I. Call Meeting to Order & Roll Call of Members. At 7:00 p.m. a Saco Coastal Waters Commission meeting was held at City Hall. The members present constituted a quorum. The members present: Chairman James Katz, Vice-Chairman James Henderson, Secretary Robert Steeves, Treasurer Carl Lagerstrom, Thomas Casamassa and Steve Reese. Also present: Dockmaster Jerry McMillan, and Assistant Dockmaster Norman Spaulding, and Eric Gates and council Liaison Philip Blood, and Harbor Patrol, Saco PD Darren Granada. Absent was John Nickerson III and the Harbormaster Daniel Chadbourne.

The minutes from the September 4th meeting were reviewed were approved by the committee.

Officer Granada and Harbormaster Dan Chadbourne discussed putting something in the ordinance that gave the harbor master privilege to discipline illicit behavior on the pier without the use of police assistance but having the support of the police department. The proposed changes would be to 118:3. Secretary Robert Steeves was to draft a proposal of the change for the next meeting.

Another change in the ordinance was to delete section 117:D and to remove the line “( as well as those port and landing facilities owned and/or managed by the City.)” from page four. The motion was made by Jim Henderson and seconded by Steve Reese to make the amendments. The motion passed unanimously.

II. 2012 Capital Work Plan Updates

A. Dock Maintenance (Dock Rehab and New Construction During Winter) -- waiting on reply from ME DOT. Per discussion with Dan Stewart, Grants POC, they are targeting to release results early this month.

B. US Army Corps of Engineers Dredging Update – Nothing significant to report (NSTR).

C. Build Launching Ramp/Gangwalk – waiting on reply from ME DOT. Per discussion with Dan Stewart, Grants POC, they are targeting to release results early this month.

D. Remove Part of Curb by Pump Station (Late fall or Early Spring)

E. Pier Maintenance Assessment. Status of evaluation work – the evaluation is complete, we are just waiting for the corrected copy to arrive (first cut had some editorial errors).

F. Additional Cameras at Camp Ellis – current cameras are 0.3 megapixels. Considering a 2.0 MP camera that costs approx $715.
III. Financial report. (if available)
   A. Parking Meter results for 2012 – 1 May – 30 September we collected just over $27,550, over $3,100 more than last year. No major malfunctions with the machine. Plan to remove it for the year on or about 9 October.

IV: Regulation updates/clarifications required.
   We will complete proposed changes at the meeting.
   1. Harbor Master notification of violations.
   2. Jet Ski use
   3. City waters to clarify inclusion above the dam.

V. Update on the fuel shed.

VI. Any additional items as may properly come before the body.
   A. Winter preparations start this month.
      • We will winterize the water system (shut water off and close the bathrooms, position porta-john) the week of 9-12 October.
      • We will mark (label each section so we can line them back up properly next year) and start inspecting floating docks (to catalog repairs/replacements for the winter).
      • Plan to remove floats in November after we line up a willing boat operator and vessel…FD boat is gone.
   B. Meet with Jim Godbout, Dan Chadbourne and DPW experts on 4 October to clearly define and build plan to relocate pump-out station

The next meeting was set for November 13, 2012, the second Tuesday of the month due to voting day. The motion was made by Robert Steeves, seconded by Jim Henderson. The motion passed unanimously.