Saco Coastal Waters Commission  
Minutes of the March 2, 2011 Meeting 

I. Call Meeting to Order & Roll Call of Members – At 7:05 p.m. a Saco Coastal Waters Commission meeting was held at City Hall. The members present constituted a quorum. The members present: Chairman Gary Marston, Vice-Chairman Todd Stewart, Treasurer Carl Lagerstrom, Secretary Robert Steeves, James Katz, Thomas Casamassa and John Nickerson. Also present: Harbormaster Daniel Chadbourne, Council Liaison Jeffrey Christenbury, Director of Public Mike Bolduc and Dock Master Jerry McMillan. 

II. Approval of Minutes – February 2, 2011 

Todd Stewart moved, Thomas Casamassa seconded to approve the February 2, 2011 minutes as written. The motion passed with seven (7) yeas. 

III. 2011 Capital Work Plan and Issues List Updates

A. Pier Parking Process 

Cale Parking Systems USA was the successful bidder for the ‘Pay and Display’ parking meter. Public Works needs to get this ordered by mid March to be able to get it in for Memorial Day weekend. The costs are as follows: Base unit $7350, Bill Note Acceptance $3500, Tilt Sensor & Alarm $125, Training and associated expenses (Minimum of 5 meters) $1500, Installation to prepared ground $250, and Shipping for Meters $200. 

The Commission will be meeting at 8:30 a.m. on March 19, 2011 at the Camp Ellis Parking lot to do a Pier Site Review and discussion of where to place the Pay and Display Parking Meter. 

Carl Lagerstrom moved, Todd Stewart seconded to purchase one base unit with a bill changer, tilt sensor and alarm, training to use the kiosk and no spare parts. The motion passed with seven (7) yeas. 

B. Concrete Pad 

No new info. 

C. 20’ Floating Docks for Ramp 

The 4 new docks have been completed. 

D. New Building 

The building should be here by the end on April. 

E. Hoist Repair 

The modification should be done next week and installed the week after. 

F. Replacement of the Fender Piles 

No new information. 

IV. Quarterly 2000 Account Financial Report 

No report at this time.
V. Coastal Waters Planning
   A. May Spring Clean-Up

Treasurer Carl Lagerstrom and Harbormaster Daniel Chadbourne met with the Biddeford Harbor Commission and we have their full support and they will be meeting with Craig Pendleton from the Chamber of Commerce.

   B. Joint CWC Meeting

Treasurer Carl Lagerstrom and Harbormaster Daniel Chadbourne will continue to attend the meetings and report back to the Commission.

   C. Saco River Dredging Application – Motion for Council

The dredging application has been completed and sent out.

Todd Stewart moved, Thomas Casamassa seconded that the Coastal Waters Commission supports the submission of the Saco River Dredging Application dated February 20, 2011 to the US Army of Engineers. The motion passed with seven (7) yeas.

   D. Maintenance Dredging Under the Floats

Maintenance dredging was done this past summer under the floats, and the sand has filled in again.

Todd Stewart moved, Thomas Casamassa seconded to have Public Works make an assessment of the erosion and determine if additional maintenance dredging needs to be done. The motion passed with seven (7) yeas.

VI. Other New Business
   A. Items Identification: Subjects to be Discussed at the Next Meeting

VII. Set Next Meeting Date and Agenda

VIII. Adjournment of Saco Coastal Waters Commission Meeting

Robert Steeves moved, Carl Lagerstrom seconded to adjourn at 8:25 p.m.

Attest: Michele L. Hughes, Recording Secretary Date Approved: April 6, 2011