Absentee Ballot Information
Absentee Ballots for the November 8, 2016 General & Referendum Election will be available the first week in October and must be returned by 8:00 p.m. on Election Day. Absentee ballots can be requested by any registered voter. The last day to request one is Thursday, November 3, 2016 unless special circumstances exist. Read more here

Candidates & Referendum Questions on the November 8, 2016 Ballot
All the candidates and referendum questions will be on each voter’s ballot except for the Rep. to the Legislature race which will be broken down by the District that you live in: #14, #15 or #16. Read more here

Election Clerks Needed
We are currently looking for individuals who would be interested in serving as Election Clerks on Election Day. The Election Clerks are the election officials who are appointed to represent the qualified party in which they are enrolled and provide a check and balance in the electoral process. Read more here

Are You Registered to Vote?
If you have recently moved or have had a legal name change please stop by the City Clerk/Registrar’s Office and fill out a new voter registration card. If you are not sure if your voter record is up-to-date we have a book just outside our office which you can check. You will be required to provide proof of identity and residency. Read more here

Dog Licensing for 2017
All dog licenses expire on December 31st. Starting on October 15th, you can license your dog for the upcoming 2017 year. Read more here

Home Improvements That You Can Do Yourself
It’s that time of year to start thinking about weatherizing your home for winter. The Governor's Office of Energy Independence and Security, MaineHousing and the University of Maine Cooperative Extension have created a “Do-It-Yourself Guide” that may help you save money on home heating.
Absentee Ballot Information

Absentee Ballots for the November 8, 2016 General & Referendum Election will be available the first week in October and must be returned by 8:00 p.m. on Election Day.

Absentee ballots can be requested by any registered voter. The last day to request one is Thursday, November 3, 2016 unless special circumstances exist.

There will be no absentee voting on Friday, November 4, 2016 or Monday, November 7, 2016.

Sample ballots will be posted on the City Clerk’s Election and Voting page around the middle of September.

Ways to request an absentee ballot:

- In-person during normal business hours: - Mon-Th. 8:30 a.m. - 5:00 p.m. & Fri 7:30 a.m. - 4:00 p.m. & Nov. 3rd until 7:00 p.m.
- Telephone at 284-4831
- Written absentee ballot application by:
  - Voter
  - Voter’s Immediate Family/Domestic Partner
  - Voter with a 3rd Person Designated - Ballot must be witnessed by 1 notary, 1 municipal clerk, 1 clerk of courts or 2 other individuals. Only the 3rd person named in the request or the voter are allowed to return the ballot. If the voter returns the ballot, the witness requirements still apply.
- Download the application from the City Clerk’s Dept. Elections page and mail the completed application to: City Clerk, 300 Main St., Saco, ME. 04072
- Electronic request - If you wish to request an absentee ballot electronically you must do so on the State of Maine website. Only electronic applications submitted through this site will be honored.

Uniformed Service or Overseas Voter (also known as a UOCAVA voter)
A uniformed service member on active duty or spouse or dependent absent from their place of residence due to active duty may request an absentee ballot through the State of Maine. Services include the U.S. Army, Navy, Air Force, Marine Corps, Coast Guard, the commissioned corps of the U.S. Public Health Service and National Oceanic and Atmospheric Administration, and the merchant marine
Also US citizens residing outside of the United States and who was qualified or would be qualified to vote in the last place of residence in Maine prior to leaving the United States are eligible to request an absentee ballot through the State of Maine website

**Aiding Voters in Marking Ballots** - If a person aides the voter in marking the ballot, the aide must sign the "Aide Certificate" on the envelope & there also needs to be a witness, who must sign the "Witness Certificate" on the envelope.

**3rd Person / Runners** - A 3rd person cannot be a candidate or a member of a candidate's immediate family. They may have up to 5 absentee ballots for a municipality at one time.

**Special Circumstances Application** - The State has established the 3rd business day before the election as the cut-off date for issuing absentee ballots by any means. When a voter requests an absentee ballot after this deadline, they will be required to fill out a sworn affidavit on a "Special Circumstances Application" stating one of the following reasons for requesting an absentee ballot:

- An unexpected absence from the municipality during the entire time the polls are open on election day;
- A physical disability;
- An incapacity or illness that makes the voter unable to leave home or a treatment facility.

