I. **Call Meeting to Order** – At 7:00 p.m. a Saco Coastal Waters Commission meeting was held at City Hall.

II. **Roll Call of Members** – The members present constituted a quorum. The members present: Chairman Gary Marston, Vice-Chairman Mike Gray, Secretary Robert Steeves, Todd Stewart, James Katz and Thomas Casamassa. Also present: Council Liaison Sandra Bastille. Absent this evening: Treasurer Robert Barris – Notified, Harbormaster Daniel Chadbourne, Deputy Director of Public Works Patrick Fox – Notified and Dock Master Jerry McMillan.

III. **Approval of Minutes – September 2, 2009**
James Katz moved, Robert Steeves seconded to approve the September 2, 2009 minutes as written. The motion passed with six (6) yeas.

IV. **General**
   A. **5000 Account Review**
      1) Discussion & Account Summary
   B. **Joint Saco/Biddeford Harbor Commission Meeting – Report from S.C.W.C. Members**
      1) Meetings will start again in the Fall
   C. **Harbor Master**
      1) Comments /Issues

There were no reports this evening on items #A, B, or C.

V. **Coastal Waters Planning**
   A. **Any Action to be taken Regarding the Camp Ellis Marina Proposal**
   B. **Any Action to be taken Regarding Erecting Deep-Water Wind Turbines**

Items #A and B are not applicable at this time.

VI. **Old Business**
   A. **Pending Requests: Maintenance & Care of City-Owned Waterfront Facilities – Planning Harbor Improvements**
      1) Pier Surveillance, Mooring Storage/Identification Signs & Pier Surveillance Equipment Clarity Issue

These have not been completed yet. Council Liaison Sandra Bastille will check with City Administrator Rick Michaud to inquire whether the cities IT Director David Lawler would be able to go down and test the surveillance equipment for clarity, and see what needs to be done to fix issue.

2) **Camp Ellis Float Dredging**
Deluca Hoffman has prepared a profile and final plan of area to be dredged. They believe that the dredge work will be approved for between Jan-April. They are also on the schedule for the next Saco River Corridor Commission meeting.

3) **Upriver & Downriver Hoist Power In/Out Doesn’t Work and Shaft Shows Stress Failure**
Dep. Dir. of Public Works Patrick Fox has contacted the original design engineer Ted O’Cana to come down for a site visit to discuss possible changes that Harbormaster Daniel Chadbourne has researched to see if this would fix the problem. The Commission has also inquired whether the engineer will honor the workmanship on the product so that there are no additional charges.

The upriver hoist power in/out does not work now. It was noted that it is hard to get things discussed and done without the city representatives being present at the meeting.

Thomas Casamassa moved, Todd Stewart seconded that Public Works notify the Coastal Waters Commission to let them know when the engineer will be coming down for the site review. The motion passed with six (6) yeas.
4) Approximately 20 Old Submerged Pilings between Pier Ice Breaker and Fishing Optician’s Mooring are a Navigational Hazard.

Diver Down has completed the work. They removed 32 pilings. Many of the piles had red and blue bottom paint on them, from being struck by boats. Harbormaster Daniel Chadbourne assisted with this work.

5) Planned Off Season Pier Maintenance
   a. Move Pier Parking Attendant Building Further into Parking Lot to Allow Vehicle Access to Window – Adjust Window if Necessary
   b. Pour Concrete Anchor Pad for Pier Ramp Area floats

No new information on items #a and b.

   c. Purchase 4 New 20’ Pier Floats/Relocate 2 Existing Floats to Pier Ramp Area

These need to be purchased and ready for installation by April 30th.

d. Run water service to Pier Beaching Piles and Cleaning up of Area

e. Run Conduit and 110v/220v Service to Pier Beaching Piles

f. Replacement of Pier Center Hoist Winch Hook to a One Ton Size

g. Outside Fender Piles of the Pier

No new information on items #d, e, f or g.

VII. New Business
   A. Camp Ellis Fuel, Dispenser Accuracy and Pricing

Some Commercial Pier Users who use the fuel have questioned why the fuel always comes out in even gallons, not actual and why it is higher priced compared to other areas in the State. There was discussion about the fuel gallons being rounded off, and that there may also be a calibration issue. It was noted that Robert Morowski pays for the maintenance, insurance, certification, and cleaning of the facility.

Mike Gray moved, Todd Stewart seconded to table this item until next month’s meeting, so Robert Morowski can be contacted and invited to the meeting for further discussion. The motion passed with six (6) yeas.

   B. Other New Business
      1) Non-Permitted Vessels Using the Pier

There was discussion about the boat (Gloria-Jay), who hires a truck with a hoist in the back to come to the dock to hoist tunas from their boat. At this time, they do not have a Commercial Pier Use Permit, nor have they been paying the $50 daily Pier Use Fee.

Also some non-permitted boats are waiting until someone with a Commercial Pier Use Permit uses the hoist, and when that person leaves they hurry up and use the hoist before the 15 minute timer runs out.

Robert Steeves moved, James Katz seconded that the Commission and the Dep. Dir. of Public Works Patrick Fox identify the discrepancies between the current fee schedule and the updated Coastal Waters Commission Ordinance and reconcile the differences as soon as possible. The motion passed with six (6) yeas.

James Katz moved, Todd Stewart seconded that they refer the case of the misuse of the Pier by certain individuals to Harbormaster Daniel Chadbourne for him to collect $50 for the landing fee for each infraction. The motion passed with six (6) yeas.

VIII. Adjournment of Coastal Waters

James Katz moved, Thomas Casamassa seconded to adjourn at 8:32 p.m. The motion passed with unanimous consent.

Attest: Michele L. Hughes, Recording Secretary Date Approved: November 3, 2009