I. Call Meeting to Order & Roll Call of Members – At 7:00 p.m. a Saco Coastal Waters Commission meeting was held at City Hall. The members present constituted a quorum. The members present: Chairman James Katz, Treasurer Carl Lagerstrom, Thomas Casamassa, John Nickerson III and Steve Reese. Also present: Council Liaison Philip Blood, Dockmaster Jerry McMillan and Assistant Dockmaster Norman Spaulding. Absent: Vice-Chairman James Henderson (Notified), Secretary Robert Steeves (Notified) and Harbormaster Daniel Chadbourne (Notified).

Chairman Katz announced that Michele Hughes has decided to resign as the Recording Secretary. Her last meeting will be the July meeting.

II. Approval of Minutes – May 1, 2012

Thomas Casamassa moved, John Nickerson seconded to approve the minutes of May 1, 2012 as presented. The motion passed with five (5) yeas.

III. 2012 Capital Work Plan Updates

Peter Leon Request for Review of Harbormaster Decision to Revoke his Mooring Privileges

Note: Additional background information can be reviewed in the May 1, 2012 minutes.

Mr. Leon requested that the Coastal Waters Commission per §118-5 (D) of the Harbor, River and Waterfront Ordinance, hear his appeal from the decision of the Harbor Master to revoke his mooring privileges.

The commission reviewed section §118-6 (C9) of the Ordinance which pertains to “Violations as to Moorings”. It was noted that the Harbor Master had made several phone calls to Mr. Leon, but that a formal written warning of violation was not issued to Mr. Leon.

The commission will review the May 1, 2012 minutes and the letter and documentation Mr. Leon submitted. A letter will be sent to Mr. Leon within the next 30 days as to the Commission’s decision.

A copy of Mr. Leon’s request for review is on page 3 as Attachment A.

A. Dock Maintenance (Dock Rehab and New Construction During Winter)

Work on this is progressing.

B. US Army Corps of Engineers Dredging Update
C. Build Launching Ramp/Gangwalk
D. Remove Part of Curb by Pump Station (Late Fall or Early Spring)
E. Pier Maintenance Assessment - Status of evaluation work.
F. Additional Cameras at Camp Ellis

No new updates on B, C, D, E or F.

IV. Financial Report

The Statement of Revenues and Expenditures ending Jun 30, 2012 was presented. A copy of the report in on page 5, as Attachment B.
V. Clarification in Regulation as to who is a Resident for Parking Permit Purposes.

Who is considered a resident, for the purposes of obtaining a Camp Ellis Resident Parking Permit.

Clarification of Guidelines:

- Own property and pay real estate taxes (Out of State Resident)
- Legal Resident and live here
- Business’s are people (residents) as well.(Recently determined through a Supreme Court Decision)

James Katz moved, Thomas Reese seconded that for the purposes of determining a resident, they need to be a property owner in Saco, a legal resident, and a Business who’s principal office is in Saco or owns property in Saco. The motion passed with five (5) yeas.

VI. Coastal Waters Planning

A. Ways and Means to Increase Services and Revenue at the Pier
B. Discussion of Seasonal Launch Ramp Permit

No new information on item A or B.

VII. Any Additional Items as May Properly Come Before the Body

A. July & August Meeting

Thomas Casamassa, moved, Carl Lagerstrom seconded to forego the July and August meeting, so the next meeting will be in September. The motion passed with five (5) yeas.

B. Fuel Distributors for Camp Ellis

Treasurer Carl Lagerstrom checked with Champagne’s, Dead River and Branch Brook. The only company that showed any interest was Champagne’s. The main reason is the liability and the fact that this wouldn’t be opened for public use.

Thomas Casamassa will look into some other way to be able to provide fuel for the users at Camp Ellis.

VIII. Update on Computer Purchase for Saco PD River Patrol

No new information.

➢ Shark Tournament

Thomas Casamassa moved, John Nickerson seconded to approve the Annual Shark Tournament for this year. The motion passed with five (5) yeas.

IX. Adjournment

Carl Reese moved, Carl Lagerstrom seconded at adjourn at 8:11 p.m. The motion passed with unanimous consent.

Attest:

Michele L. Hughes, Recording Secretary
June 5, 2012
Saco Harbor Commission
Re: Peter W. Leon - Written Mooring Request

This is the response in writing that you asked for at the last harbor commission meeting, May 1, 2012. You asked me to state the reasons why my Saco Mooring at Camp Ellis should continue that I received 2009 through 2011.

This is a list of the reasons that needs to be considers in accordance with the city ordinance.

1. Paid fee to be placed on the mooring waiting list. Did this on time since 2004. Awarded my mooring in 2009 and paid the required mooring fee on time.
2. Stewart marine services prepared the mooring. It passed inspection with two mooring balls. Floatation’s were attached on the pendant by the harbor master.
3. Paid my mooring fees as required 2010 and 2011 on time and in compliance with the harbor master in accordance to the city ordinance.
4. Placed a skiff on my mooring 2011 (as required by the ordinance). Jerry kept it bailed out during the season when needed. (My boat had major motor problems).
5. Harbor Master specifically stated that I did not have to pull in my mooring at the end of 2011 because it would be pulled in the spring and would be inspected for the 2012 season at that time. This is reflected on the enclosed mooring permit application (Note circled areas).
6. I definitely never received any verbal or written warning or notification as required in the city ordinance. Page 8 (9) a - Violations of Moorings.