Note: Immediate family members, domestic partners and 3rd persons are not allowed to fill out the "Special Circumstances Application" for the voter. The voter must fill it out.
Candidates & Referendum Questions on the November 8, 2016 Ballot

All the candidates and referendum questions listed below will be on each voter’s ballot except for the Rep. to the Legislature race which will be broken down by the District that you live in: #14, #15 or #16.

<table>
<thead>
<tr>
<th>Office</th>
<th>Party</th>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Suffix</th>
<th>Residence Municipality</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Democratic</td>
<td>Clinton</td>
<td>Hillary</td>
<td>Rodham</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice President</td>
<td></td>
<td>Kaine</td>
<td>Timothy</td>
<td>Michael</td>
<td></td>
<td></td>
</tr>
<tr>
<td>President</td>
<td>Libertarian</td>
<td>Johnson</td>
<td>Gary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice President</td>
<td>Weld</td>
<td>Bill</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>President</td>
<td>Green Independent</td>
<td>Stein</td>
<td>Jill</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice President</td>
<td>Baraka</td>
<td>Ajamu</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>President</td>
<td>Republican</td>
<td>Trump</td>
<td>Donald</td>
<td>J.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice President</td>
<td>Pence</td>
<td>Michael</td>
<td>R.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rep. to Congress - Dist. #1</td>
<td>Republican</td>
<td>Holbrook</td>
<td>Mark</td>
<td>I.</td>
<td></td>
<td>Brunswick</td>
</tr>
<tr>
<td>Rep. to Congress - Dist. #1</td>
<td>Democratic</td>
<td>Pingree</td>
<td>Chadwick</td>
<td></td>
<td></td>
<td>North Haven</td>
</tr>
<tr>
<td>State Senator - Dist. #31</td>
<td>Democratic</td>
<td>Chenette</td>
<td>Justin</td>
<td>M.</td>
<td></td>
<td>Saco</td>
</tr>
<tr>
<td>State Senator - Dist. #31</td>
<td>Republican</td>
<td>Sevigny</td>
<td>Timothy</td>
<td>N.</td>
<td></td>
<td>Saco</td>
</tr>
<tr>
<td>Rep. to the Legislature - Dist. #14</td>
<td>Democratic</td>
<td>Bailey</td>
<td>Donna</td>
<td></td>
<td></td>
<td>Saco</td>
</tr>
<tr>
<td>Rep. to the Legislature - Dist. #14</td>
<td>Republican</td>
<td>Christenbury</td>
<td>Jeffrey</td>
<td>A.</td>
<td></td>
<td>Saco</td>
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<tr>
<td>Rep. to the Legislature - Dist. #14</td>
<td>Independent</td>
<td>Johnston</td>
<td>Jacob</td>
<td>C.</td>
<td></td>
<td>Saco</td>
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<tr>
<td>Rep. to the Legislature - Dist. #15</td>
<td>Republican</td>
<td>Bedell</td>
<td>Mark</td>
<td>Alan</td>
<td></td>
<td>Saco</td>
</tr>
<tr>
<td>Rep. to the Legislature - Dist. #15</td>
<td>Democratic</td>
<td>O'Neil</td>
<td>Margaret</td>
<td>M.</td>
<td></td>
<td>Saco</td>
</tr>
<tr>
<td>Rep. to the Legislature - Dist. #16</td>
<td>Republican</td>
<td>Marean</td>
<td>Donald</td>
<td>G.</td>
<td></td>
<td>Hollis</td>
</tr>
<tr>
<td>Rep. to the Legislature - Dist. #16</td>
<td>Democratic</td>
<td>Payne</td>
<td>River</td>
<td>L.</td>
<td></td>
<td>Hollis</td>
</tr>
<tr>
<td>Judge of Probate</td>
<td>Independent</td>
<td>Broder</td>
<td>Bernard</td>
<td>J.</td>
<td>III</td>
<td>Old Orchard Beach</td>
</tr>
</tbody>
</table>
State Referendum Questions that will appear on the November 8, 2016 Ballot

**Question 1: Citizen Initiative**
Do you want to allow the possession and use of marijuana under state law by persons who are at least 21 years of age, and allow the cultivation, manufacture, distribution, testing, and sale of marijuana and marijuana products subject to state regulation, taxation and local ordinance?

