I. **Call Meeting to Order & Roll Call of Members.** At 7:00pm a Saco Coastal Waters Commission Meeting was held at City Hall. The members present constituted a quorum. The members present: Chairman James Katz, Vice-Chairman James Henderson, Secretary Robert Steeves, Treasurer Carl Lagerstrom, Dock Steward Norman Spaulding, Robert Farris, John Nickerson, and Harbor Master Daniel Chadbourne. Absent but notified: Tom Cassamassa. Absent: Council liaison for Ward 4 Member Kevin Roche and Public Works liaison.

II. **Review the minutes of the October 2014 meeting and accept.** The minutes were reviewed. John Henderson made the motion to approve the minutes, seconded by Carl Lagerstrom. The minutes passed unanimously.

III. **Discuss the financial report for first quarter FY15.**

IV. **Discussion of disposition of derelict vessels at pier.** There is currently nothing in Chapter 118 about blocking the pier. Current consequence is a summons by State police and fine. The commission will discuss how they would like to proceed with this if any changes should be made to Chapter 118.

V. **Five Year Plan continuing discussion.** Some of the things the commission invisions for the pier in the next five years is:

- Boat Ramp
- Law enforcement trained, full time Harbor Master
- Pier extension of about 180ft (width)
- Fuel Shed (up and running)
- Extend the float
- Repair Osprey nest

VI. **Any other business as may come before the commission.** The center hoist needs some maintenance. Either painted or replaced. The river pilings need to be cut.

VII. **Set next meeting date.** The next meeting has been set for Tuesday January 6, 2015.

VIII. **Adjourn.** John Nickerson made the motion at adjourn, seconded by Robert Farris. Meeting adjourned at 8:15pm.