8. I have complied with everything the harbormaster asked of me and thought I did what I was directed to do. I definitely did not intentionally violate any of the city’s ordinances, or the harbormaster’s requests.

9. I hope to be given the continuation of my mooring in the same general area that I have had for the past two years. (My wife and I enjoy the beach area near our boat).

Thank you for your review and consideration regarding this matter.

Respectfully submitted

Peter W. Leon
Harbor Master - Daniel Chadbourne
(207) 423-2755 steelfish@myway.com

City Clerk's Office: (207) 282-8213
Public Works Dept: (207) 284-6641

City of Saco
Mooring Permit Application

Owner's Last Name: LEON
Date of Application: 3-14-11
New __ Renewal ___
Use (circle): Recreational Comm. Fish Other:

Boat Information:
Make: Blue Water Type: Sail

Owner Information (Individual/business):
Name: PETER W. LEON
Summer Address: 18 BOX 3042, RODGERS, ME. 04072
Winter Address: ________________________________
E-mail: ________________________________Home Tel. #: 785-8582 Bus Tel.:
Contact name: ________________________________
(business contact or local responsible person required for non-residents)
I have read and agree to the attached terms and conditions of the mooring permit.

Signed: ____________ Date: ____________

Mooring in Good Standing (Office Use Only)

Harbor Master
Biannual Inspection Date: To be inspected in 2012

Mooring Tackle Information: Heavy Chain: _______ ft. Light Chain: _______ ft.
Bowline Nylon: _______ ft. Ball Size: _______ Pennant Size: _______

Location of Mooring: ___ Camp Ellis ___ Up River:
Date Present Mooring Put Down: ___________________________
Latitude: _______ Longitude: _______
Harbor Master Signature: __________________________ Date: ____________

City Staff
Date Received: 3-10-11 By: __________________________
Payment Type: _______ Cash _______ Check/Money Order
Payment Amount: _______

Fees
Mooring Fee: $125.00
Late Fee: $50.00
Application Fee: $10.00
## Camp Ellis

### Statement of Revenue and Expenditures

**City of Saco**  
**As of June 30, 2012**

<table>
<thead>
<tr>
<th></th>
<th>June - September 2011</th>
<th>October - December 2011</th>
<th>January - March 2012</th>
<th>April - June 2012</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
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<tr>
<td><strong>Hourly Parking</strong></td>
<td></td>
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<tr>
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<td>7,481</td>
<td>29,178</td>
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<td>Daily Launch</td>
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<td>-</td>
<td>185</td>
<td>765</td>
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<tr>
<td>Resident Stickers</td>
<td>650</td>
<td>-</td>
<td>2,740</td>
<td>3,390</td>
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<tr>
<td><strong>Total Parking Lot</strong></td>
<td>22,927</td>
<td>-</td>
<td>(0)</td>
<td>10,406</td>
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<tr>
<td><strong>Pier Permits</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Commercial</td>
<td>900</td>
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<td>450</td>
<td>13,500</td>
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<td>Residential</td>
<td>120</td>
<td>-</td>
<td>3,150</td>
<td>3,270</td>
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<td>Daily Pier Use &amp; Late Fees</td>
<td>1,150</td>
<td>100</td>
<td>-</td>
<td>100</td>
<td>1,350</td>
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<tr>
<td>Daily &amp; Overnight Docking</td>
<td>1,955</td>
<td>-</td>
<td>305</td>
<td>2,260</td>
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<td>150</td>
<td>450</td>
<td>17,055</td>
<td>21,780</td>
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<td><strong>Mooring Permits</strong></td>
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<td>Mooring Permits</td>
<td>215</td>
<td>10,375</td>
<td>460</td>
<td>11,050</td>
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<td>Mooring Late Fees</td>
<td>175</td>
<td>175</td>
<td>700</td>
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<tr>
<td>Mooring Wait List</td>
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<td>245</td>
<td>240</td>
<td>595</td>
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<td><strong>Total Permits</strong></td>
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<td>10,795</td>
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<td><strong>Other</strong></td>
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<tr>
<td>Total Other</td>
<td>-</td>
<td>61,508</td>
<td>-</td>
<td>-</td>
<td>61,508</td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td>27,527</td>
<td>61,683</td>
<td>11,245</td>
<td>28,861</td>
<td>129,316</td>
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### Expenditures

<table>
<thead>
<tr>
<th></th>
<th>2011</th>
<th>2012</th>
<th>2012</th>
<th>2012</th>
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<tbody>
<tr>
<td>Wages</td>
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<td>1,728</td>
<td>2,653</td>
<td>12,918</td>
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<td>Repairs/Maintenance</td>
<td>8,844</td>
<td>6,217</td>
<td>7,559</td>
<td>23,707</td>
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<tr>
<td>Other</td>
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<td>14,723</td>
<td>8,616</td>
<td>30,948</td>
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<tr>
<td><strong>Total Expenditures</strong></td>
<td>22,211</td>
<td>3,866</td>
<td>18,828</td>
<td>67,573</td>
</tr>
</tbody>
</table>

### Net Change in Fund Balance

|                      | 5,316     | 57,817    | (11,423)  | 10,032    | 61,743 |

| Beginning Fund Balance FY12 | 83,332 |
| FY 12 Activity              | 61,743  |
| Ending Fund Balance FY12    | 145,074 |