**Question 2: Citizen Initiative**
Do you want to add a 3% tax on individual Maine taxable income above $200,000 to create a state fund that would provide direct support for student learning in kindergarten through 12th grade public education?

**Question 3: Citizen Initiative**
Do you want to require background checks prior to the sale or transfer of firearms between individuals not licensed as firearms dealers, with failure to do so punishable by law, and with some exceptions for family members, hunting, self-defense, lawful competitions, and shooting range activity?

**Question 4: Citizen Initiative**
Do you want to raise the minimum hourly wage of $7.50 to $9 in 2017, with annual $1 increases up to $12 in 2020, and annual cost-of-living increases thereafter; and do you want to raise the direct wage for service workers who receive tips from half the minimum wage to $5 in 2017, with annual $1 increases until it reaches the adjusted minimum wage?
**Question 5: Citizen Initiative**
Do you want to allow voters to rank their choices of candidates in elections for U.S. Senate, Congress, Governor, State Senate, and State Representative, and to have ballots counted at the state level in multiple rounds in which last-place candidates are eliminated until a candidate wins by majority?

**Question 6: Bond Issue**
Do you favor a $100,000,000 bond issue for construction, reconstruction and rehabilitation of highways and bridges and for facilities, equipment and property acquisition related to ports, harbors, marine transportation, freight and passenger railroads, aviation, transit and bicycle and pedestrian trails, to be used to match an estimated $137,000,000 in federal and other funds?

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**Potential Municipal Referendum Question**

At this time the city is looking at submitting a School Construction Bond Referendum Question to the voters for ratification or rejection at the November election.

The Public Hearing was held on August 15, 2016 and the Second & Final Reading and Order to place the question on the ballot will be held on September 6, 2016.

**Project Background information:** Over the past several years, there has been a lot of discussion regarding the future of a new Young School and the necessary repairs at Fairfield School. On February 3, 2016, the Saco School Board voted to recommend moving forward with two separate elementary schools, with the motion as follows: “Construction of a new 370 +/- student, pre-kindergarten through 2nd grade school on the existing Young site, and construction of additions to the existing Gov. John Fairfield School and associated renovations to support a 330 +/- student, pre-kindergarten through 2nd grade school with accommodations to provide similar learning spaces to those that will be provided in the new Young School at the November 2016 General Election.”

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Young School</td>
<td>$12,000,000</td>
</tr>
<tr>
<td>Gov. John Fairfield School Renovations</td>
<td>$ 5,000,000</td>
</tr>
<tr>
<td>School project costs</td>
<td>$ 4,500,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$21,500,000</strong></td>
</tr>
</tbody>
</table>
**Referendum Question 1: School Construction Bond**

Shall the Order of the City Council of the City of Saco entitled “Order Authorizing the City of Saco to Borrow an Amount Not to Exceed $21,500,000 for Elementary School Construction Purposes” be ratified and approved?

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**CITY OF SACO, MAINE**  
Treasurer’s Financial Statement for Proposed Bonds

**Referendum Question 1: School Construction Bond**

As of June 15, 2016, the total amount of bonds of the City of Saco outstanding and unpaid is $17,099,784 of which $13,168,198 is principal and $3,931,586 is interest. The City has no other bonds authorized but not yet issued. The bonded indebtedness to be assumed if the questions authorizing these borrowings are ratified by the voters is as follows:

<table>
<thead>
<tr>
<th>Question</th>
<th>Proposed Improvements</th>
<th>Bond Principal</th>
<th>Estimated Bond Interest</th>
<th>Total Principal and Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>Question 1</td>
<td>School Infrastructure</td>
<td>$21,500,000</td>
<td>$9,982,500</td>
<td>$31,482,500</td>
</tr>
</tbody>
</table>

The total debt service costs will vary depending on the prevailing interest rates at the time the bonds are issued. The above estimated costs for the bonds are based upon an estimated interest rate of 3% over an estimated term of 30 years.

