

Saco Coastal Waters Commission

May 7, 2013

7:00 P.M. Saco City Hall

I. Call Meeting to Order & Roll Call of Members. At 7:00pm a Saco Coastal Waters Commission Meeting was held at City Hall. The members present constituted a quorum. The members present: Chairman James Katz, Vice-Chairman James Henderson, Treasurer Carl Lagerstrom, Council liaison Philip Blood, Tom Casamassa, John Nickerson III, Harbor Master Daniel Chadbourne, Dock Master Jerry McMillan and Dock Steward Norman Spaulding. Absent was Secretary Robert Steeves, and Public Works liaison Eric Gates.

II. Review and approve the minutes from the previous meetings. Tom Casamassa made the motion; it was seconded by John Nickerson to approve the minutes from the January 8th, January 22nd, and April 2nd meeting. Minutes were approved by a unanimous vote.

III. Review and approve the financial report. The Harbor Master and the Committee request that the financial report be more itemized to better show the funds. The Committee also requests that \$30,000 gets moved into a reserved fund for the ship grant commitment, and other future projects. John Nickerson made the motion; it was seconded by Carl Lagerstrom that the financial report be approved. The motion passed unanimously.

IV. Discuss compensation of Dock Stewards. The Dock stewards have not been given a raise in a number of years so now they will now be subject to the cost of living increase like other City employees, effective July 1st of every year. Also the dock stewards are no longer responsible for the parking lot at Camp Ellis. Parking will now be monitored by Saco Police and the Dock Stewards will monitor the pier.

V. Status of Fire Department Response Boat. The purchase of a fire boat will be on the agenda for the City Council in July. As of now the Saco Fire Department has been training on the City of Biddeford fire boat that is currently moored at Camp Ellis and it is being used by both cities for the time being. Old Orchard Beach fire boat will also assist Saco from time to time.

VI. Projects:

A. SHIP Grant work progress on Camp Ellis Pier.

Public Works received approval to go out to bid for the pier repairs from the City and MEDOT. Barney Baker is putting the final touches on the package and will get the advertisements out as soon as possible. There will be a pre-bid conference on May 15th at 11 am and the bid will open on June 5th at 2:00 pm. The construction will occur between November 8, 2013 and April 8, 2014.

The pier will be up and operating by May 17th on a weekend schedule until it opens full time on June 21st when the hours will be Tuesday thru Sunday 8:00am-8:00pm. All of the hoists have been inspected for the year. The center hoist was greased and public works will build a preventive maintenance plan for all of them. Public Works is also working on repositioning the boat pump out for use this summer.

B. US Army Corps of Engineers Dredging Update. None at this time.

C. Build Launching Ramp/Gangwalk Grant Status.

D. Condition of downriver gangway at pier at low tide

VII. Any additional items. John Ellis is currently looking into the liabilities for operating the fuel shed. He has been in talks with the city and the Harbor Master to determine what liabilities the city insurance covers and what his insurance will cover. As long as everything works out with insurances, he will put an attendant and a credit card machine at the fuel shed.

There is an interest in getting better signage to direct people down to Camp Ellis. The interested party was asked to get a pricing from both MEDOT and Public works and bring that information to the committee for a decision.

IX. Adjournment. The next meeting will be set for June 4th. Carl Lagerstrom made the motion to adjourn, Steve Reece seconded the motion. Motion passed unanimously.