat Signs
3) 2 x 4 blocks to cover iron hardware & add cleats where appropriate
4) Move Pier Parking attendant building further into parking lot allow vehicle access to window – adjust window if necessary.
5) Replacement of Pier winch and motor on Center Hoist unit to outdoor quality
6) Pour concrete anchor pad for Pier Ramp area floats
7) Purchase 4 new 20’ Pier floats/Relocate 2 existing floats to Pier Ramp area
8) Run water service to Pier Beaching Piles and Cleaning up of area
9) Run conduit and 110v/220v service to Pier Beaching Piles
10) Upgrade Pier DVR/Security Cameras

Items #1 and #2, these requests are still pending. Item #3, this was completed, but it was noted that on the end of the Charter Boat floats, some padding or rubber needs to be added where the chains are. Items #4 - #10 were addressed as follows by the Dep. Dir. of Public Works Patrick Fox:

<table>
<thead>
<tr>
<th>Project</th>
<th>Description</th>
<th>Preliminary Cost Estimate</th>
<th>Actual Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Center Hoist Upgrade</td>
<td>Replacement of winch and motor on center hoist unit to outdoor quality</td>
<td>$6,000.00</td>
<td>$4,950.00</td>
</tr>
<tr>
<td>Dock Replacment/Relocation</td>
<td>Purchase 4 new docks to go downriver and move 2 old to beach piles</td>
<td>$22,400</td>
<td>Bid Package needed for Fall bid</td>
</tr>
<tr>
<td>Water Service to Launch Area</td>
<td>Run a water service to the beaching piles/ launch area</td>
<td>$1,875.00</td>
<td>Lump sum quotes or complete w/ equip B2</td>
</tr>
<tr>
<td>Electric Service to Launch Area</td>
<td>Run conduit and 220v electric service to beaching piles/ launch area</td>
<td>$4,000.00</td>
<td>Specs from Marcel and lump sum quotes</td>
</tr>
<tr>
<td>Conc Pad at Launch Area</td>
<td>Pour conc pad to anchor start of float system between beaching piles and launch area</td>
<td>$1,500.00</td>
<td>Quotes needed from concrete contractors</td>
</tr>
<tr>
<td>Relocate Parking Attendant</td>
<td>Move parking attendant building further into parking lot to allow vehicle access to window</td>
<td>$500.00</td>
<td>Complete in-house in off season</td>
</tr>
</tbody>
</table>

Total: $36,275.00
B. Coastal Waters Planning: (Studying and evaluating public usage of and boating access to coastal waters under the jurisdiction of the City of Saco and planning for its future use; to advise the City Council on policy matters; and to propose to the City Council regulations concerning the Saco River and the Cities coastal waters.)

1). Status of a meeting with Bob Hamblen for a general review and possible areas of focus.

Chairman Gary Marston met with the City Planner Bob Hamblen and Dep. Dir. of Public Works to see if there were any upcoming projects for the coastal area, and possible areas of focus. Mr. Hamblen will be attending next month’s meeting to discuss what the Commission can do to further serve the community.

VI. New Business
A. Other New Business
   1. New Nautical Chart – City Coastal Boundary Lines

A nautical chart is in the process of being drawn up by the city to show where the new city coastal boundary lines are. This spring the State Legislature granted Old Orchard Beach the 3 mile area straight out from Goosefare Brook towards Pine Point, which used to be under the jurisdiction of Saco.

2. State Tax on Moorings

There was a discussion about the State Legislature implementing a new state tax on mooring. At this time, no one knows the status of this bill.

VII. Adjournment of Saco Coastal Waters Commission Meeting

Robert Barris moved, James Katz seconded to adjourn at 8:42 p.m. The motion passed with six (6) yeas.

Attest: Michele L. Hughes, Recording Secretary Date Approved: August 5, 2009