The validity of this obligation and of the voters' ratification of this obligation may not be affected by any errors in the estimate made pursuant to the above statement. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the obligation is not affected by reason of the variance.
Election Clerk’s Needed

We are currently looking for individuals who would be interested in serving as Election Clerks on Election Day. The Election Clerks are the election officials who are appointed to represent the qualified party in which they are enrolled and provide a check and balance in the electoral process.

There are usually 2 elections per year and this is a paid position. Workers are required to be available all day from 6:00 a.m. to roughly 10:00 p.m. with time off for breaks, lunch and dinner.

To be an Election Clerk you would need the following qualifications:

- U.S. Citizen;
- At least 18 years of age; except that student election clerks may be 17 years of age and may perform all the functions of an election clerk;
- Registered voter in Saco;
- Enrolled in one of the major or minor qualified parties. Note: Un-enrolled voters are also selected because sometimes there are insufficient major or minor party clerks available.

The duties of the Election Clerk are as follows:

- Supervise Incoming Voting List – check voters off the list;
- Hand out the appropriate ballot to the voters;
- Supervise the Voting Machine – assist voters if they are having trouble inserting ballots into the machine;
- Count Ballots at the end of the evening and prepare the Tally Sheets to give to the Warden for them to finalize;
- Assist with putting all the election materials away at the end of the evening and securing used and unused ballots.

If you have prior experience working at the polls or are just interested in politics and think you would like to give it a try, please contact the City Clerk’s Office at 284-4831 for further detailed information.
HAVE YOU REGISTERED TO VOTE?

If you have recently moved or have had a legal name change please stop by the City Clerk/Registrar’s Office and fill out a new voter registration card.

If you are not sure if your voter record is up-to-date we have a book just outside our office which you can check.

You will be required to provide proof of identity and residency.

The following are examples of acceptable proof:

- Valid Maine Driver’s License
- State of Maine I.D.
- Maine Car Registration
- Correspondence with physical address
- Rent receipt
- Income Tax Return

Political parties recognized in the State of Maine as of July 2016

- Democratic Party
- Green Independent Party
- Republican Party
- Libertarian Party – This is a new party in Maine. In order to select this party on the voter registration application, write “Libertarian” on the “Other Qualifying Party” line.

Unenrolled - This means you are not affiliated with any of the above parties. Voters who want a designation of “Independent” are designated as Unenrolled on the voter list.

Office hours are: Monday - Thursday 8:30 a.m. - 5:00 p.m.

Friday 7:30 a.m. - 4:00 p.m.

November 3rd until 7:00 p.m.

In the 2012 Presidential Election 800+ Saco residents registered to vote at the polls on Election Day.

It takes just 1 minute to register to vote which will save you 1 hour later on Election Day.

Avoid the line and register today!
Reminder - Dog Licensing for 2017

All dog licenses expire on December 31st. Starting on October 15th, you can license your dog for the upcoming 2017 year.

**New Licenses** - If this is a first time registration, and the dog has been Neutered or Spayed, please bring in the Certificate showing the dog has been altered as well as the Rabies Certificate. New licenses need to be processed before the dog turns 6 months old, or if the dog is over 6 months old, then within 10 days of taking ownership, otherwise a $25.00 late fee will be assessed.

**Renewal Licenses** - For renewal registrations, you just need to bring in a current Rabies Certificate.

**The fees are as follows:**
- $6.00 for altered dog
- $11.00 for unaltered dog
- $42.00 for a Kennel with up to 10 dogs (Kennel means dogs used for breeding, hunting, show, training, field trials, sledding, competition or exhibition purposes). If more than 10 dogs in a Kennel, an additional fee of $42.00 will be charged.
- Renewal licenses processed after January 31st, will incur a $25.00 late fee.
- New dogs registrations need to be processed before the dog turns 6 months old, or if the dog is over 6 months old, then within 10 days of taking ownership, otherwise a $25.00 late fee will be assessed.

**Service Dogs** – No Fee (A Service Dog Verification Form for Waiver of License Fee will need to be completed by applicant and a licensed Practitioner). Have been determined necessary to mitigate the effects of a physical or mental disability by a physician, psychologist, physician’s assistant, nurse practitioner or licensed social worker, or any animal individually trained to do work or perform tasks for the benefit of an individual with a physical or mental disability, including but not limited to guiding individuals with impaired vision, alerting individuals who are deaf or hard of hearing to intruders or sounds, providing reasonable protection or rescue work, pulling a wheelchair or fetching dropped items.

**Kennel License** - All kennels will need to be inspected by the Animal Control Officer Bruce Reynolds each year. Please contact Mr. Reynolds at the Police Dept. 284-4535 to schedule an inspection time.

**Online Dog Licensing** - We also offer online dog licensing. Just follow this link to the [State of Maine - Online Dog Licensing](http://www.state.maine.us). This service is only available from Oct 15th through Jan. 31st.

If your dog was licensed in 2016, and has since passed away, please contact the City Clerk's Office at 284-4831 so that we can remove your name from the records. This way you won't receive a call from the Animal Control Officer in the Spring, inquiring as to why you have not licensed your dog.
DO-IT-YOURSELF GUIDE

Saving money on home heating

With this handful of affordable projects, any homeowner can save significant money on home heating expenses. In developing this brochure, the Governor's energy office consulted with expert energy auditors who have worked for years on Maine homes. Their experience tells us the vast majority of homes in Maine will benefit from the projects in this brochure.

Important weatherizing considerations:

- As much as 60% of heat loss in the typical Maine home comes from cold air leaking into the house. The first step in winterizing your house is to seal those cracks and plug those holes; then we'll look at a couple of places where you can insulate.
- When adding insulation to your house, look for the areas that have the least insulation, like basement walls and windows.
- Always follow the safety instructions.

Produced by the Governor’s Office of Energy Independence and Security
22 State House Station
Augusta, ME 04330
207-287-8927
www.maine.gov/oies

Text by Ian Burnes. Illustrations by Dale McCormick. Design by Technical Support, Inc.
Sealing Leaks

You can seal most leaks in a few hours with just a few tools and common materials you can find at most hardware stores, lumberyards, or large department stores. Use high-quality materials to ensure durable and effective leak seals.

Caulk and Spray Foam
Caulk fills small cracks and holes. A caulk gun dispenses the caulk. You'll need pure silicone caulk around areas subject to high heat (like lights, vents, and chimneys). Siliconized latex or acrylic caulk can be used in other areas. Foam sealant can fill larger holes and gaps. It is normally sold in pressurized cans. Be careful; it sticks well to most surfaces—including your hands. Around windows and door frames, be sure to use non-expanding foam.

Rope Caulk
Rope caulk provides a temporary seal around windows and doors that won't be opened. It can be removed easily in the spring and stored in a plastic bag for next year. To fill larger gaps, use several strands twisted together.

Door Sweep
Made of either vinyl or aluminum, sweeps are a form of weatherstripping that seals the bottoms of doors to unheated areas.

Weatherstripping
There are many types of weatherstripping. V-strip weatherstripping works well around the movable parts of doors and most of the older windows you might have to open. For double-hung windows, raise the lower sash as high as it will go, cut the v-strip so that when it is stuck to the jamb as shown in figure 2, its top is higher than the top of the sash.

Clear Plastic
Clear plastic can safely seal and insulate windows when installed on the outside.

Sealing Windows and Doors

Windows
For indoor caulking, a clear acrylic or siliconized latex caulk is good for sealing the gap between the wall and the window trim. These caulks are durable and easily painted. Rope caulk can be a temporary alternative to weatherstripping for sealing gaps around storm windows or sliding windows and in other areas where weatherstripping is not easily applied.

Six-millimeter clear plastic is easily added to the outside to reduce leakage, and it also adds an insulating layer to your window. Once the plastic is stretched tightly over the window, it's held in place by lath nailed with five- or six-penny nails—double-headed nails allow easy removal in spring and reuse next winter. If you're covering a leaky storm window, pad the corners with rags so the plastic won't rip.

Low-cost tip:

Windows:
Something as simple as painter's masking tape will also seal a window up. The painter's tape is designed with a lighter adhesive to reduce the chance of pulling up paint when the tape is removed.
Attics are among the worst culprits for air leakage. Time spent here can be more profitable than time spent in any other area in your home. If your attic is accessible, eliminate leaks inside the attic as well as from the ceiling below. Seal and insulate all ductwork in the attic and crawlspaces. Check the tops of partitions and end walls, and look closely around chimney and vent penetrations. From below, in the living area, look for cracks in the ceiling, recessed lights, and gaps around molding and drywall. Look for dirty insulation, which could mean air flowing into the attic.

- Choose a day that is not too cold and not too hot for your work in the attic. A hard hat, boards to walk on, a face mask, a flashlight, protective clothing, gloves, and safety glasses are essential.
- The gap where the furnace or water-heater flue or chimney enters the attic can be a major source of air leakage. A collar of sheet metal, sealed with caulk, can seal large gaps around the chimney. Use high-temperature silicone caulk around chimneys. (Because the pipe gets hot, building codes usually require 1 inch of clearance between metal flues—2 inches from masonry chimneys—and any combustible material like fiberglass or cellulose insulation.)
- Put expanding foam around plumbing stacks.
- Pay special attention to the holes where ducts go through the attic floor. Seal these with expanding foam.
- If necessary, use a broom to temporarily brush aside insulation, exposing any other cracks or penetrations through end walls and partition walls. Use caulk and plastic to seal these.

"Attics are among the worst culprits for air leakage."

Attic Hatch

Take special care with the attic door or hatch, the most important door in your house to weatherstrip! Follow the same procedure used in weatherizing your exterior doors. Seal all four sides. You can use v-strip or rope caulk, but we recommend self-adhesive foam weatherstripping. To ensure a tight seal, add a hook-and-eye latch: position the screw eyes so the weatherstrip is slightly compressed when the hooks are latched. Finish the job by cutting a piece of fiberglass or rigid foam board insulation the same size as the attic hatch and nail or glue it to the back. Do not compress fiberglass insulation or it will lose some of its insulating value.

If you have pull-down attic stairs or an attic door, seal it in a similar manner: weatherstrip the edges and put a piece of rigid foam board insulation on the back of the door. Treat the attic door like a door to the outside. Pre-made insulated attic stair covers are also available from local home-improvement centers or on the Web.

Ducts

Ducts are the tubes that carry hot air from the furnace. Be sure the ducts are clean and dry. Seal the seams of the ducts where air might leak. Use a high-quality silicone caulk or aluminum tape.

Leaky and poorly insulated ducts (especially in attics) will hurt the performance of your furnace. Check the duct connections for leaks by turning on your heating and cooling system fan and feeling for leaks—then seal the joints with foil tape.

Ducts should also be insulated after you seal the holes. Use duct insulation material rated at least R-6. (R-ratings are on the packaging.)
Sealing Basements

Many of the air leaks in a basement can be found near the rim joists. You might also spot cracks when it’s light outside and darker in the basement. Check around basement windows, plumbing penetrations, gas lines, and dryer vents. Make sure the outside flapper on your dryer vent closes and is not held open by lint. If you have basement moisture problems, be sure to take care of them before sealing leaks.

Walls
Places to caulk include electrical, phone, TV antenna, and plumbing penetrations, as well as along the baseboard where trim, drywall, and flooring come together (see figure 6). Use a clear or paintable caulk if you’re sealing within the living area.

Clean and caulk wherever air leaks in. Near the rim joist, caulk the joint where the wood sill plate meets the foundation wall (A), along the top and bottom edges of the rim joist (B), and where pipes and wires enter (C). Butyl rubber or pure silicone caulk will provide good elasticity, adhesion, and durability in these spots. Expanding foam can fill larger cracks.

Foam gaskets seal switches and outlets if they’re not paint-sealed to the wall.

Brought to you by:

No-cost tips...

Leaky Foundations:
One simple way of insulating the foundation is to use all those bagged leaves in the fall. Instead of bringing them to the landfill, stack the bags against the foundation.

Basement Windows:
Take a cardboard box and cut it into squares that will fit snugly into the window opening. Wrap three or four of the cardboard squares in fabric or duct tape and tap them into place.

Basement Insulation
A lot of heat is lost through the basement walls and rim joist (B). In fact, a concrete block wall has about the same R-value as a single pane of glass. If you plan on heating your basement, insulate the walls, from either the inside or the outside. Use either fiberglass or extruded polystyrene foam to insulate your inside basement wall. The rim joist or band joist (B) area should be insulated with 6-inch (R-11 to R-19) fiberglass batts. Cut the insulation slightly larger than the width of the joist space for a tight fit. Try not to compress the insulation.